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TRAFFORD COUNCIL

AGENDA PAPERS FOR EXECUTIVE MEETING

Date: Monday, 23 July 2018

Time: 6.30 p.m.

Place: Committee Rooms 2 and 3, Trafford Town Hall, Talbot Road, Stretford
M32 0TH

AGENDA	PART I	Pages
1.	ATTENDANCES	
	To note attendances, including officers, and any apologies for absence.	
2.	DECLARATIONS OF INTEREST	
	Members to give notice of any interest and the nature of that interest relating to any item on the agenda in accordance with the adopted Code of Conduct.	
3.	MINUTES	To Follow
	To receive and, if so determined, to approve as a correct record the Minutes of the meeting held on 25 th June 2018.	
4.	MATTERS FROM COUNCIL OR OVERVIEW AND SCRUTINY COMMITTEES (IF ANY)	
	To consider any matters referred by the Council or by the Overview and Scrutiny Committees.	
	(a) Scrutiny Review of Young People's Wellbeing (Pages 1 - 64) To consider a report of the Chairman of Health Scrutiny Committee.	1 - 64
5.	CORPORATE LANDLORD CAPITAL PROGRAMME 2018/19	65 - 70
	To consider a report of the Executive Member for Highways, Parks and Environmental Services.	

6. **RESIDENTS' PARKING SCHEMES PROGRAMME 2018/19 AND 2019/20** 71 - 78
To consider a report of the Executive Member for Environment, Air Quality and Climate Change.
7. **COMPULSORY PURCHASE ORDER, CHARLTON HOUSE** To Follow
To consider a report of the Executive Member for Investment, Regeneration and Strategic Planning.
[NOTE: A related report is to be considered in Part II of this agenda.]
8. **STAR PROCUREMENT COLLABORATION AND EXECUTIVE JOINT COMMITTEE** 79 - 90
To consider a report of the Executive Member of Finance.
[NOTE: A related report is to be considered in Part II of this agenda.]
9. **HIGH NEEDS BUDGET 2018/19 TO 2020/21** 91 - 102
To consider a report of the Executive Member for Children's Services, Corporate Director Children, Families and Wellbeing and the Chief Finance Officer.
10. **COUNCIL TAX SUPPORT SCHEME FOR 2018/19 - PROPOSED CHANGES TO INCREASE SUPPORT TO LOW INCOME HOUSEHOLDS** 103 - 108
To consider a report of the Executive Member for Finance.
11. **BUDGET MONITORING 2018/19 - PERIOD 2 OUTTURN (APRIL TO MAY 2018)** 109 - 122
To consider a report of the Executive Member for Finance and Chief Finance Officer.
12. **EXECUTIVE'S RESPONSE TO SCRUTINY REVIEW OF THE COUNCIL'S SCRUTINY FUNCTION** 123 - 126
To consider a report of the Executive Member for Constitutional Reform and Resident Engagement.
13. **AGMA COMBINED AUTHORITY / EXECUTIVE BOARD: FORWARD PLANS AND DECISIONS**
To receive and note the following:
- (a) GMCA Schedule of Key Decisions - July 2018 127 - 134
 - (b) GMCA Decisions 29th June 2018 135 - 152
 - (c) AGMA Decisions 29th June 2018 153 - 160

14. URGENT BUSINESS (IF ANY)

Any other item or items which by reason of:-

- (a) Regulation 11 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the Chairman of the meeting, with the agreement of the relevant Overview and Scrutiny Committee Chairman, is of the opinion should be considered at this meeting as a matter of urgency as it relates to a key decision; or
- (b) special circumstances (to be specified) the Chairman of the meeting is of the opinion should be considered at this meeting as a matter of urgency.

15. EXCLUSION RESOLUTION

Motion (Which may be amended as Members think fit):

That the public be excluded from this meeting during consideration of the remaining items on the agenda, because of the likelihood of disclosure of "exempt information" which falls within one or more descriptive category or categories of the Local Government Act 1972, Schedule 12A, as amended by The Local Government (Access to Information) (Variation) Order 2006, and specified on the agenda item or report relating to each such item respectively.

PART II

16. COMPULSORY PURCHASE ORDER, CHARLTON HOUSE

To Follow

To consider a report of the Executive Member for Investment, Regeneration and Strategic Planning.

[NOTE: A related report is to be considered in Part I of this agenda.]

17. STAR PROCUREMENT COLLABORATION AND EXECUTIVE JOINT COMMITTEE 161 - 164

To consider a report of the Executive Member of Finance.

[NOTE: A related report is to be considered in Part I of this agenda.]

JILL COLBERT
Interim Chief Executive

COUNCILLOR ANDREW WESTERN
Leader of the Council

Membership of the Committee

Councillors A. Western (Chairman), C. Hynes (Deputy Leader), S. Adshead, J. Baugh, M. Cordingley, M. Freeman, J. Harding, J. Lloyd, K. Procter and J.A. Wright

Executive - Monday, 23 July 2018

Further Information

For help, advice and information about this meeting please contact:

Jo Maloney, 0161 912 4298

Email: joseph.maloney@trafford.gov.uk

This agenda was issued on Thursday 12th July 2018 by the Legal and Democratic Services Section, Trafford Council, Trafford Town Hall, Talbot Road, Stretford M32 0TH.

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TRAFFORD COUNCIL

Report to: Executive
Date: 23 July 2018
Report of: Chairman of Health Scrutiny Committee

Report Title

Young People's Wellbeing

Summary

A review of the support available to Children and Young People with mental health problems within Trafford.

Recommendation(s)

That the Committee agree the following recommendations and refer the report to the Executive:-

- 1) Trafford Commissioners and Providers of Emotional Wellbeing & Mental Health services work together to develop and implement a standardised, evidence based training programme that could be rolled out across schools / organisations that provide services for children & young people.**
- 2) Trafford Council to work with organisations to promote the Thrive Stepped Care approach to Emotional Health & Wellbeing.**
- 3) Trafford Council to work with school nurse and schools to improve confidentiality processes and identify named leads in schools.**
- 4) Trafford Council to work with Governing Bodies to ensure that mental health and emotional wellbeing is an agenda item for meetings. To consider advocating a MH Lead on the Governing Body.**
- 5) Trafford Council to consult with schools around the Mental Health Strategy and work with them to develop deliverable outcomes.**
- 6) Trafford Council to ensure that children & young people are involved in the shape and design of future services that are evidence based and high quality.**
- 7) Trafford Council to ensure children & young people are involved in the evaluation of services commissioned.**
- 8) Commissioned services are to be outcome focussed and most importantly easy to access, built around the needs of children & young**

people.

- 9) Commissioned services are to adopt a “Whole Family” approach. All services must give children & young people the opportunity to set goals, tell their story once.
- 10) Third sector organisations are critical to assist with strong collaboration/ partnership approaches. Trafford Council to ensure that these providers are part of the Mental Health strategy delivery plan.
- 11) Health Scrutiny Committee to be regularly updated of changes to services / exception reports/ good news stories.

Contact person for access to background papers and further information:

Name: Alexander Murray

Extension: 4250

Background Papers: None

1. Background

2. The Future in Mind report highlighted the findings of 2004 survey on prevalence of MH problems in children and adolescents, the study estimated that:
 - a. 9.6 % or nearly 850,000 children and young people aged between 5-16 years have a mental health disorder.
 - b. 7.7% or nearly 340,000 children aged 5-10 years have a mental health disorder. 11.5% or around 510,000 young people aged between 11-16 years have a mental health disorder.
 - c. This means in an average class of 30 schoolchildren, 3 will suffer from a diagnosable mental health disorder.
 - d. Many mental health conditions in adult hood showed first signs in childhood – there is evidence of poor experiences of CAMHS/ early intervention.

3. Following the first meeting of the Health Scrutiny Committee held on 13th July 2016, it was formally agreed by Committee members that Young Peoples Emotional Wellbeing would be the subject matter for a piece of Task & Finish work. The issue of Children’s and Young Peoples mental health had been on the Committees agenda for a number of meetings following the recent review and restructure of Child and Adolescent Mental Health Services (CAMHS) across Trafford .Trafford’s Youth Parliament had also expressed an interest in mental health services for young people across Trafford and the Committee felt that members of the YP would be a valuable source of information and would assist the Committee in reaching their conclusions and recommendations.

4. Scope

5. The initial scoping meeting of the task and finish group was held on the 12th September 2016. This meeting was aimed at setting out the vision of the task and finish group work and to set an outline for investigations. Committee members agreed at the meeting that as the recent CAMHS review was ongoing and the new model had not yet been implemented scrutinising CAMHS further would not add any significant value to this piece of work.

6. Committee members agreed that the group should focus upon the early offer available to children and young people prior to referrals to CAMHS. The group agreed to focus upon children aged between 11 and 16 (secondary School) as there had been recognition that mental health problems at this age had been a significant issue for a number of years. Future in Mind estimated that 11.5% of children in secondary school suffer from a mental disorder. That equates to roughly 1907 children within Trafford secondary schools currently experiencing mental health disorders of some form. In order to gain a picture of what was available to children within Trafford the group were to generate a questionnaire for school staff, to arrange a meeting with the Councils Commissioners and to meet with the Youth Parliament. It was believed that by engaging with these groups a picture of the

services available to children could be built and any gaps in provision identified and recommendations arrived at.

7. Questionnaire

8. The first piece of work carried out by the group was to create a questionnaire designed for school staff (appendix 1). The group decided that as the questionnaire was to be aimed at staff it was essential to keep it short so that it could be completed within 15 minutes without placing extra onus of work on staff. Once the format was agreed the questionnaire was sent out to Head Teachers in order to be cascaded to staff. The questionnaire recorded the school that the participant worked at and job role. This was to ensure anonymity was maintained for participants whilst enabling the results to be grouped in meaningful ways.
9. In total 45 members of staff completed the survey from 18 different schools 25 participants (55.6%) were teachers, 3 were teaching assistants, 8 were none teaching staff and 9 classified themselves as other (this included assistant head teachers, pastoral leads and a SEND Manager). The questionnaire consisted of both multiple choice and open ended questions and focused upon what support was available to pupils, how support was advertised, and how staff were trained and supported. The aim of this was to show staff member's knowledge of the services as well as to discover the services which schools provided.
10. The Questionnaire was designed and distributed using survey monkey which enabled the results to be downloaded in an excel spreadsheet (appendix 2) for analysis. A first level analysis was performed looking at overall trends in responses. It was evident that there were large differences in the knowledge base and the involvement that participants had around Mental Health practices within schools. There were a number of participants that seemed to have little or no knowledge of many aspects of their schools support for children and others who were aware of all aspects. It is clear from the responses to the multiple choice answers that the majority of staff members were aware that there were pastoral policies, team leads, and counsellors at their school when they were available. However, the open-ended questions showed that knowledge of the details was often lacking and/or inaccurate. The most positive aspect of the responses was that 43 out of the 45 participants knew of at least one form of support offered to children within their school.
11. There was a clear difference between the answers given by those in management positions within the schools and non-management staff. Those in management were able to provide great detail as to the services provided whilst other non-management staff members were often vague or unaware, apart from those who were directly associated with the mental health offer in the school. This was most evident within the two schools which had the highest number of participants. At these schools there were some extremely detailed responses and some which

lacked any detail. Those at the top end of detail were the most senior members of staff and the reduction in detail correlates closely with the reduction in the participant's role. Teaching assistants that completed the survey showed the lowest levels of knowledge. Non-teaching members of staff showed excellent levels of knowledge with regards to services and processes but as this group were not asked to state their roles their answers could not be counted when looking at this trend.

12. Question 4 looked at how services were advertised to pupils and the responses showed that the most commonly used forms of communication were school assemblies (14), referral made by an adult (11), and form time and posters (10 for both). Overall there were 16 different methods listed showing that there was a great deal of options available to schools. The most that any one participant put was 7 and no school used all 16 showing that there were many forms of communication not utilised.
13. Question 15 asked participants about the support received from external agencies. Participants named 22 different organisations that worked with schools. The most commonly referred to service with 16 (55%) responses out of those who provided an answer (excluding answers of none or don't know) listed CAMHS/Healthy Young Minds. Of those that mentioned the service 8 (50%) referred to having issues with waiting times or demand. This backs up the findings of Future In Mind in suggesting that further work needs to be done around early intervention and prevention to reduce the demand for high level crisis services. The second most referred to services were 42nd Street and School Nurses with 6 participants mentioning each one. This shows that whilst there are a large number of organisations providing support across Trafford it is Council services which are the most known and utilised within schools.
14. Question 7 asked what training was available to staff. All of the schools had at least one participant list that training was available. However, 11(25%) of participants stated they had received no or limited training, this included some teachers. The majority of answers that did mention a form of training mentioned other staff cascading knowledge to the rest of the faculty 8 (18%). This could explain the no training response by some participants as they may not consider these sessions as official training. The other main type of training reported was recognition and referral training; again some staff may not see this as mental health training. Question 16 asked participants what additional support they would like and 14 (44%) out of the 32 who responded to the question stated that they wanted additional training. This strongly suggests that the level of training staff members receive within Trafford does not appear to be enough to inspire confidence in their abilities to deal with children with emotional wellbeing/ mental health problems.

15. The other responses received to question 16 were requests for additional support both from external agencies (CAMHS/Healthy Young Minds were the most mentioned) and from within the school which, when taken into account with the requests for additional training, would suggest that there a large number of staff who feel they need to increase their knowledge base around the schools approach to dealing with mental health issues. However, the fact that the staff are requesting this support and the way in which they phrased their answers e.g. “(I would like) Information I can give to students” shows a willingness to take part and help pupils. Therefore the issue may be one of provision and not culture within schools. 4 of the responses to question 16 directly mentioned a lack of funding and stretched resources as a concern.

16. Meeting with Commissioners

17. Committee members met with Commissioners on the 27 January 2017. Prior to meeting with Commissioners the Task and Finish group were sent the specifications for the FLAIR (Fun Local Activities that are Innovative) service. This was a service commissioned by Trafford Council specifically to support Children & Young People experiencing emotional wellbeing issues in their lives. Children were to access this service through self-referral or referral from the CAMHS service. The Committee were reassured to see that the specification for the service directly referenced Future in Mind showing the issues identified within the report had been addressed by the design.

18. The service consisted of the child having a limited number of meetings with a FLAIR “broker” who would then help them to choose an activity with one of the pre-approved providers which had specially trained staff selected from the “Flair Menu”. The children who were referred into the service had a greater level of need than had originally been anticipated that the project would support ,with some children requiring multiple sessions with “brokers “ to prepare them to attend sessions and some young people not able to attend any sessions at all. This difference increased both the amount of time that children spent in the service and the level of dropout. In their attempts to provide the best service that they could for the young person the FLAIR brokers at times ended up “going off menu” to find services that met the children’s needs which in turn led to more delays. A combination of these factors led to the service not being able to reach the numbers of children required in order for it to be cost effective and as a result it was decided that the project would not be extended past its original pilot phase.

19. The project had shown the impact that parents can have on children and the importance of having a whole family approach to support offered. The level of need identified by those who contacted the service highlighted a gap in provision to the Commissioning team. Whilst there are organisations such as 42nd Street which offer Tier 2 support for children aged 13 and older there is no such support for

those under 13. Trafford planned to set up a scheme which would address this gap and was to be funded through NHS funding of £50,000 and a further £50,000 from the Council. (Eventually the funding was used to fund two services one aimed at this age group and an online service aimed at children at secondary school.)

20. Committee members requested information about other services available as part of the wider offer to young people in Trafford. Officers informed Committee members that there was a wide variety of services available for children within Trafford. Work had recently been completed which mapped all the services across Trafford and was to be put on the Trafford Service Directory. It was recognised that more work needed to be done around communication with children in Trafford and work was ongoing to create an insert to go into school planners to inform pupils of the services available. On a Greater Manchester level a GM Thrive hub was to be created which would offer resources to all GM authorities. Officers reported that Trafford were working with the Youth Cabinet on the design of services and consulting with them regularly.
21. When asked about the lack of training reported within the questionnaire the officers responded that Trafford offered a number of training courses to schools and all organisations who work with children. The training courses covered a wide range of issues that affect children and schools were informed of these courses through their pastoral leads. These training sessions were separate to those that were to be offered by the remodelled CAMHS service. The training for staff and the services commissioned by the Council, on behalf of Trafford CCG, were aimed at reducing the waiting times for CAMHS and creating a full holistic approach towards children's mental health.

22. Meeting with Trafford Youth Cabinet

23. Two Councillors from the Task & Finish group met with the Trafford Youth Cabinet to ask them for their thoughts about services that were currently on offer both in and outside of school, how well they felt these were communicated to them, and what they wanted in terms of support. During the course of the discussions with the Youth Cabinet the following themes emerged;
24. Training – The young people felt that teachers weren't using the correct/technical terminology about mental health issues. Many believed that staff were not trained enough; especially those who delivered Personal, Social, and Health Education (PSHE) lessons. Altrincham Grammar was the exception to this as the pupils thought staff members were knowledgeable. Teachers also needed to be approachable, especially the pastoral lead, and that pupils should play some role in the appointment of pastoral leads.

25. Confidentiality – The young people wanted an anonymous system that they would be able to use from their own devices. They wanted to be able to know who they were contacting through the system as there were some teachers that they did trust and others they did not. It was felt that there was a lack of confidentiality for those who were accessing services within school. This included practices such as young people being taken out of lessons at specific times, putting bright orange or yellow notes in the register and even announcing in the lesson that someone is going to the counsellor which lead to other pupils identifying that they may be accessing counselling. They all felt that when a child speaks about an issue to a teacher that teacher should ask them if it is ok to involve others.
26. Lessons on Mental Health – A large number of the young people felt that they should have lessons which taught them about Mental Health issues. They said that they would like information laid out - “if you feel this then you may have x, y or z”. Many felt that mental health problems weren’t dealt with until it came to exams. A number of schools didn’t cover mental health in lessons and it was only covered within assemblies. PSHE was not a regular lesson at all schools and only a quarter of those who did have regular lessons felt they were worthwhile. The children raised the idea of having a consistent approach taken across Trafford schools to the teaching of PSHE.
27. Boys – A number of boys said that it was very difficult for them to come forward because of the male culture if you had mental health problems, especially in an all-boys school.
28. Hormones/Bad Behaviour – Many felt that adults were too quick to put emotional problems down to hormonal problems and therefore didn’t listen, especially with girls. The young people also felt that many teachers equate bad behaviour with mental health and vice versa.
29. Faith Schools – It was raised that in faith schools the mixing of religion and counselling can disadvantage those children not of the same faith e.g. a Muslim child may not wish to be counselled by a Christian vicar in a chapel.

30. Meeting with Commissioners

31. Following the overall completion of the FLAIR service the Committee Members met with Commissioners again to examine the final results of the pilot and to hear about the Council’s planned next steps. The FLAIR project had been successful trialling a collaborative approach to delivery and in raising the profile of children and young people’s mental health. The project had also led to the upskilling of professionals across a wide range of community and voluntary sector partners. However, due to children and young people presenting to the service with much higher level needs than anticipated the project had not been cost effective. The learning from FLAIR led to the identification of gaps in Tier 2 support for children and young people

under 13 years of age. LTP investment for 2017/18 was to be directed towards the gaps that the pilot project identified.

32. Since the previous meeting Trafford had completed the insert for school planners which would be available to schools for the 2017/18 school year. Another piece of work had been done which looked at search terms children would use to find mental health services on the Trafford Directory. The Commissioners told the Councillors that they had been involved in some work with a group called the Mental Health Network (MHN). The MHN was a small local organisation which had been created by 2 former pupils of Altrincham Girls School which offered mental health training, assembly and lesson plans, and suggested that schools sign a pledge to commit to tackling mental health issues. They have worked with 6 schools in the area and plan to extend this reach to other schools.

33. The group discussed the use of online resources as a low cost solution that would allow young people anonymity, which had been highlighted as a key concern by the Youth Parliament. The Commissioners said that the planner insert gave a link to a Pennine Care website which had a list of approved apps including some basic online therapy/ support offered by Mind.

34. Meeting with the Mental Health Network

35. Following the meeting with Commissioners the Committee Members arranged to meet up with Mental Health Network. At this meeting it was explained that the Network was going through an organisational change to become a charity called Youth Mental Health Matters (YMHM). Lauren Barclay (one of the founders) informed the Councillors that they were continuing the work that the Network had begun and were looking to expand upon that base. The pledge that schools signed up to was shown to the group and YMHM explained the various work streams which was ongoing. The two main focuses for YMHM going forward was securing status as a Charity and organising their first event in Trafford. They had met with the Mayor of Greater Manchester Andy Burnham and were planning to do a piece of work around breaking down the stigma of mental health across GM.

36. Through their work YMHM had identified a number of issues within Trafford. One of the biggest problems was confidentiality. One of the ways YMHM tackled this was to put numbers on the back of bathroom doors in schools that pupils could use to contact services anonymously. They had heard from every school that they had worked with that school nurses were not available for enough hours per week. They had also found that form tutors were a key point of contact for children and that the senior leaders in schools were well trained but this was not true of less senior staff members, who were more likely to be approached by pupils.

37. Details of New Commissioned Services

38. The specifications for the two services which were to be commissioned following the conclusion of the FLAIR project were shared with the Task and Finish group members. The Specifications were aimed at the creation two services. One which provided an online offer for 11-18 year olds and another which provided emotional health and wellbeing support for children aged 5-12 years. Both specifications directly referenced the FLAIR project and the learning it had provided. The background of the specification for the online service also referenced the secondary schools conference held in Trafford in November 2016 which identified the need for online anonymous support for children. The services were to be joint funded through £50,000 from Trafford Council and £50,000 from Trafford CCG.
39. Both of the services were to be aimed at increasing emotional resilience, developing positive coping mechanisms, building strong relationships, and increasing protective factors for those assessed with a moderate level of need to prevent escalation. The Online support was to do this through interventions including 1-1 counselling and group/peer support with appropriately qualified counsellors. The support for children aged 5 – 12 was to use therapeutic approaches such as; drama therapy, counselling, mentoring, group support, behavioural techniques, and family support. It was anticipated that this service would mainly offer group interventions with additional 1:1 support where required. Potential providers were asked to consider how they would engage with parents and teachers as the ability to offer training and support to these groups would add value to the project.
40. Both services were to be aimed at engaging with children and young people who had previously not accessed services. The online approach would do this by offering a new avenue for young people to access support. The support for 5 – 12 was to accomplish this through the design of the service, which was to include the ability to self-refer. The design was also to have a clear plan of how service users would 'step-down' from the service through self-help, support from parents, and their school. Both services were required to be aware of the full range of provision and opportunities which promoted emotional health and wellbeing within Trafford. This included the ability to sign post to other services and to inform their users how to access them, such as the Council's full service offer through the Trafford Service Directory.
41. The success of the services was to be determined mainly through a reduction in referrals to CAMHS. Additional outcomes of the services were to be; increased emotional resilience, coping mechanisms, protective factors, improved self-esteem, self-image, social presentation and identity, improved participation, engagement and interest in activities, and improved relationships and social engagement. The way that these were to be measured was to be agreed by the successful provider and the Council. The successful providers would also be expected to use

something similar to the Strengths and Difficulties Questionnaire and show that at least 2/3 of service users experienced a positive improvement as a result of the intervention.

Recommendations:

- 1. Trafford Commissioners and Providers of Emotional Wellbeing & Mental Health services to consider the development and implementation of standardised evidence based training programme to be made available to all schools and organisations that provide services for children and young people.**
- 2. Trafford Council to expand on their work with organisations in promoting the Thrive Stepped Care approach to Emotional Health and Wellbeing.**
- 3. Trafford Council to work with school nurses and schools to improve confidentiality processes and identify named leads in schools.**
- 4. Trafford Council to work with Governing Bodies to ensure that mental health and emotional wellbeing is a standard agenda item for meetings. To consider advocating a MH Lead on the Governing Body.**
- 5. Trafford Council to consult with schools around the Mental Health Strategy and work with them to develop deliverable outcomes.**
- 6. Trafford Council to continue to involve children and young people in the shaping and design of future services that are evidence based and of high quality.**
- 7. Trafford Council to ensure children and young people are involved in the evaluation of services commissioned.**
- 8. Commissioned services are to be outcome focussed, easy to access, and built around the needs of children and young people.**
- 9. Commissioned services are to continue to develop towards a “Whole Family” approach. With all services giving children and young people the opportunity to set goals, and ensure they only have to tell their story once.**
- 10. Trafford Council are to ensure that third sector organisations have a role in developing the Mental Health strategy delivery plan.**
- 11. That the Health Scrutiny Committee to receive regular updates of changes to services which should include exception reports and good news stories.**

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TRAFFORD COUNCIL

Young People's Wellbeing

1. Which School do you work for?

2. What is your role at the school?

- Teacher
- Teaching Assistant
- Non-Teaching Member of Staff
- Other (please specify)

3. What is on offer for pupils at your school who suffer from mental health issues?

4. How is this communicated to pupils?

5. Is there anything on the school's intranet or learning platform promoting mental health support or to promote good mental health and wellbeing?

- Yes
- No
- Don't know

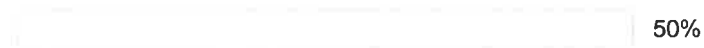
6. What is the school's process when it comes to mental health issues?

7. What training is provided to enable you to deal with mental health issues?

8. Is additional training provided for staff members who support pupils experiencing emotional difficulties?

- Yes
- No
- Don't know

9. What does this training entail?



Next



See how easy it is to [create a survey](#).

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Young People's Wellbeing

1. Which School do you work for?

Answer Options	Response Count
	45
<i>answered question</i>	45
<i>skipped question</i>	0

Number	Response Date	Response Text	Categories
1	Jan 23, 2017 8:41 AM	Sale High School	
2	Jan 19, 2017 4:10 PM	Lostock College	
3	Jan 17, 2017 10:01 AM	Sale High School	
4	Jan 17, 2017 9:37 AM	Sale Grammar School	
5	Jan 17, 2017 8:04 AM	Broadoak School	
6	Jan 16, 2017 5:51 PM	Stretford High School	
7	Jan 16, 2017 4:32 PM	The Dean Trust Ashton on Mersey School	
8	Jan 16, 2017 3:50 PM	Stretford High	
9	Jan 16, 2017 3:06 PM	Sale High School	
10	Jan 11, 2017 5:44 PM	Broadheath Primary School	
11	Dec 7, 2016 11:04 PM	Stretford high school	
12	Dec 7, 2016 4:25 PM	Stretford High School	
13	Dec 7, 2016 12:35 PM	Stretford high school	
14	Dec 7, 2016 10:23 AM	Stretford high school	
15	Dec 7, 2016 9:55 AM	Stretford High School	
16	Dec 7, 2016 9:41 AM	Sretford high	
17	Dec 7, 2016 9:40 AM	Stretford High School	
18	Dec 7, 2016 9:34 AM	Stretford High School	
19	Dec 7, 2016 9:11 AM	Stretford High School	
20	Dec 7, 2016 9:09 AM	Stretford High School	
21	Dec 7, 2016 9:09 AM	Stretford High School	
22	Nov 30, 2016 4:17 PM	Manor Academy	
23	Nov 30, 2016 9:37 AM	Flixton Girls School	
24	Nov 29, 2016 2:04 PM	Ashton On Mersey School	
25	Nov 29, 2016 1:46 PM	Manor Academy	
26	Nov 29, 2016 12:30 PM	Manor Academy	
27	Nov 29, 2016 11:17 AM	Manor Academy	
28	Nov 29, 2016 11:11 AM	Manor academy	
29	Nov 29, 2016 11:11 AM	AGGS/ Alliance for Learning	
30	Nov 27, 2016 1:45 PM	Loreto Grammar School	
31	Nov 22, 2016 4:38 PM	Altrincham College	
32	Nov 22, 2016 1:52 PM	Altrincham Grammar School for Girls	
33	Nov 22, 2016 11:35 AM	Loreto Grammar School	
34	Nov 22, 2016 11:12 AM	Manor academy	
35	Nov 21, 2016 11:27 PM	Manor Academy	
36	Nov 21, 2016 9:28 PM	Aca	
37	Nov 21, 2016 8:36 PM	Altrincham college	
38	Nov 21, 2016 8:25 PM	Altrincham College	
39	Nov 21, 2016 6:15 PM	Manor academy	
40	Nov 21, 2016 11:28 AM	Stretford Grammar School	
41	Nov 21, 2016 11:25 AM	manor academy	
42	Nov 21, 2016 11:12 AM	Egerton High School	
43	Nov 21, 2016 10:14 AM	St ANtony's	
44	Nov 21, 2016 10:07 AM	Wellacre	
45	Nov 21, 2016 9:51 AM	Manor Academy	

2. What is your role at the school?		
Answer Options	Response Percent	Response Count
Teacher	55.6%	25
Teaching Assistant	6.7%	3
Non-Teaching Member of Staff	17.8%	8
Other (please specify)	20.0%	9
		<i>answered question</i> 45
		<i>skipped question</i> 0

Number	Response Date	Other (please specify)	Categories
1	Jan 17, 2017 10:01 AM	Pastoral manager	
2	Jan 16, 2017 5:51 PM	Assistant Head Behaviour & Safety	
3	Jan 16, 2017 4:32 PM	SEND manager	
4	Dec 7, 2016 11:04 PM	Deputy Head	
5	Nov 29, 2016 11:11 AM	Head of the Teaching School	
6	Nov 22, 2016 1:52 PM	Vice Principal	
7	Nov 22, 2016 11:35 AM	Assistant Headteacher	
8	Nov 21, 2016 10:14 AM	Assistant Head	
9	Nov 21, 2016 10:07 AM	Inclusion Manager	

3. What is on offer for pupils at your school who suffer from mental health issues?		
Answer Options	Response Count	
	44	
<i>answered question</i>		44
<i>skipped question</i>		1

Number	Response Date	Response Text	Categories
		2 forms of in-school counselling	
1	Jan 23, 2017 8:41 AM	Aspire (inclusion) support Support from Pastoral staff	
2	Jan 19, 2017 4:10 PM	school based CAMHS support	
3	Jan 17, 2017 10:01 AM	counselling support paid for by school. Mentoring. pastoral support. School nurse	
4	Jan 17, 2017 9:37 AM	Counselling service, Wellness Sessions - various year groups, 'The Hub' - an area in the school where students can go and 'relax'. We have trained Mentors and coaches who support all students who are struggling emotionally. We have a strong Pastoral system where relationships are built meaning early identification is easier. Children know where to come if they are finding things difficult. 42nd St visit the school for one day per week to offer counselling support to our students. We have a fully qualified counsellor on our staff who is available to provide counselling support. We have a good relationship with the school nurse and endeavour to involve our parents in situations.	
5	Jan 17, 2017 8:04 AM	We provide sessions via PSE in emotional well-being and run stress buster sessions for KS\$	

		<p>The hub - drop in first thing and lunch time.</p> <p>Welfare Team - 4 specialists who offer 1 to 1's to support varying issues.</p> <p>Pastoral Team - 10 specialists individuals who offer 1 to 1's and day to day support.</p> <p>Central Referral Meeting - staff send referrals with any concerns where this is discussed and appropriate action/intervention offered.</p> <p>Various after school groups for differing issues.</p> <p>Bespoke packages of support.</p> <p>External agency support depending on need and 'Team around child' meetings.</p> <p>Assembly content.</p>
6	Jan 16, 2017 5:51 PM	<p>Curriculum content.</p> <p>We have a Wellbeing group which offers support in terms of a 'listening' mentor, relaxing activities such as art and yoga. Our pastoral team work with individual pupils and their families. The SEND team work 1-1 with pupils following plans and strategies from Healthy Young Minds. they participate in multi agency meetings.</p>
7	Jan 16, 2017 4:32 PM	
8	Jan 16, 2017 3:50 PM	<p>Safe space (Hub), one-to-one support, Pastoral Support Plans, small group therapy (music, art, dance, acting, social skills, sport, cooking...) one to one therapy (counselling, drawing and talking) CAMHS in-school Tier 2 service</p> <p>Talkshop Trafford</p> <p>BlueSci outside school agency</p>
9	Jan 16, 2017 3:06 PM	<p>GP mentoring</p> <p>social group</p>
10	Jan 11, 2017 5:44 PM	<p>Hub offering therapeutic sessions including one to one and group work both with internal team of welfare staff and external agencies. Pastoral team (some non teaching) to dedicate time and support. City Year Mentors operate to support academic progress.</p>
11	Dec 7, 2016 11:04 PM	
12	Dec 7, 2016 4:25 PM	<p>Nurse, Head of Year referrals, SEND dept, SEND referral to Student Welfare</p>
13	Dec 7, 2016 12:35 PM	<p>Hub AdviseTrained staff</p>
14	Dec 7, 2016 10:23 AM	<p>First aid and student services to call ambulance and designated staff.</p>
15	Dec 7, 2016 9:55 AM	<p>The Hub, Pupil Support Team, RISE (anti bullying team), safeguarding group</p>
16	Dec 7, 2016 9:40 AM	<p>We have a Pastoral Team to support students with all issues, including mental health. The school nurse also has a drop in once a week.</p>
17	Dec 7, 2016 9:34 AM	<p>Counsellor and a Hubb Room</p>
18	Dec 7, 2016 9:11 AM	<p>Key workers</p>
19	Dec 7, 2016 9:09 AM	<p>CAMS</p>
20	Dec 7, 2016 9:09 AM	<p>School nurse, counselling, hub time</p>

21	Nov 30, 2016 4:17 PM	meeting with Camhs Pastoral support 1:1 Counselling Small group sessions centred around anxiety, positive strategies etc CBT School nurse Mentoring - various kinds on offer Hope Mountain resources Referrals to specialist support such as LGBT, 42nd Street, Talkshop etc Self Esteem workshops Referral process to MES Mental Health conference for parents
22	Nov 30, 2016 9:37 AM	Relate Counsellor, EMS listening Therapy, 1 - 1 mentoring, Calm Club. Teacher working party currently focusing on improving the web site and make it more user friendly for parents
23	Nov 29, 2016 2:04 PM	play therapy sessions, time out to talk to designated staff
24	Nov 29, 2016 1:46 PM	Pastoral support provided by school staff .
25	Nov 29, 2016 12:30 PM	CAHMS, In school therapy sessions
26	Nov 29, 2016 11:17 AM	They have access to mentoring and in house confidential sessions
27	Nov 29, 2016 11:11 AM	Our Teaching School offers Mental Health First Aid : http://allianceforlearning.co.uk/course/mental-health-first-aid/
28	Nov 29, 2016 11:11 AM	We also offer Mindfulness: http://allianceforlearning.co.uk/course/pupil-mindfulness-b/ Appointments with the school counsellor, in school one day per week. Appointments or drop in with the school nurse one day per week. Appointments or drop in any day with the school chaplain. Support from Year co-ordinator who also liaises with family and other agencies. Daily support from Form Tutor (30 mins per day with class)
29	Nov 27, 2016 1:45 PM	Peer to peer mentoring with a Sixth Form student Pastoral support through the pastoral system, councillors regularly come into school to run one to one sessions peer mentoring. 6th form buddy system, Form tutors support their pupils. Student Support centre. Links to local authority support.
30	Nov 22, 2016 4:38 PM	

- 31 Nov 22, 2016 1:52 PM school nurse wellbeing ambassadors mindfulness in the curriculum relate 42nd streets school nurse
Counselling

School Nurse

Mentoring-Lay Chaplain

Mentoring-Relevant adult

Preventative activities eg Meditation, mindful colouring etc, PSHCE programmes
- 32 Nov 22, 2016 11:35 AM
- 33 Nov 22, 2016 11:12 AM not aware of anything . some children confine in certain staff.
- 34 Nov 21, 2016 11:27 PM We have a strong pastoral support system and link closely with CAMHS.
Counselling
- 35 Nov 21, 2016 9:28 PM Pastoral support
- 36 Nov 21, 2016 8:36 PM School nurse/ counselling/ SEAL sessions
- 37 Nov 21, 2016 8:25 PM Pastoral support and counselling support.
- 38 Nov 21, 2016 6:15 PM There are some therapy sessions but nothing specific

We have a Relate Counsellor and also pay for an additional counsellor to support students one day a week and to run Art therapy classes. We also have an emotional resilience programme in school
- 39 Nov 21, 2016 11:28 AM in house counselling
- 40 Nov 21, 2016 11:25 AM CAMHs

School Nurse

Family Support Worker

1:1 sessions
- 41 Nov 21, 2016 11:12 AM Mentoring

open door policy; 2 well-being mentors; access to CAMHS one morning per week; knowledgeable staff who will refer to relevant external agencies, currently CAMHS Tier 3; Blue Sky; Ed psych;
- 42 Nov 21, 2016 10:14 AM Talk Shop; St Mary's
At Wellacre I run the Inclusion Centre. This is the perfect environment for a pupil suffering with mental health issues. It is quiet, set away from the main school building with a safe environment. The pupils in here can be booked in for set lessons and/or on a reduced timetable or for full time for a period of weeks. The students follow their usual curriculum but alongside this we offer interventions and mentoring to work on confidence, self esteem, etc. The Inclusion Centre is also open at breaks and lunch for targeted pupils.

Aside from the Inclusion Centre, we have a pastoral team that focus on mentoring cohorts, specific interventions, working with internal and external agencies such as CAMHs, the school nurse etc.
- 43 Nov 21, 2016 10:07 AM We have lots of programmes whereby the pupils can also run

interventions e.g peer mentoring, anti bullying ambassadors, prefects, after school clubs.

1:1 Intervention sessions

Counselling

Art/play/lego therapy

Drop-in Centre for pupils experiencing emotional crisis with bespoke staff team

44 Nov 21, 2016 9:51 AM

4. How is this communicated to pupils?

Answer Options	Response Count
	44
<i>answered question</i>	44
<i>skipped question</i>	1

Number	Response Date	Response Text	Categories
1	Jan 23, 2017 8:41 AM	Signposted when in need	
2	Jan 19, 2017 4:10 PM	Through individual conversations and assemblies to the whole school, PHSE super learning days	
3	Jan 17, 2017 10:01 AM	Pastoral managers, school website and also signposts to outside agencies.	
4	Jan 17, 2017 9:37 AM	Through school handbooks and the school website There are posters around school.	
5	Jan 17, 2017 8:04 AM	Some is taught in lesson. Other services are suggested as part of meetings to support students. Word of mouth as our school community is quite tight knit. Assemblies. Through curriculum. Posters. Specific boards around school.	
6	Jan 16, 2017 5:51 PM	Via Pastoral & Welfare Team	
7	Jan 16, 2017 4:32 PM	We communicate with pupils during break and lunchtime or with 1-1 time as necessary	
8	Jan 16, 2017 3:50 PM	Students are referred to central team by Heads of Year or Head of Department if they have concerns about them - social, academic, attendance, punctuality, emotional.	
9	Jan 16, 2017 3:06 PM	Pastoral team pass on information and information on the school website.	
10	Jan 11, 2017 5:44 PM	If need is perceived then children invited	

11	Dec 7, 2016 11:04 PM	Pastoral team monitor students closely and make central referral if they require additional support. Email addresses available to students to refer safeguarding or worries they have. Assemblies, form time assemblies, student leaders, anti-bullying student ambassadors all share info with young people. Extra curricular clubs etc advertised widely.
12	Dec 7, 2016 4:25 PM	posters, mentioned in assembly/form time, referred 1:1
		School letter
13	Dec 7, 2016 12:35 PM	Parents
14	Dec 7, 2016 10:23 AM	Very often through SEND department.
15	Dec 7, 2016 9:55 AM	Through staff referrals and open emailing. Not many pupils can actively seek out help themselves.
16	Dec 7, 2016 9:40 AM	They are introduced to the team when they start, and are informed who to speak to if they have any issues.
17	Dec 7, 2016 9:34 AM	Posters and Word of mouth through Formtutors etc
18	Dec 7, 2016 9:11 AM	Assemblies
19	Dec 7, 2016 9:09 AM	Students identified with issues are sent for referral
20	Dec 7, 2016 9:09 AM	assembly, posters round school
21	Nov 30, 2016 4:17 PM	no idea
22	Nov 30, 2016 9:37 AM	Form time, assemblies, 1:1s, PSHE lessons
23	Nov 29, 2016 2:04 PM	All staff aware of available support in school this is publicised during form time, assemblies and the Web Site
24	Nov 29, 2016 1:46 PM	Through staff offering this to pupils who they think need it
25	Nov 29, 2016 12:30 PM	Mainly in form time .
26	Nov 29, 2016 11:17 AM	Don't know
27	Nov 29, 2016 11:11 AM	Only when staff feel the need. Pshe
		Form Time
		Assemblies
28	Nov 29, 2016 11:11 AM	Pastoral Tlme
29	Nov 27, 2016 1:45 PM	Through assemblies, the form period programme, form tutors, and in writing in the school planner, posters in school, curriculum booklets for students and parents.
30	Nov 22, 2016 4:38 PM	Through assemblies, Pastoral leaders, form tutors, peer mentors, posters displayed in corridors assemblies lessons form time website
31	Nov 22, 2016 1:52 PM	planner One-to-one discussions where support explained General ethos of School-talk to an adult if there are any concerns, signposting Info to parents at School events and one-to-one conversations
32	Nov 22, 2016 11:35 AM	Signposting in PSHCE
33	Nov 22, 2016 11:12 AM	Not aware of anything
34	Nov 21, 2016 11:27 PM	Support provided as required.
35	Nov 21, 2016 9:28 PM	Through hoy
36	Nov 21, 2016 8:36 PM	Assembly and through meetings with heads of year

37	Nov 21, 2016 8:25 PM	Mainly verbally to students who require support.
38	Nov 21, 2016 6:15 PM	It's not. It's not very good. We need something more.
39	Nov 21, 2016 11:28 AM	Advertised around the school and on school bulletins
40	Nov 21, 2016 11:25 AM	through our smart centre
41	Nov 21, 2016 11:12 AM	During school sessions
42	Nov 21, 2016 10:14 AM	Community Notice Board; through teachers and Progress leaders and EWO as well as DSL.
43	Nov 21, 2016 10:07 AM	There are many posters around school, during assemblies, talking to their form teachers and learning directors. Early identification by staff
		Pupils timetabled for intervention sessions
44	Nov 21, 2016 9:51 AM	All pupils know about the drop-in (SMART) Centre

5. Is there anything on the school's intranet or learning platform promoting mental health support or to promote good mental health and wellbeing?

Answer Options	Response Percent	Response Count
Yes	36.4%	16
No	43.2%	19
Don't know	20.5%	9
		answered question
		44
		skipped question
		1

6. What is the school's process when it comes to mental health issues?

Answer Options	Response Count
	42
answered question	42
skipped question	3

Number	Response Date	Response Text	Categories
1	Jan 23, 2017 8:41 AM	Welfare concerns, communication with parents, alerting appropriate agencies, referrals/ signposting	
2	Jan 19, 2017 4:10 PM	Speak to the student, speak to the parent, advise of support that can be offered in house and by external agencies, refer to school based CAMHS	
3	Jan 17, 2017 10:01 AM	high importance, good communication between all parties, easy access to pastoral support and then wider support	
4	Jan 17, 2017 9:37 AM	Student who presented with a mental health issue would be referred to the pastoral team who then would make a decision about appropriate course of action.	
5	Jan 17, 2017 8:04 AM	We operate a referral system for staff to complete if they have any concerns about a child that is not necessarily 'learning related'. The 'Yellow Form' is filled in by staff detailing concerns and this is passed to our Pupil Support Team who meet the child to discuss the situation and support available. This is done discreetly and with the child's emotional well-being at the centre. External referrals/contact with parents will be made as required. Knowing the children and forging great relationships allows our Pastoral and Welfare teams to know when support is needed as they notice changes or for students to come and ask for help.	
6	Jan 16, 2017 5:51 PM	Central Referral Meeting - weekly meetings to discuss any concerns or referrals in from staff. This allows professionals to look at current support and intervention and what the next steps need to be.	

7	Jan 16, 2017 4:32 PM	Pupils are able to ask for help themselves via the pastoral system or be referred to the SEND team either by teaching staff or parents. We hear of some pupils from external agencies.
8	Jan 16, 2017 3:50 PM	Work with young person (see above for some of the initiatives), and their families. Refer on if concerns are such that we cannot manage them
9	Jan 16, 2017 3:06 PM	Discuss with child (if appropriate), discuss with parents, offer support and make referral if wanted.
10	Jan 11, 2017 5:44 PM	Refer to SENco
11	Dec 7, 2016 11:04 PM	Assessment is made using SDQ type questionnaires. If concerns follow then school nurse also assesses child and parents involved with next steps...processes from initial assessment very dependent on need. Next steps may be internal monitoring, internal support one to one, internal support in groups, referral to another agency such as Healthy Young Minds or GP or other.
12	Dec 7, 2016 4:25 PM	Referral to staff responsible Referral to the trained staff
13	Dec 7, 2016 12:35 PM	Put on a programme
14	Dec 7, 2016 9:55 AM	Unsure.
15	Dec 7, 2016 9:40 AM	I don't know - the team who deal with it are fully aware though! I know who to speak to if anything comes up.
16	Dec 7, 2016 9:34 AM	On the SIMMS data and SEN coordinator deals with it!
17	Dec 7, 2016 9:11 AM	Safeguarding protocol
18	Dec 7, 2016 9:09 AM	Unknown
19	Dec 7, 2016 9:09 AM	don't fully know
20	Nov 30, 2016 4:17 PM	don't know
21	Nov 30, 2016 9:37 AM	When a pupil is identifies, either through staff awareness, or a student referring themselves, they are referred to the "Health and Wellbeing Panel" - a team of 5 staff. This team then act as a "triage" to determine the best course of action in order to support the pupil. Referrals can be made to agencies and support listed above, or issues can be addressed in-house if staff are trained and able to support.
22	Nov 29, 2016 2:04 PM	when a pupil is identified via school or outside agency, relevant staff informed, details added to restricted data base, pupil supported in school and meetings with agencies attended
23	Nov 29, 2016 1:46 PM	To address the issues as they arise
24	Nov 29, 2016 12:30 PM	Discussed with a member of SLT .
25	Nov 29, 2016 11:17 AM	Refer to SENCO/Safeguarding Staff
26	Nov 29, 2016 11:11 AM	Unsure
27	Nov 29, 2016 11:11 AM	The school has wellbeing high on the agenda and part of the schools SDP -I'll let another member of staff answer the detail on this question.
28	Nov 27, 2016 1:45 PM	Any member of staff with a concern about a student will communicate it to the student's form tutor, who will share the information with the year co-ordinator. If a student raises a concern about themselves or another student, likewise. The year co-ordinator works with the student to arrange support, liaising with family, other staff in school and outside agencies as appropriate. Records are kept by all parties and the year co-ordinator has a central role in tracking support and progress.
29	Nov 22, 2016 4:38 PM	Form tutors/ teaching staff highlight any issues to Heads of Pastoral teams. Multi action approach is followed depending on the need of the individual
30	Nov 22, 2016 11:35 AM	Speak to the student, inform parents (unless not appropriate), discuss support, signpost, monitor intervention
31	Nov 22, 2016 11:12 AM	Not aware of anything

32	Nov 21, 2016 11:27 PM	Form tutors / Key Stage Manager would identify a potential issue and discuss with parents. Potential support that school can offer would be considered and advice given to parents to discuss with GP / consider referral to CAMHS.
33	Nov 21, 2016 9:28 PM	Offer a member of staff for first point of call then inform child protection officer and head of learning
34	Nov 21, 2016 8:36 PM	Referral to counselling. Consult with parents. Referral to CAMHS via school nurse or doctor
35	Nov 21, 2016 8:25 PM	Very dependant on nature of concerns.
36	Nov 21, 2016 6:15 PM	Current teaching through pshe to students to become more aware. Deal with the same as any other issues.
37	Nov 21, 2016 11:28 AM	referral to counsellor plus liaise with SENDCO to develop strategies
38	Nov 21, 2016 11:25 AM	Ask parents to go to their GP or see the school nurse. School will follow up with 1:1 sessions. Ask for help from the school nurse. Call an annual review of pupils needs. Make a referral to Healthy Young Minds. Possibly refer to the Trafford MES
39	Nov 21, 2016 11:12 AM	
40	Nov 21, 2016 10:14 AM	Referral to well-being mentors or referral to CAMHS through DSL/Deputy DSL; making trained staff available to speak with students
41	Nov 21, 2016 10:07 AM	The member of staff will usually contact the relevant person, this could be the pupils mentor or learning director to see if they are aware of the issues. They may also need to inform the CPO depending on the issue. They also might need to fill out a school nurse referral form. A number of learns have a diagnosis of SEMH and therefore staff are highly skilled in managing the needs of these young people. We recognise learners through early identification and offer support through a number of different ways eg behaviour support plan, 1:1 intervention sessions including a number of therapies.
42	Nov 21, 2016 9:51 AM	Bespoke packages delivered by key workers

7. What training is provided to enable you to deal with mental health issues?

Answer Options	Response Count
	41
<i>answered question</i>	41
<i>skipped question</i>	4

Number	Response Date	Response Text	Categories
1	Jan 19, 2017 4:10 PM	Whole school training from the school based CAMHS worker	
2	Jan 17, 2017 9:37 AM	Very little.	
3	Jan 17, 2017 8:04 AM	Two key staff in Pupil Support receive external training in Safeguarding and emotional well-being. This includes the school counsellor who attends training every two years on mental health and emotional well-being. Internal training is then provided to staff formally every two years but informally as part of whole school training - pupil's emotional well-being is paramount to their academic success and therefore it forms part of all pastoral training.	
4	Jan 16, 2017 5:51 PM	This comes internally from our Lead Welfare Practitioner or is sourced externally by myself.	
5	Jan 16, 2017 4:32 PM	All staff know who to ask for help and some staff- again the pastoral team and the SEND team have attended specific courses on different aspects of mental health	

6	Jan 16, 2017 3:50 PM	On site welfare team are highly trained and skilled to train wider staff body in areas such as trauma, DV, attachment, exam stress and relaxation. Team can also offer family support (Escape Parenting)
7	Jan 16, 2017 3:06 PM	Not sure - TSCB training courses? Not specifically mental health though. Planned for the future but little to date
8	Jan 11, 2017 5:44 PM	SENco provides signpost to websites or useful written information
9	Dec 7, 2016 11:04 PM	Experts employed and on site to deliver training to staff both in mental health (self harm, attachment, DV, trauma, bereavement, eating etc) as well as deal with concerns during school time.
10	Dec 7, 2016 4:25 PM	Start of year all staff allocated time (1 hour ish) during Inset
11	Dec 7, 2016 9:55 AM	Other than how to recognize and refer, not much.
12	Dec 7, 2016 9:41 AM	None
13	Dec 7, 2016 9:40 AM	We have Safeguarding Training every year, and we know who we need to speak to for help or guidance.
14	Dec 7, 2016 9:34 AM	CPD session once a year at start of year N/A
15	Dec 7, 2016 9:11 AM	Safeguarding training
16	Dec 7, 2016 9:09 AM	Non
17	Dec 7, 2016 9:09 AM	?
18	Nov 30, 2016 4:17 PM	none Training provided by specialist agencies to all staff during INSET time Specialist, more in-depth training provided to pastoral / safeguarding staff Staff are able to attend Mental Health Parent Conference Mindfulness training offered to staff Opportunities to attend external training - eg Mental Health Conferences, training on individual issues such as bereavement Staff always cascade / circulate training materials to other members of the team when they have attended a training session
19	Nov 30, 2016 9:37 AM	
20	Nov 29, 2016 2:04 PM	Training courses run by TBSC attended by relevant staff
21	Nov 29, 2016 1:46 PM	None
22	Nov 29, 2016 12:30 PM	I have not received any to date but have only started on 1st Sep this year
23	Nov 29, 2016 11:17 AM	None
24	Nov 29, 2016 11:11 AM	None
25	Nov 29, 2016 11:11 AM	Mental Health First Aid see above
26	Nov 27, 2016 1:45 PM	Staff receive regular training on dealing with a range student welfare issues, including mental health and mostly relating in some way to mental health. This takes place periodically and as necessary when specific needs arise.
27	Nov 22, 2016 4:38 PM	Inset training
28	Nov 22, 2016 1:52 PM	training for staff through the teaching school, external courses, supervision for pastoral staff Staff trained in last 3 years in eating disorders and self harm
29	Nov 22, 2016 11:35 AM	
30	Nov 22, 2016 11:12 AM	None .
31	Nov 21, 2016 11:27 PM	I have not received any specific training, just support from colleagues.
32	Nov 21, 2016 9:28 PM	Various cpd and safe guarding 1 each year
33	Nov 21, 2016 8:36 PM	Limited.

34	Nov 21, 2016 8:25 PM	CPD Awarenesss raising opportunities eg eating disorders
35	Nov 21, 2016 6:15 PM	None
36	Nov 21, 2016 11:28 AM	External courses where appropriate for relevant staff
37	Nov 21, 2016 11:25 AM	none
38	Nov 21, 2016 11:12 AM	The Deputy Head is attending a two day course in January and will filter down the results via inset on twilight sessions. DSL has attended the feedback meeting after transformation of CAMJS and is due to attend the secondary meeting on Thursday 24th November
39	Nov 21, 2016 10:14 AM	
40	Nov 21, 2016 10:07 AM	Internal CPD, external agencies Restorative Practice CSE PREVENT
41	Nov 21, 2016 9:51 AM	Positive Handling

8. Is additional training provided for staff members who support pupils experiencing emotional difficulties?

Answer Options	Response Percent	Response Count
Yes	51.2%	22
No	27.9%	12
Don't know	20.9%	9
		answered question
		43
		skipped question
		2

9. What does this training entail?

Answer Options	Response Count
	27
answered question	27
skipped question	18

Number	Response Date	Response Text	Categories
1	Jan 23, 2017 8:41 AM	Awareness, strategies etc	
2	Jan 19, 2017 4:10 PM	dependent on needs, we have provided whole school training on things such as; self-harm, LAC needs and psychotic episodes	
3	Jan 17, 2017 9:37 AM	Courses attended through Trafford Safeguarding.	
4	Jan 17, 2017 8:04 AM	External training - as identified throughout the year. This has taken a number of forms and is usually attended by the School Counsellor In the last year some of the training my team has had: CSE FGM Self Harm Young Carers	
5	Jan 16, 2017 5:51 PM	HBT (Homophobic/Biphobic/Trans-phobic)	
6	Jan 16, 2017 4:32 PM	Staff can request a place on any appropriate course	
7	Jan 16, 2017 3:50 PM	Can be one-to-one with SEND team members of welfare team members. Supervision offered to year team inside school and Head of Student Welfare has supervision from social services.	

8	Dec 7, 2016 11:04 PM	On site experts share expertise and offer supervision. Pastoral staff are trained by external agencies if expertise does not exist in school - training last year for example included FGM, LGBT and attachment. Staff trained to deliver Escape parenting courses to support families.
9	Dec 7, 2016 4:25 PM	Unknown
10	Dec 7, 2016 9:55 AM	Not sure
11	Dec 7, 2016 9:34 AM	A talk given to all staff
12	Dec 7, 2016 9:09 AM	don't know Specialist, more in-depth training provided to pastoral / safeguarding staff Key staff are able to attend Mental Health Parent Conference Opportunities to attend external training - eg Mental Health Conferences, training on individual issues such as bereavement
13	Nov 30, 2016 9:37 AM	Staff always cascade / circulate training materials to other members of the team when they have attended a training session individual or group training run by outside agencies - Well Being training delivered to HOY and then HOY delivered to form teachers.
14	Nov 29, 2016 2:04 PM	Not sure
15	Nov 29, 2016 1:46 PM	Not sure
16	Nov 29, 2016 11:11 AM	Training from the Teaching School/ BFET To an extent, all staff support students with a range of emotional difficulties. Staff are trained however, to share information and serious or on-going concerns will be referred to teachers with specific roles - Year Co-ordinator, Chaplain, safeguarding leads. Members of staff with these roles have received additional training from external agencies and from our own in house provision.
17	Nov 27, 2016 1:45 PM	N/A I haven't had the training
18	Nov 22, 2016 4:38 PM	Supervision and any specific training courses
19	Nov 22, 2016 1:52 PM	Optional training events by various companies who specialise
20	Nov 21, 2016 9:28 PM	Opportunity to attend external training sessions if relevant
21	Nov 21, 2016 8:25 PM	N/a
22	Nov 21, 2016 6:15 PM	N/A
23	Nov 21, 2016 11:25 AM	We will find out in early 2017 as a result of the INSET
24	Nov 21, 2016 11:12 AM	Supervision with DSL
25	Nov 21, 2016 10:14 AM	How to spot early signs, how to act upon the signs, what types of mental health, etc.
26	Nov 21, 2016 10:07 AM	Counselling
27	Nov 21, 2016 9:51 AM	

10. Does your school have a pastoral care policy?

Answer Options	Response Percent	Response Count
Yes	79.5%	35
No	6.8%	3
Don't know	13.6%	6
		answered question
		44
		skipped question
		1

11. Does your school have a pastoral care lead?

Answer Options	Response Percent	Response Count
Yes	88.6%	39
No	4.5%	2
Don't know	6.8%	3

<i>answered question</i>	44
<i>skipped question</i>	1

12. Is there a counselor at your school?

Answer Options	Response Percent	Response Count
Yes	62.8%	27
No	32.6%	14
Don't know	4.7%	2
<i>answered question</i>		43
<i>skipped question</i>		2

13. How do children book an appointment with the school nurse or counselor?

Answer Options	Response Count
	43
<i>answered question</i>	43
<i>skipped question</i>	2

Number	Response Date	Response Text	Categories
1	Jan 23, 2017 8:42 AM	Through their Head of House	
2	Jan 19, 2017 4:12 PM	Students know when the school nurse is in school to drop in to see her, or school will refer to school nurse who will pick them up	
3	Jan 17, 2017 10:03 AM	student services or pastoral managers	
4	Jan 17, 2017 9:49 AM	They can refer themselves by going to our student services and requesting an appointment or use the CONFIDE electronic system to request an appointment by contacting a member of staff. When a student is referred through the pastoral system the pastoral leaders complete a referral form.	
5	Jan 17, 2017 8:03 AM	School Nurse has a weekly 'drop in' and therefore children can just knock and see her. Children can approach counsellor directly or they may be referred by a member of staff such as their Head of Year who has been working with them and has become aware of their difficulties School nurse through the drop in days.	
6	Jan 16, 2017 5:56 PM	Counselor - not a specific counselor but several practitioners who deliver 1 to 1 sessions.	
7	Jan 16, 2017 4:35 PM	They can ask the pastoral team or any teacher.	
8	Jan 16, 2017 3:53 PM	Through their Head of Year who makes a referral.	
9	Jan 16, 2017 3:08 PM	Through the pastoral team referrals.	
10	Jan 11, 2017 5:45 PM	NA Hub is a central space to support most vulnerable. Students can self refer to hub by turning up at break or lunch. Central referrals made to weekly team (welfare, safeguarding and behaviour leads as well as SENDco attend). Student email "help@strefordhigh.com" available for student use to ask for support. Significant number of student leaders in school to support their peers and know how to advise and refer students on.	
11	Dec 7, 2016 11:14 PM	Unknown - information with SEND	
12	Dec 7, 2016 4:26 PM	Not sure	
13	Dec 7, 2016 10:07 AM	They can speak to the nurse at the drop in sessions, or speak to their Head of Year/ someone on the Pastoral team..	
14	Dec 7, 2016 9:42 AM	Weekly drop in	
15	Dec 7, 2016 9:41 AM	Dont know - perhaps ask student services	
16	Dec 7, 2016 9:34 AM	Don't know	
17	Dec 7, 2016 9:11 AM		

18	Dec 7, 2016 9:10 AM	Drop ins with nurse one day a week
19	Dec 7, 2016 9:10 AM	e-mail, via person
20	Nov 30, 2016 4:17 PM	don't know Pupils can be referred to the counsellor by ANY member of staff - so anyone that the pupil discloses to. The HWB Panel arrange the appointments with the counsellor to ensure pupils are prioritised, and that all are seen. The school nurse is done in the same way - ie any member of staff can refer, but the school nurse also has a drop in sessions, where no appointments are necessary
21	Nov 30, 2016 11:20 AM	
22	Nov 29, 2016 2:09 PM	Via PSM HOY SMT parents
23	Nov 29, 2016 1:51 PM	Open door- the school nurse is in school at a designated time and pupils can see her
24	Nov 29, 2016 12:32 PM	Not sure .
25	Nov 29, 2016 11:18 AM	Don't know
26	Nov 29, 2016 11:13 AM	Unsure
27	Nov 29, 2016 11:12 AM	via Pastoral team School nurse - they can book an appointment or drop in to sick bay on the advertised day (poster in school)
28	Nov 27, 2016 1:54 PM	School counsellor - via their Year Co-ordinator. Drop in sessions, heads of learning or through form tutors via the SENCO
29	Nov 22, 2016 4:46 PM	
30	Nov 22, 2016 1:53 PM	through their senior tutor Counsellor-by referral only
31	Nov 22, 2016 11:35 AM	School Nurse-By referral or drop in School nurse is suppose to come in every Tuesday break time.
32	Nov 22, 2016 11:15 AM	This is not the case. School nurse supposed to be available for pupils to drop in or be referred by staff.
33	Nov 21, 2016 11:43 PM	
34	Nov 21, 2016 9:30 PM	Through hoy
35	Nov 21, 2016 8:38 PM	Via heads of year School nurse - drop in sessions
36	Nov 21, 2016 8:27 PM	Counsellor - through SEAL co-ordination working closely with safeguarding staff
37	Nov 21, 2016 6:16 PM	No idea
38	Nov 21, 2016 12:20 PM	Through class tutor. Children are referred as a result of identification of need or book via the school office
39	Nov 21, 2016 11:31 AM	
40	Nov 21, 2016 11:14 AM	Through sessions with any of our staff. We have a debrief every night after school and discuss the issues that the students are experiencing
41	Nov 21, 2016 10:17 AM	Speak to a member of staff who will make that referral - they can ask for an appointment without disclosing the reason why. Drop in sessions on a Tuesday in the school nurses room. The counselor comes every Friday these appointments are normally booked by the assistant SENDco however if a pupil issue arises they can be put in as priority.
42	Nov 21, 2016 10:11 AM	
43	Nov 21, 2016 9:57 AM	Pupils are referred by their Key Stage Manager. Because of their additional learning difficulties, pupils do need support when engaging with professionals.

14. What support is in place for you to debrief?

Answer Options

Response Count

39

answered question

Number	Response Date	Response Text	Categories
1	Jan 19, 2017 4:12 PM	Pastoral team are able to do this every day within the close team.	
2	Jan 17, 2017 10:03 AM	team meeting one hour per week. very little	
3	Jan 17, 2017 9:49 AM	informal discussion.	
4	Jan 17, 2017 8:03 AM	Supervision is provided to the school counsellor and dept lead. Pastoral Heads meet with core group fortnightly to discuss issues and counsellor or Head of Dept is available for staff to talk to when they have been involved in a difficult situation I have a great team who are all very supportive of each other and there is a culture of 'sharing' and 'getting things out' between us all.	
5	Jan 16, 2017 5:56 PM	There are opportunities for staff to get together to discuss pupil's	
6	Jan 16, 2017 4:35 PM	issues.	
7	Jan 16, 2017 3:53 PM	As above	
8	Jan 16, 2017 3:08 PM	Access to Relate counsellor if needed.	
9	Jan 11, 2017 5:45 PM	Access to speak to team leader, SENCO or head at any time Supervision offered to staff in school through their line managers or welfare team. Safeguarding lead gets supervision externally. School employs a counsellor to work with staff.	
10	Dec 7, 2016 11:14 PM	Unknown	
11	Dec 7, 2016 4:26 PM	None/Not sure	
12	Dec 7, 2016 10:07 AM	The Safeguarding team offer a chance for us to debrief if we need to.	
13	Dec 7, 2016 9:42 AM	we can talk to coordinator directly	
14	Dec 7, 2016 9:34 AM	Don't know	
15	Dec 7, 2016 9:11 AM	n/a	
16	Dec 7, 2016 9:10 AM	don't know	
17	Dec 7, 2016 9:10 AM	none Discussion with colleagues, HWB Panel so discussion can take place on best support - team approach, rather than making decisions alone.	
18	Nov 30, 2016 4:17 PM	Supervision available.	
19	Nov 30, 2016 11:20 AM	Support from senior members of staff.	
20	Nov 29, 2016 2:09 PM	Pastoral team meetings including the Vice Principle	
21	Nov 29, 2016 1:51 PM	Just need to find the time	
22	Nov 29, 2016 12:32 PM	Line manager .	
23	Nov 29, 2016 11:18 AM	None	
24	Nov 29, 2016 11:13 AM	Unsure	
25	Nov 29, 2016 11:12 AM	Pastoral team Form tutors are supported by their Year Co-ordinator, who in turn is supported by the Assistant Head for Student Welfare or Director of Sixth Form for KS5. All staff are supported by the School Chaplain.	
26	Nov 27, 2016 1:54 PM	Pastoral Teams	
27	Nov 22, 2016 4:46 PM	supervision for all pastoral staff	
28	Nov 22, 2016 1:53 PM	None	
29	Nov 22, 2016 11:15 AM	Nothing set in place.	
30	Nov 21, 2016 11:43 PM	Pastoral leaders	
31	Nov 21, 2016 9:30 PM	Child protection officers	
32	Nov 21, 2016 8:38 PM	Liaising with counsellors and nurse. Not formal	
33	Nov 21, 2016 6:16 PM	None	
34	Nov 21, 2016 12:20 PM	none	
35	Nov 21, 2016 11:31 AM	Counsellor liaises with the school Pastoral lead	
36	Nov 21, 2016 11:14 AM	Every Night all staff attend these sessions.	

37	Nov 21, 2016 10:17 AM	DSL has supervision sessions with staff; head has supervision sessions with DSL. Also DSL will talk to CAMHS worker
38	Nov 21, 2016 10:11 AM	Pastoral meetings once a week. Good communication between myself and my line manager.
39	Nov 21, 2016 9:57 AM	Debrief sessions occur regularly through "Pastoral Board" and "Pastoral Meetings"

15. What support is available for dealing with mental health issues from other organisations?	
Answer Options	Response Count
	39
<i>answered question</i>	39
<i>skipped question</i>	6

Number	Response Date	Response Text	Categories
1	Jan 23, 2017 8:42 AM	Meetings, closely liaising Blu Sci 42nd Street	
2	Jan 19, 2017 4:12 PM	Talk Shop	
3	Jan 17, 2017 10:03 AM	none	
4	Jan 17, 2017 9:49 AM	Referral through school nurse to healthy young minds. Very little. Healthy Minds - waiting list too long and threshold too high.	
5	Jan 17, 2017 8:03 AM	Support from 42nd St is good.	
6	Jan 16, 2017 5:56 PM	We take what support we can get from any external providers. This has been less due to funding cuts everywhere.	
7	Jan 16, 2017 4:35 PM	School receives support from Trafford Healthy Young Minds and also Social Services.	
8	Jan 16, 2017 3:53 PM	School nurse works with us to assess individuals.	
9	Jan 11, 2017 5:45 PM	Little Some support from Healthy Young Minds, 42nd Street, school nurse, GPs, Elevate Youth, Mermaid, Proud Trust, Engage Youth, Medical School, NESTAC, speech and language therapist, EP..all used by school for various reasons and support	
10	Dec 7, 2016 11:14 PM	/ advice.	
11	Dec 7, 2016 4:26 PM	Unknown - information with SEND	
12	Dec 7, 2016 10:07 AM	Not sure - not aware as a non pastoral teacher I don't know. We do have external organisations that come in to school, but I don't know which of them deal with mental health issues.	
13	Dec 7, 2016 9:42 AM		
14	Dec 7, 2016 9:34 AM	DOnt know	
15	Dec 7, 2016 9:11 AM	Don't know	
16	Dec 7, 2016 9:10 AM	don't know	
17	Nov 30, 2016 4:17 PM	cahms	
18	Nov 30, 2016 11:20 AM	All listed in other answers - but once we refer in, we get to little back. In touch with outside agencies - Healthy Young Minds, Early intervention team, 42nd street, talk shop - regular contact when required, visits to school to see pupils, meetings for updates	
18	Nov 29, 2016 2:09 PM	If it is requested by us and then we can follow through any advice and put in place any strategies	
18	Nov 29, 2016 1:51 PM	All seems to be individually arranged by tutors .	
18	Nov 29, 2016 12:32 PM		
18	Nov 29, 2016 11:18 AM	None	
18	Nov 29, 2016 11:13 AM	None	
18	Nov 29, 2016 11:12 AM	lots & we have trained Mental Health First Aid staff	
18	Nov 27, 2016 1:54 PM	We work with a number of agencies including CAMHS, 42nd Street, Junction 17, Phoenix Futures and social services.	

18	Nov 22, 2016 4:46 PM	SEND, The School Nursing Service, Community Clinics, GP's, Family support 'MEND' Multi agency bodies.
18	Nov 22, 2016 11:35 AM	Students have been referred onto CAMHS, 42nd Street etc
18	Nov 22, 2016 11:15 AM	None
18	Nov 21, 2016 11:43 PM	CAMHS provide information to support the management of specific pupils Cahms
18	Nov 21, 2016 9:30 PM	Carol kendrick
18	Nov 21, 2016 8:38 PM	CAMHS
18	Nov 21, 2016 8:27 PM	CAMHS - waiting times
18	Nov 21, 2016 6:16 PM	Try to ring CAMHS but such a long wait time it's a joke for autistic pupils who NEED help asap.
18	Nov 21, 2016 12:20 PM	There is limited amount of organisational support available for young people who are in crisis and a long waiting list to see a health care worker
18	Nov 21, 2016 11:31 AM	when and where appropriate we have worked with external agencies.
18	Nov 21, 2016 11:14 AM	AFL Health is a package that the staff are enrolled in and can access for their own personal needs each year.
18	Nov 21, 2016 10:17 AM	We work quite closely with CAMJHS and can seek advice from Talkshop and other in the Early help Hub
18	Nov 21, 2016 10:11 AM	CAMHS, Stronger families, GP, school nurse, counselor etc give us advice/support on how to deal with the particular student or mental health issue as a whole
18	Nov 21, 2016 9:57 AM	We link regularly with CAHMS/School Nurse/Alcohol and Drugs services

16. What additional support would you like to receive?

Answer Options	Response Count
	35
<i>answered question</i>	35
<i>skipped question</i>	10

Number	Response Date	Response Text	Categories
1	Jan 17, 2017 10:03 AM	training, close communication from other services. central hub to signpost to all levels of mental health support. some free in school support (maybe trainees) to make it available to wider audience as school has little funding.	
2	Jan 17, 2017 9:49 AM	Where to complete more training for staff - both whole school and pastoral leaders. Greater communication and access to Healthy Young Minds. We feel we provided a high level of support in terms of low level intervention but when a child is in crisis we do not feel the support is available and a long term support plan cannot be made. Too much is expected of us as education providers, we are not mental health specialists. We sometimes feel that because we have the systems in place we are expected to support a higher level of need than we feel professionally comfortable with.	
3	Jan 17, 2017 8:03 AM	More external support, which is free, from providers and the NHS. This needs to be at phase 1 in schools and not until it gets more severe for the young person down the line.	
4	Jan 16, 2017 5:56 PM	As much as possible as we have more and more pupils with mental health difficulties.	
5	Jan 16, 2017 4:35 PM		

6	Jan 16, 2017 3:53 PM	Increased input from medical services - esp to work on site with students with eating disorders, self harm incidents and suicide threats. Improved waiting times for Healthy Young Minds referrals to go through. Better communication with HYM regarding students they are working with - can we support their work and they support us with advice and guidance? More mental health training.
7	Jan 16, 2017 3:08 PM	More services available to refer to for poor mental health. Specialist training
8	Jan 11, 2017 5:45 PM	Access to 1-1 specialist support for individual children
9	Dec 7, 2016 11:14 PM	Because we do such a lot with young people already we would like it if Healthy Young Minds (CAMHS) could react more quickly to cases we refer on....and it can become financially draining on the school when paid services are brought in so financial support (possibly a funding stream we could make bids into) would be appreciated.
10	Dec 7, 2016 10:07 AM	proactive mental health programme for students, multiple staff (volunteers including myself) who can be trained to act as mental health ambassadors, more education about services available to students and how they can proactively use them without invite.
11	Dec 7, 2016 9:34 AM	N/A
12	Dec 7, 2016 9:11 AM	N/A
13	Dec 7, 2016 9:10 AM	more awareness school counsellor
14	Nov 30, 2016 4:17 PM	staff support if facing stress etc Better communication and referral system re CAMHS / Healthy Young Minds. Need to be able to refer in directly, and be kept updated on all referrals, whether made through school or not.
15	Nov 30, 2016 11:20 AM	"Emotionally Friendly Schools" model in Salford could be adopted in Trafford?
16	Nov 29, 2016 2:09 PM	After school sessions to inform and support parents
17	Nov 29, 2016 1:51 PM	Acquire a deeper understanding -so perhaps further training
18	Nov 29, 2016 12:32 PM	Regular access to counsellor
19	Nov 29, 2016 11:18 AM	Don't know Training.
20	Nov 29, 2016 11:13 AM	Support in how to work with students The whole staff could benefit from a speaker from 'Mind' or similar organisation to raise awareness of the 'big picture' of mental health issues for young people in the UK and the best ways to respond.
21	Nov 27, 2016 1:54 PM	Information I can give to students
22	Nov 22, 2016 4:46 PM	a list of where to signpost students to in Trafford
23	Nov 22, 2016 1:53 PM	Support in the School setting eg access to CAMHs worker or other mental health professional in School.
24	Nov 22, 2016 11:35 AM	Failing that, communication from CAMHs re students they are working with, lower waiting times for CAMHS/HYM
25	Nov 22, 2016 11:15 AM	Training and information to support the children. We have a number of pupils that would benefit from more support and CAMHS are so over-subscribed that they do not have capacity. They would benefit from expert advice and someone outside school to talk to. We also have a lot of 'minor' issues relating to eating which would be useful to have more advice on.
26	Nov 21, 2016 11:43 PM	Clearer training on how to respond to a child suffering and being able to feel confident in the decision made.
27	Nov 21, 2016 9:30 PM	Quicker access to a range of support services
28	Nov 21, 2016 8:27 PM	Lots
29	Nov 21, 2016 6:16 PM	

- | | | |
|----|-----------------------|---|
| 30 | Nov 21, 2016 12:20 PM | More training and recognition for staff who deal with children and young people with mental health issues. |
| 31 | Nov 21, 2016 11:31 AM | Any support is conditional to budgets - but would like a resilience programme in PSHCE and to extend the provision of the school counsellor so that more support can be provided |
| 32 | Nov 21, 2016 11:14 AM | None |
| 33 | Nov 21, 2016 10:17 AM | More focused training - this may happen in the upcoming conference on 24th November. |
| 34 | Nov 21, 2016 10:11 AM | I would personally like more training on mental health issues as I think this issue is only going to get bigger so we need to be more prepared in education for this increase as it will fall to us, with shortages in the hospitals and general mental health facilities/agencies. |
| 35 | Nov 21, 2016 9:57 AM | It would be interesting to see what else is on offer across Trafford. There doesn't appear to be a bespoke offer on the Trafford Local Offer? |

Service
42nd Street Manchester
Alchemy Arts
Anxiety UK
Autism Trafford
Autism Society Greater Manchester
Beat Bazaar
Blue SCI - Old Trafford
Blue SCI - Partington
Blue SCI- Broomwood
Brook

CAMHS (Healthy Young Minds)
CANW – Child Action Northwest
Children Centre & 0-11 Early Help Hubs
Community Change Foundation
Community Learning Disabilities Team
Complex & Additional Needs Team (CAN)
Core Assets Children's Service
Delamere Toy Library
Trafford Early Intervention Team (EIT)
Educational Psychology Service

Freedom Personal Safety CIC
Get Set for Business C.I.C
G-Force
Gorse Hill Studios
Greater Manchester Autism Consortium
Greater Manchester Fire Rescue
Groundwork MSSTT
Health Visiting Teams
Henshaws
Homestart
Kids in Space

LCCC Foundation
Learning through Art
Light of Hope
Manchester United Foundation
MATTAC
National Autistic Society (NAS)
NSPCC
Phoenix Futures Young Peoples Service
Pure Innovations
R Space Trafford
Redeeming Our Communities

Relate GMS
Salford Foundation
Seed Studios
Soothe: Baby Blues
Sports Works
Street Style Surgery
Talkshop - 11-18 Early Help Hub
Tandem Theatre
TDAS (Trafford Domestic Abuse Services)
The Counselling and Family Centre
The Princes Trust

The Proud Trust -LGBT Youth NW
Together Trust
Touch Down Dance
Trafford Carers Centre
Trafford Centre For Independent Living
Trafford Community Paediatrics
Trafford Extended Service
Trafford Leisure
Trafford Psychological Therapies
Trafford Victim Support
Union Street Media Arts

United Response
Winston's Wish

This service mapping is

Description	Age group/ Cohort
Free confidential services for young people experiencing stress, and mental health problems. Has a range of different approaches can be effective in responding to young people's mental health needs.	14 - 25
A media and arts organisation that specialises in using drama and other art forms. Other sessions include dance, media, & music and actively promote self-awareness, self-confidence and participation. It also specialises in working with young Muslims exploring identity and culture.	13 - 18
For those affected by anxiety disorders. User-led organisation, run by sufferers and ex-sufferers of anxiety disorders. Aside from anxiety, it can help with specific phobias.	All age
The drop in centre is supported by volunteers who all have personal experience of autism. They welcome people with autism, carers, professionals. People don't have to make an appointment and can attend on a one off or regular basis. 1st Thursday of the month 6-8pm at ASGMA Chester Road, Stretford. 3rd Thursday of the month 2-4pm Community room, Tesco Altrincham. There is also a women's group for any women with autism (or who think they may have autism). Please contact for further details.	All age
The Aspirations project runs activities for those with Asperger Syndrome and High Functioning Autism. These activities include evening and weekend youth clubs, art classes, sports, days out, and short break holidays.	10+
A creative music organisation which provides music making opportunities for young people and the community. Projects include 1-1 and group music projects, workshops in singing, song writing, recording, music production, vocal coaching, DJing, media & more.	14 +
Offers individual support with motivational and life-coaching techniques, building confidence, improving and maintaining wellbeing, and supporting people to access activities, volunteering and services. See website for other activities	16 +
Offers individual support with motivational and life-coaching techniques, building confidence, improving and maintaining wellbeing, and supporting people to access activities, volunteering and services. See website for other activities	16 +
Offers individual support with motivational and life-coaching techniques, building confidence, improving and maintaining wellbeing, and supporting people to access activities, volunteering and services. Also offers family counselling and other services aimed at young people including karate, family cooking,	6-17 for family counselling. Most other services are
Delivery of one to one counselling to young people. Supporting them to improve their own health and wellbeing. Holistic approach teaching lifelong skills, and support behaviour change.	19 & under

<p>A free service for young people up to the age of 18 years old, living in Trafford, who may be suffering from a range of difficulties such as depression, anxiety and eating disorders amongst many others. Can help with issues including anxiety, depression, eating disorders, psychosis, post traumatic stress disorder, self harm, ADHD, ASD, and more.</p>	<p>Up to the age of 18</p>
<p>Provides support to children, young people and families in the community, offering a range of services. The Emotional Health & Wellbeing service provides help and support to people of all ages and needs. They help people to tackle issues like separation, divorce, bereavement, self-harm, depression and anxiety.</p>	<p>0-15</p>
<p>Centres at Partington & Stretford. Purpose built facility includes a toy library, a soft play room, a sensory room, a large crèche, an outdoor play area, a family and medical rooms and a day nursery. Many courses, training and the support provided at the centre is free of charge for local residents</p>	<p>0 - 11</p>
<p>A charity based in Manchester dedicated to improving the lives of young people within the local community by providing mentoring based support in 1-1 and group settings. Using a holistic, resilience based mentoring model to empower people to make positive, informed choices about their future.</p>	<p>School age</p>
<p>has a range of health professionals including Community Learning Disability Nurses; Speech and Language Therapists, Occupational Therapists, Physiotherapists, Psychologist, Psychiatry and Healthcare and Therapy Assistants.</p>	<p>18+</p>
<p>Trafford's Complex and Additional Needs Service is made up of a range of services that specialise in the support of children and young people with additional needs and their families. The Social Care Team carry out assessments to identify unmet social care needs and work to determine if these needs can be met through the family, specialist support or universal services.</p>	<p>0-25</p>
<p>Has services for families, children with disability, those struggling with education or in need of therapeutic support. This includes Early Intervention, Edge of Care, Contact Services, & Specialist Therapeutic Assessments.</p>	<p>All Age</p>
<p>It offers an inclusive play environment where parents or carers can relax while the children play with our wide selection of toys. Many of our toys are purchased specifically to meet the needs of disabled visitors. Includes sensory room.</p>	<p>0 - 16</p>
<p>The Early Intervention in Psychosis Team (EIT) works with people who have experienced a first episode of psychosis. It is a multidisciplinary team supporting young people experiencing a first episode of psychosis. The team consists of staff from a variety of disciplines, including nursing, social work, occupational therapy, and psychology.</p>	<p>14-35</p>
<p>Trafford's Educational Psychologists work with children, teaching staff, parents/carers and other agencies. They apply their understanding of psychology to identify teaching and learning strategies which will promote inclusion and wellbeing and improve educational outcomes for children and young people.</p>	<p>0-25</p>

Providing a wide range of prevention-focussed, personal safety education and empowerment programmes and workshops. Education, awareness and practical risk reduction strategies and techniques can make a significant impact on confidence, resilience, emotional health and well-being.	13 - 18
Helping young people to consider self-employment and entrepreneurship as a career option by delivering practical workshops alongside the use of the unique online business start-up programme. The aim is to reduce youth unemployment, crime and anti-social behaviour and help young people look enterprisingly at their talents. The workshops involve young people who are at risk of becoming NEET.	7 - 30
G-Force is a registered Charity working with children, Young People and Adults living in disadvantaged communities in South Trafford. Provides support, services and developmental opportunities to all the members of the community living on the Broomwood Estate in Timperley.	Young person - adult
Gorse Hill Studios is a popular youth arts and music centre based in Stretford, Manchester. The centre provides creative workshops and youth activities for young people.	11 - 25
Supporting families and people with autism with information along with some development work. Includes support around life skills for people with autism post-school. They provide information to parents, people with ASD and professionals, as well as directing people to the relevant statutory services and voluntary agencies in their own area.	18+
Offers alternative curriculum courses. Firefly – 5 day course for 14-17 yr. olds. Targeting those who are at risk of becoming disengaged with education / society. Safe & Well checks. Fire Team - for 14-16 year olds. A 12 week course offering practical skills.	14 - 17
An environmental regeneration charity working. There are trained horticulturalists who can offer garden based sessions either in the community or at our base in Trafford, Trafford ecology park.	5 - 18
Every family in Trafford with a child aged 0-5 years has a named health visitor. They offer support and encouragement to families from pregnancy and birth through the early years to primary school - advising on feeding, safety, physical and emotional development and other aspects of health and childcare.	0 - 5
Runs a broad range of services from its Resource Centres. Services are for blind and visually impaired people of all ages, as well as for their friends, family and colleagues.	All age
Supports families going through difficult times by providing volunteers who visit them regularly in their own homes. Can provide support for bereavement, coping with illness or child's illness, stresses of large families.	Families who have at least 1 child under the age of 5
Holds workshops in Stretford Mall on Friday's between 4pm and 6pm for those interested in maths and science. Also operates out of Broomwood Community & Wellbeing Centre on Thursday's from 4pm to 6pm.	5 - 25

Runs community activities including Indoor 6-a-side cricket at Lancashire County Cricket Club.	14 +
Classes are designed by an experienced Primary Teacher to encourage children's creativity, raise self-esteem and develop knowledge and understanding across the curriculum, whilst having fun.	7 - 12
Light of Hope C.I.C. is a non-denominational organisation providing a range of holistic therapies to children and families in Trafford designed to relieve stress and build more positive relationships and resilience. Therapies including reflexology, massage, reiki and energy alignment are provided on a one to one basis.	Up to 16
Offering a range of educational projects for young people in the local area. From educating youngsters about the inner workings of a football club to improving confidence, life skills and employability.	All Age
Manchester and Trafford Therapy and Counselling offers support for children, adolescent's, adult's and families. Covers issues such as anxiety, anger, bereavement and depression. Cost of Therapy per session is £40, with sessions lasting between 55-60 minutes	All Age
The service offers a buddying scheme for children and young people with Autistic Spectrum Disorders (ASD). The buddies will develop trusting relationship on which they can be supported and to then engage with a range of age appropriate activities identified by the young person.	10 - 18
Offers a therapeutic service 'Letting the Future In' dealing with family relationship difficulties and issues arising from all forms of child abuse. This is for 4-17 year olds. The 'Family SMILES' service supports children aged 8-14 living with parents with mental health issues.	4 - 17
Phoenix Futures Young Peoples Service works throughout Trafford offering a specialist service for young people between the age of 11 and 25 with drug/alcohol misuse problems. The service provides a variety of interventions, including Education, Information, Advice, Support, Structured Treatment and Acupuncture. They also offer advice and guidance on mental health.	11 - 25
Offering personalised support to enable people to lead a full and interesting life. Supporting people with disabilities, mental health issues and people who have had a period out of work into real paid jobs.	Young person
For children and young people living in Trafford who have lived through domestic abuse. Children and young people can express themselves in a safe place, share their feelings and experiences in a safe place, whilst developing their coping skills, socialising with other young people and have fun.	5 - 13
There is a multi purpose centre called the FUSE based in Partington. Facilities for hire include a Board Room, Small Meeting Room, Radio Studio, Dance Studio, Recording Studio, Cafe Space, Sports Hall & Changing rooms, 300 Seat Theatre, Green Room, Kitchen, IT Suite and a 3G all weather outdoor pitch.	Under 18

Provides Children and Young People's Counselling. Appointments can be booked over the phone or online. A Live Chat is also available on their website for those new to counselling. Domestic Abuse Service, Relationship Counselling & Parenting courses available. Sessions with parents and child, just child or extended family. The average cost of a session is £50.	All age
Salford Foundation is an organisation that supports the vocational, personal, social and academic development of young people and adults in Salford and other boroughs of Greater Manchester.	15 - 25
The aim of Seed Studios is to train and support local people to become volunteers in a musically creative environment. They will, in turn, undertake roles such as supporting others, skill sharing and developing each other's creative voice. They are part of Blue Sci.	Young person - adult
Innovative Mother and Baby Groups, promoting emotional wellbeing in the postnatal period. Courses are usually ran in Stretford and Flixton	Mums with babies 0-9 months
Harnessing the power of sport to improve health, education and employability skills. Offering qualified sports tutors and coaches to utilise sport as a means of developing a positive attitude towards a healthy lifestyle.	5 - 18
Runs creative workshops that teach young people a vast array of exciting new skills – from body popping to fashion designing, music production to film-making.	Young person - adult
Talkshop is a specialist advice and information service. The aim is to support CYP needs through offering a variety of services in a friendly environment. It operates a drop in service Monday to Friday where CYP can pop in to speak to a youth worker at their own discretion. Connexions also operates out of Talkshop.	13 - 19
Tandem Theatre is a charity who run accessible arts programmes in different community settings across Manchester to enhance people's self-esteem, build confidence, boost social skills, increase emotional health and well-being, engage participants with informal learning.	13 +
The Refuge itself has a Children's and Young People's Support Worker who will assist mothers to find school and nursery places, help out with parenting advice, and work one-to-one with children and young people to make sure their stay is happy and safe. Services available include art therapy, Mindful Art Practice, <u>Nutrition. Martial Arts. Youth Coaching. poetry workshops. & Art/drama/dance.</u>	Young person
One to one counselling for 5-18 years using age appropriate therapy including play therapy, cognitive behavioural therapy, transactional analysis, and solution focussed therapy. Male and female counsellors. Free assessment and up to 8 free counselling sessions for those from households with a low income. Otherwise sessions are between £5 and £40 per session depending.	5 - 18
Helping young people to have the chance to succeed. So, we help 13 to 30 year-olds who are unemployed or struggling at school to transform their lives. Offering free programs to help the young develop key life skills. Has a centre in Salford that covers Trafford.	13 - 25

Peer support model. Young people are trained in soft skill development. Such as communication assertive, working with others and one to one intervention. An interim group is run at the Talk Shop in Sale on Wednesdays.	Young person
Provision of support to enable a young person access to an activity. Provides short breaks. Can provide assessment, on-going therapy, advice and support for children and young people with autism, specific learning difficulties and other speech, language and communication needs	Young person
Workshops and skills training for learning disabled and visually impaired people in emotional wellbeing, Sessions and days and weekend events, activities in movement, self-assurance, transition, managing choice, communication/self-presentation.	Young person in a school setting
Trafford Carers Centre supports unpaid carers. All services are free of charge or subsidised. They provide services from a large number of community venues, including GP surgeries, hospitals and community centres, as well as from the Carers Centre hub on School Road and from the Health & Wellbeing Centre on Curzon Road. Leads specific group for carers of people with autism.	All age
CIL is a disabled people's user-led organisation set up to enable people with impairments to live full, enjoyable and independent lives in Trafford. They work with all disabled people, including deaf people, people with physical and sensory impairments, people who have mental health or physical health issues and people with learning difficulties. Provide info and advocacy.	18+
They are specialist children's doctors with training and expertise in developmental paediatrics and disability, palliative care, social paediatrics (including child protection), educational paediatrics and public health for children. Children managed by community paediatricians often have long term problems.	0-18
This is a specialist, multi-disciplinary, community-based team providing a range of interventions and support including an autism diagnosis service, consultation, and advice.	18+
Looks after gyms/leisure centres. Services include - Trafford Active Pass which gives cheap access to activities under the same criteria as free school meals. Commissioned to deliver Physical Activity programme in localities.	All age
Trafford Psychological Therapies provide a variety of free evidence-based talking therapies to people aged 16 and over who are registered with a GP in Trafford and are currently suffering from anxiety and depression-related problems. They offer free counselling, CBT and self-guided help.	16 +
For help and advice to people who are being bullied, or who know someone who is being bullied, Trafford Victim Support can help. Person can talk to someone privately on the phone, or it may be possible for someone to help them raise the issue at school.	5 - 19
A social concept organisation that prides itself in creating people-led ideas and campaigns delivered through media and arts, social and action research and state of the art digital technology.	13 - 19

<p>They provide a range of employment opportunities for people with learning disabilities. They also work in partnership with parents, carers, local colleges and employers.</p>	<p>18+</p>
<p>Winston's Wish offers a wide range of practical support and guidance to children, families, professionals and anyone concerned about bereaved children. A helpline is available for families (and professionals) at a cost of 2p per minute: 08452 03 04 05. A drop in centre occurs fortnightly on Tuesday 11am-1pm. See website for dates.</p>	<p>All age</p>

a snapshot in time from Dec 2016. For any updates, please visit the Trafford Directory

Stepped Care Model	Service Type	Locality Covered	Referral Route	Address
Getting Help	Counselling	Trafford	Self referral & healthcare professionals	The SPACE, 87-91 Great Ancoats Street, Manchester, M4 5AG
Thriving	Arts	Trafford	Self referral	They do not have one main venue
Resiliency & Coping	Peer support service	National, but with a service in Trafford	Self referral	339, Stretford Road, Manchester, Lancashire, M15 4ZY
Resiliency & Coping	Drop in centre - specialist	Trafford	Self referral	Autism Society Greater Manchester Area in Stretford & Tesco Extra Altrincham
Resiliency & Coping	Specialist Support	Trafford	Self referral	Autism Society Greater Manchester Area in Stretford & Tesco Extra Altrincham
Thriving	Arts	Manchester	Self referral, but can be referred by a GP	Various
Resiliency & Coping	Emotional health & wellbeing activities	Trafford	Self referral, but can be referred by a GP	54-56 Seymour Grove, Old Trafford, M16 0LN
Resiliency & Coping	Emotional health & wellbeing activities	Trafford	Self referral	Partington Library and Wellbeing Centre, Central Road, Partington, M31 4FY
Resiliency & Coping	Counselling	Trafford	Self referral, but can be referred by a GP	Mainwood Road, Timperley. WA15 7JU
Resiliency & Coping	Counselling	National, with a service in Manchester	Self referral	Commonwealth House, 81 Lever Street, Manchester, M1 1FL

Getting More Help	Specialist Mental Health	Trafford	GP or other health professional	Waterside House, Sale, Waterside, Sale, M33 7ZF
Getting Help	Emotional health & wellbeing activities	North West	Self referral	41 Duchy Road, Salford, Manchester, M6 7JT
Getting Help	Counselling	Trafford - based in Partington & Stretford	Self referral or through GP	Central Road, Partington, Manchester, M31 4FL
Resiliency & Coping	Mentoring	Trafford	Self referral	28 Cornbrook Ct, Stretford, Manchester, M15 4EP
Resiliency & Coping	Specialist Support	Trafford	GP or other health professional	Sale Waterside Waterside Plaza Sale M33 7ZF
Resiliency & Coping	Specialist Support	Trafford	Self referral, GP or other health professional	2nd Floor Waterside Plaza Sale, M33 7ZF
Resiliency & Coping	Emotional health & wellbeing activities	National, but with activity in South Trafford	Self referral	Unit 3 Olympic Park, Olympic Way, Warrington, Cheshire, WA2 0YL
Thriving	Early years support	Trafford - based in Flixton	Self referral	91 Irlam Road, Flixton Manchester, M41 6AP
Getting Help	Psychosis Support	Trafford	Professionals or self-referral	Crossgate House, Cross St, Sale, M33 7FT
Getting Help	Specialist Support	Trafford	Schools are able to request support	Sale Waterside Waterside Plaza Sale M33 7ZF

Resiliency & Coping	Education	North of England inc Trafford	Self referral	n/a
Thriving	Education	North West	Self referral	n/a
Thriving	Wellbeing activities	South Trafford	Self referral	G-Force Offices, c/o Bowdon Downs Church, Altrincham, Cheshire, WA14 2AH
Thriving	Arts	Stretford/Trafford	Self referral	Cavendish Road, Stretford, Manchester, M32 0PS
Resiliency & Coping	Information	Greater Manchester	Self referral	Sanderling Building Bird Hall Lane Cheadle Heath Stockport SK3 ORF
Thriving	Education	National, but with a service in Trafford	Website refers to people being referred	146 Bolton Road Swinton Manchester M27 8US
Thriving	Community services	Manchester, Salford, Stockport, Tameside and Trafford	Self referral	Trafford Ecology Park, Lake Road, Trafford Park, Manchester, M17 1TU
Resiliency & Coping	Early years support	Trafford	GP	Trafford Town Hall Talbot Road Stretford M32 0TH
Thriving	Community services - specialist	Trafford - Based in Stretford	Self referral	Atherton House, 88-92 Talbot Road, Old Trafford, Manchester M16 0GS
Resiliency & Coping	Counselling & bereavement	Trafford and Salford	Self referral	9 Poplar Road, Stretford, Manchester, M32 9AN
Thriving	Education	Stretford	Self referral	Stretford Mall, atrium adjacent to Pep & Co/ The Card Shop

Thriving	Sport	Trafford	Self referral	Old Trafford, Manchester, M16 OPX
Thriving	Arts	Trafford - based in Sale	Self referral	Pownall Road, Altrincham, WA14 2SZ
Resiliency & Coping	Therapy	Trafford	Self referral	Hampden Buildings, Hampden Road, Sale, Cheshire, M33 7UB
Thriving	Sport	Trafford	Self referral	Sir Matt Busby Way, Manchester, M16 0RA
Getting Help	Counselling	Manchester & Trafford	Self referral	34 Finnybank Sale Manchester Cheshire M33 6LR
Resiliency & Coping	Specialist Support	Trafford	Professionals or self- referral	Anglo House, Chapel Road, Northenden, Manchester M22 4JN
Getting Help	Therapy	UK wide	Self referral	6 Oldham Road, Manchester, Lancashire, M4 5DE
Getting Help	Counselling	Trafford - based in Sale	Self referral	Grosvenor House, 177- 179, Washway Road, Sale, M33 4AH
Thriving	Specialist Support	Manchester	Self referral	Bird Hall Lane, Cheadle Heath, Stockport, SK3 0RF
Resiliency & Coping	Counselling	Trafford	Self referral	Seymour Grove Manchester, M16 0LD
Thriving	Community services	National but based in Partington	Self referral	The Fuse, Warburton Lane, Partington, Manchester, M31 4BU

Resiliency & Coping	Counselling & bereavement	Trafford	Self referral	346 Chester Road, Manchester, Lancashire, M16 9EZ
Thriving	Community services	Salford currently	Self referral	Foundation House, 3 Jo Street, Salford, M5 4BD
Thriving	Arts	Trafford	Self referral	See 3 Blue Sci address' at Old Trafford, Partington and Broomwood.
Getting Help	Perinatal	Trafford	Self referral	
Thriving	Sport	Davyhulme	Self referral	Woodstock 97a Higher Ainsworth Road, Radcliffe, Manchester, M26 4JJ
Thriving	Arts	Manchester	Self referral	60 Didsbury Park, Manchester M20 5LJ
Getting Help	Counselling	Trafford - based in Sale	Self referral or through GP	Tatton Road, Sale, Cheshire, M33 7ZF
Thriving	Arts	Manchester	Self referral	c/o The Mustard Tree, 110 Oldham Road, Ancoats, Manchester, M4 6AG
Resiliency & Coping	Community services - specialist	Trafford	Self referral	60 Talbot Road Old Trafford Manchester M16 0PN
Resiliency & Coping	Counselling & bereavement	Trafford	Self referral	40 Mayors Road, Altrincham, WA15 9RP
Thriving	Community services	National - Centre in Salford	Self referral	Maple House, Cemetery Road, Salford, Manchester, M5 5WG

Thriving	Community services - specialist	Trafford	Self referral	45-51, Sidney Street, Manchester, M1 7HB
Resiliency & Coping	Therapy	North West	Self referral	Schools Hill, Cheadle Cheshire SK8 1JE
Thriving	Arts	Manchester	Self referral	Waterside Arts Centre, Sale, M33 7ZF
Resiliency & Coping	Specialist Support	Trafford	Self referral	Trafford Carers Centre First Floor 19B School Road Sale M33 7XX
Resiliency & Coping	Advocacy	Trafford	Self referral	Marshall House, 2 Park Avenue, Sale, M33 6HE
Getting Help	Specialist Support	Trafford	GP or other health professional	Community Paediatrics Sale Waterside Sale M33 7ZF
Resiliency & Coping	Specialist Support	Trafford	GPs, CAMHS, & others health professionals	Manor House, Queen's Rd, Urmston, Manchester M41 9HE
Thriving	Sport	Trafford	Self referral	10 Centres across Trafford
Getting Help	Therapy	Trafford - based in Sale	Self referral or through GP	1-3 Ashton Lane, Sale, Trafford, M33 6WT
Getting Help	Counselling	Trafford - based in Sale	Self referral	n/a
Thriving	Arts	Trafford - based in Old Trafford	Self referral	20 E Union St, Stretford, Manchester, M16 9AE

Resiliency & Coping	Employment Support	Trafford	Self referral	1st Floor Statham House, Lancastrian Office Centre Talbot Road Stretford, M32 0FP
Getting Help	Counselling & bereavement	UK wide	Self referral	Family Support Centre, Royal Manchester Children's Hospital, Hathersage Road, Manchester, M13 9WL

Contact/ Address	Website
0161 228 7321 theteam@42nd street.org.uk	http://42ndstreet.org.uk/
07939 461045 info@alchemyarts.co.uk	http://www.alchemyarts.co.uk/
08444 775 774	https://www.anxietyuk.org.uk/?gclid=CJKckanCq8kCFQMIwwodi60Ccw
jane.forrest@cwps.nhs.uk	http://autismtrafford.co.uk/ http://asgma.org.uk/
admin@asgma.org.uk 0161 866 8483	http://asgma.org.uk/
ottilia@beatbazaar.co.uk	http://beatbazaar.org.uk/
0161 912 4828	http://oldtraffordwellbeing.org.uk/
0161 912 3192	http://partingtonlibraryandwellbeing.org.uk/
0161 912 2650 becci@bluesci.org.uk	http://broomwoodwellbeingcentre.org.uk/
0161 909 6655	https://www.brook.org.uk/find-a-service/regions/manchester?gclid=CK-O18X7rckCFaYSwwod8B8P2w

Waterside Plaza Sale M33 7ZF 0161 716 4747	http://healthyyoungmindspennine.nhs.uk/
0161 745 9328 info@canw.org.uk	http://www.canw.org.uk/
0161 912 2122 partingtonandurstoncc@trafford.gov.uk	http://www.partingtononline.co.uk/services/ChildrensCentre.php
0161 872 9220 enquiries@ccf-org.com	http://www.ccf-org.com/
0161 912 2810	https://www.trafforddirectory.co.uk/kb5/trafford/fsd/service.page?id=2Dt54ndcRNo
0161 912 2060 CANTeam@trafford.gov.uk	https://www.trafforddirectory.co.uk/kb5/trafford/fsd/service.page?id=0qFDqJQdl58
01527 556 480 Nick.mcpartlan@coreassets.com	http://www.coreassets.com/what-we-do/children-and-family/
0161 746 8185	http://www.toylibrary.org.uk/
0161 358 1390	https://www.gmw.nhs.uk/trafford-early-intervention-team-eit
0161 912 3191 0161 912 2250	https://www.trafforddirectory.co.uk/kb5/trafford/fsd/service.page?id=UMwq2kQxUqM

01484 911 919 elaine@freedom personalsafety.co.uk	http://www.freedompersonalsafety.co.uk/
info@getsetfor business.com	http://www.getsetforbusiness.co.uk/index.php
07941 361572 gforceemail@btconnect.com	http://www.g-force.org.uk/
0161 912 5251 gorsehillstudios cc@hotmail.com	http://www.gorsehillstudios.com/
0161 998 4667 barbara.whillans@nas.org.uk	http://www.autismgm.org.uk/index.php
0161 736 5866	http://www.manchesterfire.gov.uk/community/
0161 220 1000 msstt@groundwork.org.uk	http://www.groundwork.org.uk/sites/msstt
0161 912 5016	https://www.penninecare.nhs.uk/your-services/service-
0161 872 1234 manchester@henshaws.org.uk	http://henshaws.org.uk/
0161 865 4222 admin@hsts.org.uk	http://www.hsts.org.uk/
0161 912 1173 kidsinspace@gmx.co.uk	https://kidsinspaceproject.wordpress.com/

hshore@lccc.co.uk	http://www.lcccfoundation.co.uk/latest-news/events/community-sports-
01619732556 learningthroughart@btinternet.com	http://www.learningthroughart.co.uk/
0161 973 9130 manchester@lightofhope.co.uk	http://lightofhope.co.uk/
0161 868 8600 enquiries@mufoundation.org	http://www.mufofoundation.org/
07974056799 bernie@matac.co.uk	http://www.matac.co.uk/
07768 463763 TraffordBefriending@nas.org.uk	http://www.autism.org.uk/befriending
0161 200 1850	www.nspcc.org.uk
0161 905 1013	http://www.phoenix-futures.org.uk/
0161 474 5900 enquiries@pureinnovations.co.uk	http://www.pureinnovations.co.uk/
0161 872 7500 Plaza Suite 4 Seymour Grove Manchester M16 9LD	http://www.trafforddirectory.co.uk/kb/5/trafford/fsd/service.page?id=sgcvBdCUII
0161 393 4511 info@roc.uk.com	http://www.usethrefuse.co.uk/

0300 003 2331 enquiries@relategms.co.uk	http://www.relate.org.uk/greater-manchester-south
0161 787 8500 customer.relationships@salfordfoundation.org.uk	http://www.salfordfoundation.org.uk/
Contacts Blue Sci centre as appropriate.	http://seedstudios.org/
soothebabyblues@gmail.com	https://www.trafforddirectory.co.uk/kb5/trafford/fsd/ser
http://www.sportworks ltd.co.uk/contact/	http://www.sportworks ltd.co.uk/
07793 633 003	http://www.streetstylesurgery.co.uk/
0161 912 2453 talkshop@trafford.gov.uk	http://www.talkshoptrafford.co.uk/
07749110154 admin@tandemtheatre.com	http://tandemtheatre.com/
0161 872 7368 info@tdas.org.uk	http://www.tdas.org.uk/
0161 941 7754 appointments@thecfc.org.uk	http://thecfc.org.uk/
0161 869 0480 salfordcentre@princes-trust.org.uk	https://www.princes-trust.org.uk/about-the-trust/where-we-work/north-england/salford-centre

info@lgbtynw.org.uk	http://www.lgbtyouthnorthwest.org.uk/
0161 283 4848 enquiries@togethertrust.org.uk	http://www.togethertrust.org.uk/
info@touchdowndance.co.uk	http://www.touchdowndance.co.uk/
0161 848 2400	http://www.traffordcarerscentre.org.uk/
0161 850 0645 hello@traffordcouncil.co.uk	http://traffordcouncil.co.uk/
0161 912 5845	https://www.penninecare.nhs.uk/your-services/service-directory/trafford/community-services/childrens-services/
0161 747 1373	https://www.gmw.nhs.uk/trafford-extended-services/
0161 826 3940 info@traffordleisure.co.uk	http://www.traffordleisure.co.uk/
0161 495 9096	https://www.gmw.nhs.uk/tpt
0161 912 3238	http://www.trafforddirectory.co.uk/kb5/trafford/fsd/service.page?id=wAYpLD6vYIo
info@unionstreetmediaarts.com	http://www.unionstreetmediaarts.co.uk/

0161 873 7479 trafford.employment@unitedresponse.org.uk	https://www.unitedresponse.org.uk/trafford-employment-services
info@winstonswish.org.uk	http://www.winstonswish.org.uk/

TRAFFORD COUNCIL

Report to: Executive
Date: 23 July 2018
Report for: Decision
Report of: Executive Member for Investment, Regeneration and Strategic Planning

Corporate Landlord Capital Programme 2018/19

Summary

This report sets out the schemes proposed under the Corporate Landlord capital programme for the 2018/19. These have been identified as priorities for the next financial year.

Recommendations

That the Executive approve:

1. The allocation of the approved Corporate Landlord programme as set out in the Appendices to this report
2. Delegate authority to the Corporate Director for Economic Growth, Environment and Infrastructure to agree minor changes to the programme.

Contact person for access to background papers and further information:

Name: Melissa Wise
Telephone No: 07966440625
Background Papers: None

Implications:

Relationship to Policy Framework/Corporate Priorities	This report relates to the corporate priority for economic growth and development
Financial	All capital expenditure outlined in this report is contained in the Council's approved Capital programme for 2018/19 which was approved by Council in February 2018.
Legal Implications	No direct implications
Equality/Diversity Implications	No direct implications
Resource Implications e.g. Staffing / ICT / Assets	No direct implications
Risk Management Implications	No direct implications
Health & Wellbeing Implications	Maintaining and enhancing specified properties will improve the health and wellbeing of property users and residents.
Health and Safety Implications	The improvements proposed will improve health and safety within specified properties and ensure the council is compliant with the relevant health and safety legislation

1.0 BACKGROUND

- 1.1 The proposed Corporate Landlord Capital Programme for 2018/19 allocates a total of £880,000 for Public Building repairs (including mechanical and electrical works) plus £200,000 for DDA compliance.

2.0 CORPORATE LANDLORD CAPITAL PROGRAMME

- 2.1 As part of the budget process the Programme has been reviewed to ensure it continues to meet Council priorities and remains affordable within the level of resources available. A full breakdown of schemes within the 2018/19 capital programme can be found in **Appendix A**.

- 2.2 The 2018/19 programme of £1,080,000 includes the delivery of a number of key projects highlights include:

Key assets within the portfolio include:

- Ascot House which requires rewiring & heating works. This has been programmed to take place across this financial year and £327,000 will be required to complete these works in 2018/2019;
- Hayeswater Centre requires an extensive programme of new doors and windows, a new Building Management System and internal redecoration which totals £72,000;
- Kingsway Park Childrens Home requires replacement of pipes for heating system and redecoration which totals £35,000;
- Replacement Roofing to a number of properties on Shaw's Road, Altrincham which totals £80,000;
- The Council has a rolling programme of ensuring that all its premises are DDA compliant (Equalities Act 2010) which totals £200,000.

- 2.2 Schemes suitable for capital funding and part of the maintenance and repair programme are assessed by the Council and categorised in terms of priority.

- 2.3 The programme prioritises works (category 1) required to:
- Address safety issues
 - Where the work would negate higher maintenance
 - Repair bills in the future
 - Support commercial decisions such as preparing assets for immediate lease or disposal.
- 2.4 The Corporate Landlord Programme for 2018/19 has been reviewed observing the Council's developing investment strategy to ensure they are aligned to maximise the commercial benefit and investment return.

3.0 Programme Delivery

- 3.1 The schemes identified in the Capital Programme will be managed through the One Trafford partnership with Amey. Delivery and expenditure will be reported to the Corporate Landlord Group which includes senior managers from both Amey & Trafford Council (including Finance representatives). The group reviews individual schemes against the programme and addresses issues by exception.
- 3.2 Further to this, the Capital Programme is an agenda item at the Operations and Partnership Boards held monthly between Trafford Council and Amey. Additionally the Council's Financial Management Team reports on capital spend per category on a bi monthly basis to the Executive.

4.0 Scheme Review

- 4.1 There are a number of factors that could affect whether these schemes are delivered under the three year programme. Through One Public Estate the Council is reviewing how it can utilise the estate assets for more multifunctional and multi partner uses. This could lead to the opportunity to rationalise assets currently in use into one of these multifunctional facilities and this could lead to assets becoming surplus, in which case they would drop out of the capital programme and move to the Strategic Land Review Programme instead.

5.0 Other Options

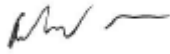
- 5.1 Schemes included within the programme are based on a prioritisation of potential projects in accordance with Council strategies and policies.

6.0 Reasons for Recommendations

- 6.1 Ongoing capital investment ensures the protection and improvements of the Council's infrastructure in order to meet the expectations and needs of Trafford residents and businesses and ensure the Council delivers on its objectives of the core strategy and corporate priorities.

Key Decision: Yes

If Key Decision, has 28-day notice been given? Yes



CORPORATE DIRECTOR'S SIGNATURE

To confirm that the Financial and Legal Implications have been considered and the Executive Member has cleared the report.

Appendix A : CORPORATE LANDLORD CAPITAL PROGRAMME

	Premises	Works Required	Details	Total
1	Ascot House, Sale	New Boiler plant & update of controls, pumps etc	New boiler, controls & pumps including a new hot water calorifier	145,000
2	Ascot House, Sale	Phase 2 - rewire	Essential electrical works identified: completion of Nurse Call equipment & remedial works to satisfy compliance requirements.	65,000
3	Ascot House, Sale	New perimeter footpath, extend & resurface existing car park	A recent Fire Risk Assessment has identified this element of work as urgent	41,000
4	Ascot House, Sale	Bathroom Upgrades	Replace Wet Rooms and Medi baths	40,000
5	Ascot House, Sale	Provision of vinyl to Community Lounges & new sluice rooms	Provision of new sluice rooms and replacement of carpet to vinyl in two communal lounges	36,000
6	71 a-b Chapel Road, Sale	Conversion of water supply from tank to direct mains	Conversion to direct mains & removal of water tanks & redundant sinks, baths to reduce the legionella risk	12,000
7	Sanyu Centre, Old Trafford	Building Management System 'BMS	A 'BMS' system will improve control of heating, ventilation, & accurate fault diagnosis	7,000
8	Hayeswater Centre, Davyhulme	Replacement of windows & doors	Replacement of windows & doors	40,000
9	Hayeswater Centre, Davyhulme	Building Management System 'BMS	A 'BMS' system will improve control of heating, ventilation, & accurate fault diagnosis	6,000
10	Hayeswater Centre, Davyhulme	Internal decoration	Internal re-furbishment, decoration & floor coverings	26,000
11	9a & 9b Croftsbank Road, Urmston	Asbestos Removal & associated works	Asbestos removal necessary	50,000
12	Humphrey Park Community Centre	External Repairs	Windows & cladding to front elevation; removal of vegetation Car Park re-surfacing.	59,000
13	Stretford & Lostock Children's Centre	New Boiler & update of controls, pumps etc	New Boiler plant & update of controls, pumps etc	30,000

14	General Estate	Health & Safety Issues	Unforeseen Health & Safety Issues	20,000
15	Kingsway Park Childrens Home, Urmston	Re-pipe of heating system, hot & cold water	Re-pipe of the heating system, hot and cold water	30,000
16	Kingsway Park Childrens Home, Urmston	External decoration	Replacement cladding & external decoration	5,000
17	Partington & Carrington Children's centre	Upgrade of Fire Alarm devices	Up-grade existing obsolete system	17,000
18	12 - 20 Shaws Road, Altrincham	Replacement of roof covering	Works to prevent water ingress	80,000
19	Partington Community Centre	Renewal of Fire Alarm	Installation of a new Fire Alarm	35,000
20	Flixton House - Store	Structural repairs to external storeroom.	Repairs following making safe of building to prevent further deterioration.	22,000
21	Trafford Town Hall	Security to carpark following incidents.	Low level access prevention, segregation of upper and lower levels, reinstatement of security door.	15,000
22	Partington Community Centre.	Refurbishment of main hall.	Removal of high level stained ceiling; large doors including making good walls & decoration	10,000
23	Longford Park, Scouts facility	H&S Fire Strategy Works	Fire Strategy Works - previously carried out following inspection	25,000
24	Trafford Town Hall	Ph II - Pointing & damp rectification	Continuation of remedial damp works	34,000
25	Altrincham Town Hall	Phase II - Repairs to brickwork	Phase 2 – Brickwork repairs	30,000
26	DDA Works	DDA Works	Works to ensure compliance with the 2010 Equality Act	200,000
	TOTAL			1,080,000

TRAFFORD COUNCIL

Report to: Executive
Date: 23 July 2018
Report for: Decision
[Draft] Report of: Executive Member for Environment, Air Quality and Climate Change

Report Title

Residents' Parking Scheme programme – 2018/19 & 2019/20

Summary

This report sets out the detailed list of schemes proposed under the capital programme for residents' parking schemes in 18 /19 and 19/20. These schemes have been identified as being of priority with the intention of implementing them across the next two years.

From this report the schemes for 2018 /19 and 2019/20 are required to be approved

Recommendation(s)

It is recommended that the Executive:

1. Approve the residents' parking scheme programmes as set out in Appendix A;
2. Approve the proposed addition to the capital programme for 2018/19 and 2019/20, subject to resource availability;
3. Delegate authority to the Corporate Director for Economic Growth, Environment and Infrastructure to make minor changes to the programme.

Contact person for access to background papers and further information:

Name: Melissa Wise
Extension: 07966440625

Background Papers: None

Implications:

Relationship to Policy Framework/Corporate Priorities	This report relates to the Corporate Priority of low Council Tax and Value for Money
Relationship to GM Policy or Strategy Framework	Relates to the GM priority for Safe and Strong Communities
Financial	The estimated total cost assuming all schemes go ahead as proposed is £1,174,000 over two years. This will be funded from the One Trafford Partnership reserve. Ongoing administration costs will be funded in full from the permit income.
Legal Implications:	Requirements of public consultation will be fulfilled and any Traffic Regulation Order will be progressed in accordance with the Road Traffic Regulation Act 1984 and the Traffic Signs Regulations & General Directions 2016.
Equality/Diversity Implications	No direct implications
Sustainability Implications	No direct implications
Resource Implications e.g. Staffing / ICT / Assets	No direct implications
Risk Management Implications	No direct implications
Health & Wellbeing Implications	Implementation of the proposed schemes will improve the wellbeing of residents through the alleviation of high volumes of vehicles parking and driving within specified residential areas
Health and Safety Implications	The unsafe parking of some vehicle is causing health and safety concerns for Trafford residents, road users and pedestrians. Successful implementation of the proposed schemes will alleviate many of the health and safety concerns around unsafe parking

1.0 Background

- 1.1 In March 2018 the One Trafford Partnership were requested to develop proposals for introducing Residents' Parking Schemes ("RPS") at various locations across Trafford in order to clear the current backlog of potential schemes. This request was predominately as a result of the large number of requests received to deal with indiscriminate parking in residential areas across the Borough.
- 1.2 The One Trafford partnership held a historical database of requests which totalled 60 as of March 2018, this number was subsequently analysed to determine if some schemes could be combined into area wide parking schemes. This exercise resulted in that number being reduced down to 29.
- 1.3 A full list proposed schemes is contained in Annex A. Whilst the number to be progressed now stands at 29 this may vary and some schemes may be discontinued as the overall project moves forward and enters the consultation phase.
- 1.4 Each scheme will be subject to full consultation with local ward members and residents, after which it will be determined whether to progress with the scheme,

amend it or not proceed. Authority to establish and implement a Traffic Regulation Order in relation to each scheme will be sought from the Executive.

- 1.5 The Council recognises that the introduction of RPS is a practical way of managing the issues associated with on-street parking by commuters, non-residents, shoppers and visitors to residential areas.

2.0. What is a Residents' Parking Scheme?

- 2.1 Whilst it must be remembered that there is no right to park on the highway, the primary purpose being for passage and re-passage of vehicles, there are often a number of residential areas which will benefit from the introduction of RPS where such parking would not interfere with the primary purpose of the highway. On-street parking problems are generally created by shoppers or commuters. In some areas such parking might prevent residents who have no off-street facility (forecourt, drive, garage etc.) from finding a parking space reasonably close to their home.
- 2.2 The power to implement a Residents Permit scheme lies with the Highway Authority under the Road Traffic Regulations Act 1984. Residents' parking schemes are achieved by introducing a Traffic Regulation Order within the provisions of the Road Traffic Act 1984 after the completion of formal statutory procedures and the resolution of public objections in consultation.
- 2.3 The order restricts parking but exempts permit holders (residents and if appropriate other groups, i.e. their visitors and health care workers) from those restrictions.
- 2.4 With such permit schemes the street or area is divided into prohibited and permitted parking and in order to park where permitted a valid permit or paid for parking ticket must be displayed. The affected or restricted area is commonly referred to as the 'zone'.
- 2.6 Permit categories can vary and existing schemes operate with provision for residents generally being within permit holder only or shared use bays. Shared use bays provide an exclusive facility for permit holders at specified times of the day but can also all provide limited waiting at other times, free from such restriction, providing flexibility and utilising available highway space when residents are at work.
- 2.7 Permits are issued at the discretion of the Council and any vehicles found parked without a valid permit or paid for ticket are subject to a Penalty Charge Notice (PCN).

3.0 Criteria for a Residents' Parking Scheme

- 3.1 To ensure residents of different areas are treated consistently, the 29 new schemes need to be introduced based on a standard set of principles. The following criteria must be met in order for a RPS to be considered:
 - All requests for a RPS must be submitted in writing and fully supported by at least one of the three local Ward Councillors from the area in question.
 - The results of any consultation require at least 51% of the properties in the area that are surveyed to confirm that they are in favour of the proposed introduction of the

scheme (Note: As opposed to the number of residents surveyed or the number of responses to the survey).

- In areas where there is a large student or transient population, the consultation exercise will be tailored and suitable to the specific circumstances involved and may not be solely dependent on a 51% majority.
- For a RPS to be introduced there should be an observable and persistent parking problem that causes frequent and significant disturbance to the local residents, over the majority of the day.

3.2 Where the outcome of the consultation indicates that fewer than 51% of the properties in the area surveyed confirm that they are in favour of the proposed scheme, the Council will not consider a similar request for a residents parking scheme unless either of the following occurs:

- There has been a significant change in circumstances within the area, including new developments, that has resulted in an impact on the traffic management arrangements in the locality.
- A period of at least 24 months has elapsed following the previous consultation exercise.

3.3 Schemes will be designed so that the impact and creation of further parking problems on adjacent streets is minimised or avoided where possible. Schemes will be subject to a post-implementation review in order to monitor and measure any impacts and to consider if adjustments are required. Individual properties on roads that are part of the scheme can be excluded from eligibility for residents' parking permits if that exclusion was a specific part of the planning consent for the property, such as part of a section 106 agreement.

3.4 It is common practice when designing RPS to consult further afield than just the roads currently suffering parking problems to consider the potential for the parking problem to transfer to adjacent roads.

4.0. Types of Permit and Associated Charges

4.1 The following is a description of the types of permits that may be available in a scheme and the maximum number of each type of permit that will be available per property. Application for permits must be made in the form required by the Council.

- **Resident's Permit:** A resident is considered to be any person living at the property and should be registered in the Council Tax records. The maximum number of permits allowed per property will be at the discretion of the Council but will generally be unlimited, as the charging mechanism will, it is anticipated curtail excessive requests. Where applicable, each permit will be charged at the prevailing rate. Each vehicle requiring a permit must be registered with the DVLA at the property.

- **Visitor Vouchers:** Visitor vouchers are available to individuals who are visiting residents who live within the parking scheme. A book of 25 vouchers is available for residents to purchase for their respective visitors at a cost of £11/book with a maximum available of 25 books (300 visitor vouchers/annum) Vouchers must not be issued by residents to commuters – this will be deemed to be misuse which may result in the withdrawal and cancellation of any visitor and resident's permits without refund

- **Business Permit:** Business permits are currently available within Trafford, but only in a small number of schemes. Whilst accommodating Business Parking is generally considered to be against the objectives of a RPS, the facility to accommodate a small number of business permits for business management is generally accepted as providing an operational concession to assist business management in continuing to run their operation, whilst the scheme is in operation.

Permit Type	Duration	Cost
Visitor Voucher	25/year	£11/book
Business Permit	1 year	£150
Medical Permit	1 year	£100

- **Blue badge holders:** The provision of blue badge holders is unaffected by the existence of a residents' parking scheme. Blue Badge holders residing within the area must apply for and buy a parking permit if they require one. Blue badge holders who are non-residents are allowed to park for up to 3 hours within the parking zone on yellow lines but not within the parking place on the proviso that the Blue Badge and 'clock card disc' are correctly displayed in the vehicle.

- **Carer Permit:** Carer permits will take the form of a paper permit and will be issued free of charge to residents who require a regular level of care from one or more carers. An application for a Carer permit must be made in writing to the Council's Parking Services and must include a letter from a GP, or Social Services, or other documentation to demonstrate the need for a Carer. The Carer permit will be assigned to the property as opposed to the carer and is valid only for use in the permitted zone.

- **Medical / Pastoral Permit:** This is a permit that allows eligible medical staff to park in a Residents' Parking scheme to make health visits to patients in the zone. Any person that satisfies the Council that he or she is a fully registered medical practitioner providing medical care or alternatively is a minister providing pastoral services to residents within the parking scheme, will be eligible for a Medical / Pastoral Permit. One permit will be issued to each applicant and will be in paper format. Medical permits will be chargeable at the prevailing rate.

- **Special Permits:** At the Council's discretion, permits may be authorised in exceptional circumstances for use by for use by non-residents to allow for works / services to be carried out at the property.

5.0. Times of Operation

5.1 The times of operation for individual Residents' Parking Scheme will be determined at the initial design and consultation stages of the implementation process.

5.2 As a general principle, the standard times of operation will be from 08:00am to 18:00pm during Monday to Friday. However, under exceptional circumstances, the operational times will be set to reflect the increase in commuter parking on specific

days / times within the area if necessary to tackle shift patterns for example with Call Centres .

6.0. The next stages/programming

- 6.1 Subject to approval of the Executive, Members will be invited to review the schemes proposed in their ward areas prior to resident consultation. Members will have the opportunity to meet the design team and discuss potential changes with individual team members taking that particular scheme forward.
- 6.2 Following completion of the process, schemes will be designed and residential consultation commence in August/September 2018. Residents will be given four weeks to consider the proposals and come back with any potential issues.
- 6.3 A full programme has been developed covering every aspect of delivery, and a Traffic Engineer/Project Manager is in place to regularly monitor developments and update the programme as the project moves forward. Once residential consultation starts, each individual scheme will take on its own individual timescale due to the time required to resolve particular issues or not as the case maybe.

7.0 COST / BUDGET

- 7.1 The total cost for the whole project is £1,174,000 across the following two years - 18/19 and 19/20 if all schemes progress as proposed. This will be funded from the One Trafford Partnership reserve. Ongoing administration costs will be funded in full from the permit income.

Other Options

The Council could continue to manage the applications on an individual basis, but this would further delay the processing of these applications with the knock on effect in terms of the failure to address the underlying problems currently faced by residents

Consultation

Subject to approval by the Executive, a full consultation with all members of affected wards will commence. We will then move into residential (and business if applicable) consultation stage. During this process members and residents will have the opportunity to provide full feedback on the residents parking schemes affecting their wards and residences.

Reasons for Recommendation

- To improve parking provision across the Borough of traffic and provide a fit for purpose solution to alleviate ongoing residential parking issues
- To ensure that members and resident's concerns are addressed within the implementation of the proposed schemes.
- To address new area and ward problems due to new development, transport and infrastructure

Key Decision): Yes

If Key Decision, has 28-day notice been given? Yes

Finance Officer Clearance (type in initials).....PDC.....
Legal Officer Clearance (type in initials).....DS.....



CORPORATE DIRECTOR'S SIGNATURE (electronic).....

To confirm that the Financial and Legal Implications have been considered and the Executive Member has cleared the report.

Appendix A: List of Schemes

Residents Parking Scheme 18/19 - 19/20		
Scheme Reference Number	Roads within Boundary	Additional Information
1	Cavendish Rd, Stretford	Scheme amendment
2	Murieston Road, Cambridge Road, Hale	Scheme extension
3	Stamford Park Rd, Queens Rd, Cedar Rd, Oak Rd, Beech Rd, Hawthorn Road, Elm Rd, Finchley Rd, School Rd, Moss Lane, Mayor's Rd, St Jame's Court, Hale/Altrincham	Scheme extension
4	Gloucester Rd & Urmston Town Centre	Partial ongoing scheme
5	Whitehall Rd area, Framingham Rd, Woodbourne Rd, Walton Rd, Georges Rd etc., Sale	
6	Montague Rd, Stamford Place, Marlborough Rd, Baxter Rd, Kelvin Ave, Sale	
7	Churchill Rd, Salisbury Rd, Hartington Rd, Altrincham	
8	Willow Tree Rd, Culcheth Rd, Peel Ave, Spring Road, Seddon Rd, Hale	Scheme extension
9	Lorne Grove, Chapel Grove, Albert Ave, Moss Vale Rd, Urmston	
10	Church Lane, Greenbank Road, Hall Ave, Ashton on Mersey	
11	Lloyd Square, Altrincham	
12	Kings Rd, Warwick Rd Sth, Rye Bank Rd, Stretford	Scheme extension
13	Navigation Road scheme	Scheme amendment
14	Urmston Lane, Link Ave, Firwood Ave, Stretford	
15	Altrincham Town Centre pay & display	
16	Kings Rd, Tresco Ave, Hillingdon Rd, Hapton Ave, Truro Ave, Faulkner Rd etc., Radnor St, Trafford Grove, Stretford	
17	Townfield Gardens & Sylvan Grove, Altrincham	Partial ongoing scheme
18	Balfour Rd, Carrsvale Ave, Urmston	
19	Alice St, James St, Hampson St, Od Hall Rd, Sale	
20	Flixton Rd, Urmston	
21	Delamere Ave, Grange Ave, Stretford	
22	Ashlands, Sale	
23	Higher Downs, Albert Square, Altrincham	
24	Seamons Road, Altrincham	
25	Upper Chorlton Rd (Wellington Crescent area)	
26	Lloyd Gardens, Altrincham	
27	Churchfields, Manor Ave, Sale	
28	Winstanley Rd, Cranford Ave, Lynn Ave, Sale	
29	Clifton Avenue, Linden Avenue, Daresbury, Clarendon Ave, Osborne Road, Orchard Road too. (REVIEW)	Scheme review/amendment

TRAFFORD COUNCIL

Report to: Executive
Date: 25th July 2018
Report for: Decision
Report of: Executive Member of Finance

Report Title

STAR Procurement Collaboration and Executive Joint Committee

Summary

The purpose of this report is to:

1. Provide information on the strategic proposal to expand the current STAR Shared Procurement service ("STAR") from three partner councils to four partner councils, and potentially to further expand the collaboration from four partner councils to five partner councils.
2. Outline the rationale for STAR's growth strategy, provide details of proposed commercial arrangements, governance arrangements and implementation strategies.

Recommendation(s)

It is recommended that the Executive:

1. Approves the disestablishment of the current STAR Joint Committee
2. Approves the expansion of the current shared procurement service to include the Fourth Partner which will continue to be hosted by Trafford Borough Council in accordance with the provisions detailed in the main body of the report.
3. Approves the establishment of a new STAR Joint Committee for Stockport, Trafford, Rochdale and the Fourth Partner that will support the delivery of the Shared Service and provide delegated authority to the Procurement Service to operate across Stockport, Trafford, Rochdale and The Fourth Partner areas.
4. Approves the further expansion of the shared procurement service to include The Fifth Partner Council in accordance with the provisions detailed in the report subject to the prior approval of appropriate due diligence by the STAR Joint Committee.
5. In the event that the shared procurement service is further expanded to include

the Fifth Partner Council, approves the disestablishment of the four partner STAR Joint Committee and approves the establishment of a new five partner STAR Joint Committee for Stockport, Trafford, Rochdale, the Fourth Partner and the Fifth Partner that will support the delivery of the Shared Service and provide delegated authority to the Procurement Service to operate across Stockport, Trafford, Rochdale, the Fourth Partner and the Fifth Partner areas.

6. Approves the governance arrangements and Terms of Reference of the new STAR Joint Committee as set out in the report.
7. Delegates authority to the Director of Legal and Democratic Services to agree the terms and conditions of, and to complete, an Inter Authority Agreement (“IAA”) in respect of the STAR Procurement shared service in similar terms to the existing IAA.
8. To note and approve the proposed approach to those circumstances whereby staff would transfer to the new procurement unit, and therefore to Trafford Council under TUPE, as outlined in the report,

Contact person for access to background papers and further information:

Name: Lorraine Cox, Director of STAR Procurement
 Telephone: 07817 882169
 Background Papers – None.

Relationship to Policy Framework/Corporate Priorities	Collaboration across four and five local authorities that helps support the delivery of low council tax and value for money through more effective procurement arrangements
Relationship to GM Policy or Strategy Framework	None
Financial	<p>The Council will be responsible for all outgoings of the proposed new Strategic Procurement Unit.</p> <p>The cost of the Unit will be shared equally by the Four or five participating councils.</p> <p>The Fourth Partner will secure a wider scope for delivering economies of scale benefiting all, but will bring income to strengthen further sustainability of the Shared Service. This will be further secured if the Fifth Partner participates in the shared service</p>
Legal Implications:	The joint committee is established by the participating councils in exercise of their powers under sections 101(5) and 102 of the Local

	<p>Government Act 1972, section 9EB of the Local Government Act 2000 and the Local Authorities (Arrangements for the Discharge of Functions)(England) Regulations 2012/1019</p> <p>The Joint Executive Committee will oversee all decisions of the Shared Service. An Inter authority agreement will be required in order to establish the operating arrangements for the new four or five partner Strategic Procurement Unit.</p>
Equality/Diversity Implications	None
Sustainability Implications	None directly associated with this report but the STaR will be able to ensure that its procurement activities are conducted with focus on sustainable practise.
Resource Implications e.g. Staffing / ICT / Assets	<p>Trafford Council and the Fifth Partner will have to consider TUPE implications. Where TUPE does apply and also, in order to operate differently the expansion, a re-structure to accommodate a different service delivery model may be required.</p> <p>Where a revised organisational structure is necessary, full consultation will take place with staff and trade unions.</p> <p>Staff will move to the new arrangements and the implementation strategy will form part of the consultation arrangements.</p>
Risk Management Implications	<p>Approval to bring a new partner needs to comply with legal requirements but also ensure risk is managed in terms of delivering a successful, larger Shared Service across four Authorities. This will also be a consideration if the Fifth Partner subsequently becomes a full participating Authority in the Inter-Authority Agreement</p> <p>A risk register has formed part of the overall project management with all risks categorised and mitigations highlighted.</p>
Health & Wellbeing Implications	None
Health and Safety Implications	None

1. Background

- 1.1 At its meeting on the 23rd September 2013 the Executive agreed to set up a Joint Committee in collaboration with the Executives of Stockport and Rochdale to deal with most of the procurement activities of each council. It was agreed that Staff from all three councils came together within a jointly-funded organisation hosted by Trafford Council and known as STAR.

The three original councils agreed the basis on which the Joint Committee would operate and this was set out in an inter-authority agreement (IAA). It was agreed that STAR would operate within a budget set by the participating councils. The IAA included agreed Terms of Reference for the Joint Committee.

At its meeting on the 11th June 2014 the Council incorporated the Terms of Reference into its constitution and each of the other participating council's ensured the same. The Council also delegated non-executive powers to the Joint Committee to facilitate its procurement activities.

2. Growth Proposal

- 2.1 Collaborative transformation lies at the heart of public service reform and as a collaborative procurement service, STAR has the skills and expertise to help drive this agenda and secure measurable outcomes by working with wider Partners STAR already collaborates across its three Partners, GMCA and the AGMA Procurement Hub. STAR's aim is to collaborate even more effectively and deliver a wider range of outcomes across Greater Manchester and the North West.

The STAR Business Plan 2017-2020 comprises five objectives; Commercial; Communities; Collaboration; Compliance and Champions. Collaboration is key to even greater success and 'Growth' is a work stream that has been actively pursued and tested to find a 'best fit' for STAR that delivers a commercial opportunity, collateral advantage and is harmonious, whilst not impacting on the current outputs/outcomes of the existing three Partner Councils.

- 2.1 STAR's aim over the next three years is to expand its existing shared procurement service to help deliver a step-change in public service reform through collaborative working.

3. Proposed New Model of Expansion

- 3.1 The proposal to support the growth strategy of STAR by agreeing to the addition of the Fourth Partner and to provide authority for the Fifth Partner to be added as a formal partner at a future date.
- 3.2 STAR was commissioned by the Fourth Partner in November 2017 to undertake a review and provide a procurement function options appraisal and to deliver direct procurement support. This provided both the Fourth Partner and STAR with an opportunity to collaboratively work together and it also gave STAR the opportunity to assess the feasibility and compatibility of the Fourth Partner as an additional partner.
- 3.3 A due diligence process has been undertaken and both STAR and STAR Joint Committee are confident that the Fourth Partner is a good fit for STAR, both in terms of geography (being within Greater Manchester) and also because the Fourth Partner is ready to mobilise its organisation to embrace the opportunity to secure support and success from compliant and effective procurement.
- 3.4 Although the Fifth Partner is not yet in a position to confirm acceptance of the proposal to join STAR, initial due diligence processes indicate that the Fifth Partner is equally a viable partner for STAR.
- 3.5 Once the Fifth Partner is in a position to progress the proposal to join STAR, STAR will undertake the same review process as with the Fourth Partner, for the Fifth

Partner, conducting a thorough due diligence process presenting recommendations to the STAR Joint Committee for consideration of further expansion.

3.6 New partners will be fully integrated and aligned with the current practices and operations already adopted by STAR. Additional partners will share risk and reward and work equally as a partner on the STAR Board and STAR Joint Committee.

4. Case for Change

4.1 To demonstrate the case for change, the table below/overleaf maps the Business Case for Growth Principles:

<p>Consider multi-growth options – a multi growth approach will ensure that we do not ‘put all our eggs in one basket’ and will help us to capitalise on the market opportunities that are currently available.</p>	<p>Key Benefit - Expands on current public to public shared service success. This doesn’t detract from other growth options being explored but secures and strengthens the model of operations for the current Partner Councils.</p>
<p>Expanding our commercial approach – a commercial approach is already embedded in STAR Procurement activity but growth must seek to expand this further and ensure it remains engrained as we grow.</p>	<p>Key Benefit - A clear expansion of current operations with a Partner of similar nature will develop commercial success for all Partners.</p>
<p>Seek long term sustainability as well as short term gains – it is important to consider growth options that will deliver short term gain as well as investing in opportunities that will help secure the long term sustainability of STAR Procurement.</p>	<p>Key Benefits -</p> <ul style="list-style-type: none"> • Delivers a full contribution to income to fund the operations. • Secures a mobilisation phase from a new Partner prior to commencement of them joining formally. The first 18-24 months will be resource-intensive as we on-board a new Partner so it is important that we maintain the current stable model of operations. • Enables a reduction in contribution to existing Partners. • A reward for risk to the founder Partners.
<p>Explore new markets and deliver new products – in a changing public sector arena it is important that we continue to explore new markets and expand our core offer to deliver new products to our external customers.</p>	<p>Key Benefit - This option to on-board The Fourth Partner will bring in a Partner of similar size, locally placed adjacent to Stockport, as well as a GM Council. This will build momentum and interest from others.</p>

<p>Stay ahead of the competition – growth should support STAR Procurement to stay ahead of the competition and ensure we are not taken over by others.</p>	<p>Key Benefit - By growing in size, this strengthens the critical mass within GM, which may lead to further expansion either from ‘coalition of the willing’ and or the GM Devolution agenda.</p>
<p>Capitalise on the ‘coalition of the willing’ – we will continue to adopt a Partnership and collaborative approach with those organisations that want to work with us.</p>	<p>Key Benefits:</p> <ul style="list-style-type: none"> • The Fourth Partner invited STAR to undertake an initial commission. This allowed STAR to share expertise and support the Partner. • STAR also had the opportunity to undertake due diligence in terms of assessing the condition of the procurement activity within this Council and the potential as a fourth partner. • This expansion will entice others to consider STAR as an option for them.
<p>Growth will not be at the detriment of the current service to our STAR Councils - whilst growth is important, it is crucial that we continuously improve and do not compromise the high level of service that is currently delivered to our STAR Councils.</p>	<p>Key Benefit - STAR has modelled the commercial offer based on safeguarding our current activity and to ensure a continuous improvement approach to the three founder Partner Councils.</p>

5. Implementation & Timescales

- 5.1 A detailed implementation plan is currently being developed for the on-boarding of the Fourth Partner to ensure that the implementation is managed effectively. Implementation is likely to be on a phased basis commencing with a pre-phase to mobilise the Fourth Partner as a partner. The plan will help ensure the appropriate allocation of resources, and that key governance actions are undertaken at the most appropriate time. The implementation plan will set the pathway for future on-boarding of the Fifth Partner as a partner.
- 5.2 There will also be a requirement to update and revise the current Inter Authority Agreement to accommodate the expansion and subsequent changes. The IAA will contain provisions in its redrafting that it not only accommodates the four partner collaborative model but also makes sufficient provision to facilitate the fifth partner collaborative model without the need for further amendments.
- 5.3 It is anticipated that the Fourth Partner could be integrated into the shared procurement service, as a partner, by autumn 2018. Subject to acceptable due diligence, it is anticipated that the Fifth Partner could be integrated into the shared procurement service, as a partner, within 18 months of this Executive Decision.

6. Governance

The proposal is to retain the same governance arrangements that underpin current STAR shared procurement service. It is however necessary to formally dis-establish the existing committee and establish a new Joint Committee, for each of the four or five partner alternatives, with one Member from each partner authority appointed to the Joint Committee. By establishing a joint committee this will allow Members of each partner council to oversee the STAR work programme.

- 6.1 It is proposed that the governance arrangements for the collaborative service will be formalised using an inter authority agreement (IAA), in similar terms to the current IAA between the existing partner authorities and which will set out matters such as: sharing arrangements for costs and liabilities; extent of delegation from each Council; accommodation, support services etc.; withdrawal from the Joint Executive Committee.
- 6.2 It is proposed that the new Joint Committee will have the same roles and responsibilities as the current committee. It will be responsible for agreeing and monitoring performance against the strategic targets, benefits realisation and the work programme of the service. The Joint Committee will be supported by the Director of STAR who will produce the required management information to enable the Joint Committee to agree and monitor the activities of the shared service.
- 6.4 There will be a need to review the new partner's constitutions to ensure that their schemes of delegation and contract procedure rules are amended to reflect those which have already been adopted by Stockport, Trafford and Rochdale councils.

7. Terms of Reference

- 7.1 The proposal is to retain the Terms of Reference previously approved for the current STAR Joint Committee and which were subsequently incorporated into Stockport's, Trafford's and Rochdale's constitutions.
- 7.2 It is proposed that the following Terms of Reference are approved for the new Joint Committee and that any new partner will incorporate such into their own Constitutions:
- *To manage the procurement operations of the Councils except for any procurement activity carried on by each Council that is specifically excluded by each Council from being dealt with by the STAR on its behalf.*
 - *To agree any changes to the cost and income sharing arrangements set out in the inter-authority agreement.*
 - *To agree the organisational structure of the STAR to carry out those operations.*
 - *To recommend to Trafford Council the person to be appointed as Director of STAR and the salary for the post.*
 - *To consider the policies and procedures for procurement activities carried out by the STAR recommended to it by its Board including the contract procedure rules under which it will operate for each of the Councils.*

- *To recommend the business plans and budgets of the STAR for approval by the Councils.*
- *To monitor the budget and performance of the STAR.*
- *To approve major changes to standard tender documentation and procedures.*
- *Such other matters as the Councils (for non-executive matters) and/or the Executive Leaders jointly agree. To the extent that the activities of the STAR Joint Committee are not executive functions the council delegates to the joint committee the power to do anything which is calculated to facilitate, or is conducive or incidental to, the discharge of the procurement functions delegated to it – in particular the power to make staffing appointments and the power to make draft standing orders as to contracts for agreement and incorporation into the constitution of each participating STAR Council but not the power to set budgets.*

8. Financial Model

- 8.1 The intention is to bring the Fourth Partner, and then potentially the Fifth Partner, in as equal partners in terms of membership of the STAR Joint Committee and STAR Board. This means that the risk and reward will be shared equally from day one of joint operations.
- 8.2 Current financial standing will be assessed at the point of on-boarding of the new partners and the reserves balances will be 'topped up' by the new partners to ensure that there is parity within the reserves.
- 8.3 The Director of STAR will aim to reduce the three founding partners' annual fee, between a range of 5-10% from year one of the expansion to a four partner shared service. Further reductions will be identified from the point of any further expansions to a five partner shared service.
- 8.4 The Fourth Partner's annual fee contribution will be based on the current funding sum, which is per annum £435,000 per partner. This funding contribution will be sustained for the first three years then upon commencement of year four, the fee for the Fourth Partner will reduce in line with the three founder partners, which itself will reduce immediately from day one of joint operations. This recognises the costs incurred upfront when STAR was formed and acknowledges the risk taken from the three founder partners during the first four years of STAR's operation. A similar funding recalculation will be undertaken should the Fifth Partner be admitted as a partner of STAR.
- 8.5 Mobilisation 'pre-phase' fee:

The Fourth Partner, and potentially the Fifth Partner, will fund a mobilisation phase prior to joining STAR as a full and equal partner. The anticipated sum is to be confirmed. This is to ensure STAR maintains momentum following the current commission already underway with the Fourth Partner. This will allow the Fourth Partner to align processes, practices and for STAR to lead a significant organisational change programme. This sum is required to aid in-year mobilisation therefore the Director of STAR Procurement will need to activate the resources plan

ahead of the Fourth Partner, and the Fifth Partner joining. Any surplus will be added to reserves ring-fenced to the three founding Partners.

NB: as the commencement of the new Shared Service is likely to be in-year, a pro-rata calculation will need to be activated to accommodate this model.

8.6 Income and Savings Targets

Income Targets and Savings Targets etc. will all need to be reviewed at the point of STAR becoming a four partner, and again on becoming a five partner, shared procurement service.

9. Human Resources Implications

10.1 There are no staff affected by TUPE linked to the Fourth Partner joining as a member of the collaborative procurement service.

10.2 Trafford Council and the Fifth Partner will need to consider TUPE requirements when evaluating affected staff. The Director of STAR will consult the Director of HR in respect of any TUPE related matters.

10.3 Where there are staff that would be affected by TUPE and thus, would transfer to Trafford Council as a result of the Fifth Partner becoming a member of the collaborative service, Fifth Partner staff will be consulted in accordance with TUPE Regulation requirements.

10.4 Depending on the outcome of any consultation and how the new collaborative body is appointed to, some The Fifth Partner employees may transfer with their existing terms and conditions protected under TUPE to Trafford Council. Where staff transfer under TUPE they will become employees of Trafford Council.

10.4 Indemnities from the partners in relation to transfer costs and TUPE implications will be agreed and incorporated into the Inter Authority Agreement

11. Risk and Policy Implications

11.2 A full risk register for STAR's growth is currently being developed and the risks will be monitored, managed and mitigated throughout the implementation phase. The key risks and opportunities have been set out below/overleaf.

Risks for STAR	Opportunities for STAR
The formation of a new Shared Service will be resource intensive in the early phase of aligning processes and practices but this is mitigated from the commercial offer that will resource appropriately	Supports Greater Manchester Devolution working with a greater cluster of GM Partners
Growth likely to be slow but managed	Long term sustainability, shared risk and opportunity

Risks for STAR	Opportunities for STAR
Process of approval is time consuming due to longer governance requirements across additional Partners	Could result in rebates/reduced costs for STAR Councils and wider economies of scale gains
Potential TUPE/HR implications as staff would become employees of host Authority (Trafford)	Builds on an already excellent reputation
Time to establish and deliver improvement will not happen overnight	Excellent PR and promotion opportunity regionally and nationally demonstrating a shared service can be successful
The Inter-Authority Agreement currently does not allow on-boarding of new Partners by the STAR Joint Committee and requires the STAR Joint Committee to be dis-established.	Timing is appropriate as STAR is now four years old and has an effective and successful operation fit for growth

Other Options

1. STAR Procurement considered the option of not growing the shared procurement service to include the two additional Councils but, it was felt that this would conflict with the STAR Procurement Business Plan, agreed by the STAR Joint Committee and which focuses on growth in the period 2017-2020.
2. STAR Procurement could undertake procurement support to the two further Councils through SLAs rather than direct membership of the shared service. This would put the current three STAR Councils at risk if existing resources had to be focussed on delivering SLA obligations. Additionally, the employment of additional resources to deliver such SLA obligations would be at risk of those SLAs being subsequently brought to an end.

Consultation

Should any staff be affected by TUPE as a result of the proposed arrangements, consultation with staff affected by TUPE will be undertaken in accordance with TUPE Regulations and with the advice of the HR Director.

Reasons for Recommendation

1. The creation of a collaborative approach in procurement has already brought significant financial and reputational benefits to the participating authorities of STAR. It has enabled greater influence over the market and provided for more effective control over the spending of limited resources.
2. The report details the rationale for expanding the collaborative service beyond the founding three member authorities.

3. Any change of membership of the current STAR Procurement Shared Service and the STAR Executive Joint Committee is a matter for the Executive to determine.

Key Decision

No

Clearance

Finance Officer Clearance	<i>GB</i>
Legal Officer Clearance	<i>DS</i>

CORPORATE DIRECTOR'S SIGNATURE (*electronic*).....

To confirm that the Financial and Legal Implications have been considered and the Executive Member has cleared the report.

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TRAFFORD BOROUGH COUNCIL

Report to: Executive
Date: 23 July 2018
Report for: Decision
Report of: Executive Member for Children's Services, Corporate Director Children, Families and Wellbeing and the Chief Finance Officer

Report Title

High Needs Budget 2018/19 to 2020/21

Summary

In February the Council agreed its budget proposals for 2018/19, albeit the Education High Needs Budget included a deficit position with reference to a further report to be brought back to Executive identifying how this position would be rectified. At that stage the deficit in 2018/19 was £1.18m.

A full review of the budget assumptions over the period 2018/19 to 2020/21 has been undertaken and this has identified an overall funding gap of £2.66m, comprising an updated gap in 2018/19 of £1.24m with a further £0.64m and £0.78m in 2019/20 and 2020/21 respectively.

The funding gap in 2018/19 has been addressed by a combination of:-

- 0.5% top-slice of the schools block (£778k) as previously agreed by the Education and Skills Funding Agency (ESFA) equivalent to £21.62 per pupil
- Additional savings proposals and use of DSG central reserve of £463k

It is proposed that the funding gap for 2019/20 will be met from a continuation of savings programmes which will be subject to further review and consultation and a proposed continuation of the 0.5% top-slice of the schools block. The latter will be subject to approval by the Schools Funding Forum and the ESFA.

This will allow further time to consider proposals to address the continuing funding gap and the full implications of the various proposals. In 2020/21 there will no longer be the ability to top-slice the schools block as the new "hard formula" schools funding formula will be in place and more difficult decisions around the following areas will need consideration:-

- Level of SEN delegation funding
- Level of top-ups paid to special schools
- Review of alternative provision

Recommendation(s)

Executive are requested to

- a) Approve the proposals included in the report to address the gap in the High Needs budget for 2018/19 and approach to 2019/20 and 2020/21.

Contact person for access to background papers and further information:

Name: Jill Colbert Nikki Bishop
Extension: 1901 4884

Background Papers: None.

Relationship to Policy Framework/Corporate Priorities	Value for Money/Excellence in Education/Services focussed on the most vulnerable people.
Financial	The report sets out the proposed budget for 2018/19 within the overall funding available.
Legal Implications:	None
Equality/Diversity Implications	The Council has complied with the requirements of its Public Sector Equality Duty. Mention consultation with schools Equalities Impact Assessments
Sustainability Implications	None arising out of this report.
Resource Implications e.g. Staffing / ICT / Assets	None of the savings measures in this report have a direct impact on staff.
Risk Management Implications	The risks associated with the budget proposal have been considered.
Health and Wellbeing Implications	The Council has complied with the requirements of its Public Sector Equality Duty.
Health and Safety Implications	The health and safety implications of the budget proposal have been considered.

Other Options

Options exist to carry forward deficits which arise on certain aspects of central DSG expenditure but these do not specifically refer to high needs expenditure. In any event this would only delay savings required to be made to later years. A local authority may decide to fund part of the overspend from its general resources in the year in question but given the size of the deficit on the Council's budget in later years this is not a realistic option.

Consultation

Consultation has been undertaken with schools on the proposals contained in this report.

The Public Sector Equality Duty

The Equality Act 2010 requires public authorities to comply with the Public Sector Equality Duty. The public sector equality duty requires public authorities to consider the needs of people who are disadvantaged or suffer inequality when making decisions regarding its service provision and policies.

People who are protected under the Equality Act 2010, have certain protected characteristics. The characteristics that are protected in relation to the Public Sector Equality Duty are: age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

Public authorities, when carrying out its functions, must therefore have due regard to:

- The elimination of unlawful discrimination;
- The advancement of equality of opportunity between people who have protected characteristics and those that do not; and
- The fostering or encouragement of good relations between people who share a protected characteristic and those who do not.

In considering the report and deciding whether to propose the recommendations to Council the Executive is required to have regard to the Public Sector Equality Duty. In order to satisfy this duty the Executive must consider whether the proposals are likely to discriminate against or disadvantage persons who have protected characteristics as set out above; whether there are mitigation measures which would offset any such impacts which are identified; or whether countervailing factors, namely the significant budgetary pressures facing the Council and the need to make improvements and efficiencies to the services concerned are considered to provide justification for the measures proposed.

Reasons for Recommendation

To set a balanced budget for 2018/19

Key Decision

N/A

Finance Officer Clearance ...GB... ..

Legal Officer Clearance ...DS..... ..

CORPORATE DIRECTOR’S SIGNATURE



.....
To confirm that the Financial and Legal Implications have been considered and the Executive Member has cleared the report.

BACKGROUND

- 1.1 In February the Council approved the budget proposals of the Executive for 2018/19. This report sets out proposals for balancing the Education High Needs budget which at the time had a significant budget deficit for 2018/19 of £1.18m.
- 1.2 The Dedicated Schools Grant (DSG) is used to fund the schools block, early years provision and high needs and the overall budget position for 2017/18 is as follows:-

Table 1 : DSG Position 2017/18	Budget	Final Outturn	Difference
	£m	£m	£m
Schools Block	88.206	87.950	0.256
High Needs Block (excl academies)	21.811	22.325	(0.514)
Early Years	14.195	13.733	0.462
Total	124.212	124.008	0.204
Reserve c/f from 2016/17	0.724		
Underspend in 2017/18	0.204		
Balance at 31/3/18	0.928		
Committed to :-			
Schools Block	0.256		
Early Years	0.462		

- 1.3 In recent years there has been significant pressure on the DSG mainly caused by the pressures in the high needs budget; this report explains the reasons for this, identifies the projected budget gap over the next three years and a strategy to meet this gap.

HIGH NEEDS BLOCK (HNB)

- 1.4 The high needs funding system enables local authorities to meet their statutory duties under the Children and Families Act 2014 and supports the provision for children and young people with special educational needs and disabilities (SEND) from their early years to age 25 and alternative provision (AP) for pupils who cannot receive their education in schools.

- 1.5 Over the last three years high needs expenditure has exceeded the level of DSG funding by £1.827m. An analysis of expenditure is shown below compared to the grant allocations:

Table 2 : High Needs Expenditure 2015/16 to 2017/18 (including Academies)& Budget 2018/19	2015/16	2016/17	2017/18	2018/19 Budget
	£m	£m	£m	£m
Special School Place Funding	5.467	5.523	5.741	5.814
Special School Top-up Funding	5.372	5.273	5.667	6.187
Out of Borough Placements	5.510	5.614	6.260	6.219
SEN Delegation	2.222	2.455	2.751	3.090
SEN Other	3.289	2.420*	2.496	2.026**
Alternative Provision	1.615	1.565	1.324	1.611
Other	1.405	1.393	1.315	1.470
Total	24.880	24.243	25.554	26.417
High Needs Allocation	24.080	23.730	25.040	25.176
Difference	0.800	0.513	0.514	1.241

* £767k ESFA deduction for NMSS places

** £290 transferred by EFSA from HNB to Schools Block

- 1.6 In recent years there has been an element of local flexibility across the blocks of DSG, subject to support by the schools Funding Forum and this has helped to finance the pressures felt in the high needs block. This flexibility will end on the introduction of the “hard” National Funding Formula from 2020/21.
- 1.7 Whilst the figures above demonstrate the pressure on the budget this position would have been worse had it not been for activity in recent years aimed at controlling overall expenditure and enhancing local special educational needs provision, this includes:-
- Relocation and improved facilities for Brentwood School and 6th form and creation of a Brentwood College to provide 40 additional college places for young people aged from 19;
 - Support for a primary special free school “The Orchards” to provide 80 additional places and a geographical model of special education needs provision for pupils with moderate and severe learning difficulties, ASC and social communication difficulties;
 - Review of Primary small specialist class provision and enhanced designation of Moorlands Junior School to include social communication difficulties;
 - Review of Special Educational Needs (SEN) decision making panels leading to the creation of the Special Educational Needs and Disability (SEND) Early Years Panel, Trafford Assessment Panel and the Moderation and Resources Panel with members drawn across education (including schools), health and social care to determine

funding levels and recommend placements or type of special provision and support;

- “Feel Good Schools Project” supporting 29 schools to better identify and implement strategies to meet pupils with social, emotional and mental health needs;
- “Step Back” pilot to support Section 19 children - those children permanently excluded, children not on roll at a school and other vulnerable children to access mainstream secondary education, now called “The Bridge at Lostock” and “The Bridge at Wellacre”, 12 places in total;
- Creation of a “nurture class” with designated learning and outdoor spaces for year 7 and 8 pupils at Egerton for September 2018; and
- Creation of a small specialist class for 10 year 7, 8 and 9 pupils, in the first instance, from September 2018 at Lostock College for those students with Autism and Social Communication (ASC) but who require access to a mainstream secondary curriculum. Provision will include bespoke ASC learning, therapy, breakout and outdoor space plus commissioning speech and language therapy, occupational and sensory therapy, Healthy Young Minds and Educational Psychology support.

1.8 Table 3 illustrates details of expenditure against budget in 2017/18.

Table 3 : High Needs Block Outturn position 2017/18	Original Budget 2017/18 £m	Outturn 2017/18 £m	Difference 2017/18 £m
Special Schools	11.142	11.408	0.266
Out of Borough	6.219	6.260	0.041
SEN	4.673	5.247	0.574
Alternative Provision	1.543	1.315	-0.228
Other	1.463	1.324	-0.139
Total	25.040	25.554	0.514

1.9 This helps to identify those areas experiencing significant financial pressure, with more detail shown in Table 4:-

- The average cost of Special School top-ups has increased by 6% in 2017/18 which has caused the Special Schools budget to over spend by £266k;
- The number of Education, Health and Care Plans (EHCPs) funded has increased by 6%, and the average cost of EHCPs has gone up by 10% in 2017/18 which has caused the SEN budget to over spend by £574k;

- Alternative Provision has underspent due to funding deducted from schools for exclusions increasing because of the high level of exclusions and PRU budgets underspending;
- One-off savings were made within the Sensory Impairment budget due to increased income generation and a reduction in specialist teaching provision and Speech Therapy.

Table 4 :Areas of Demand Pressure	2015/16	2016/17	2017/18
Number of places funded in Special Schools	547	552	574
Average cost of Special School top-up (£)	9,821	9,552	9,872
Average number of statements/EHCPs funded	640	653	716
Average cost of EHCPs (£)	3,472	3,760	3,842

BUDGET PROJECTIONS 2018/19 TO 2020/21

1.10 This section identifies:-

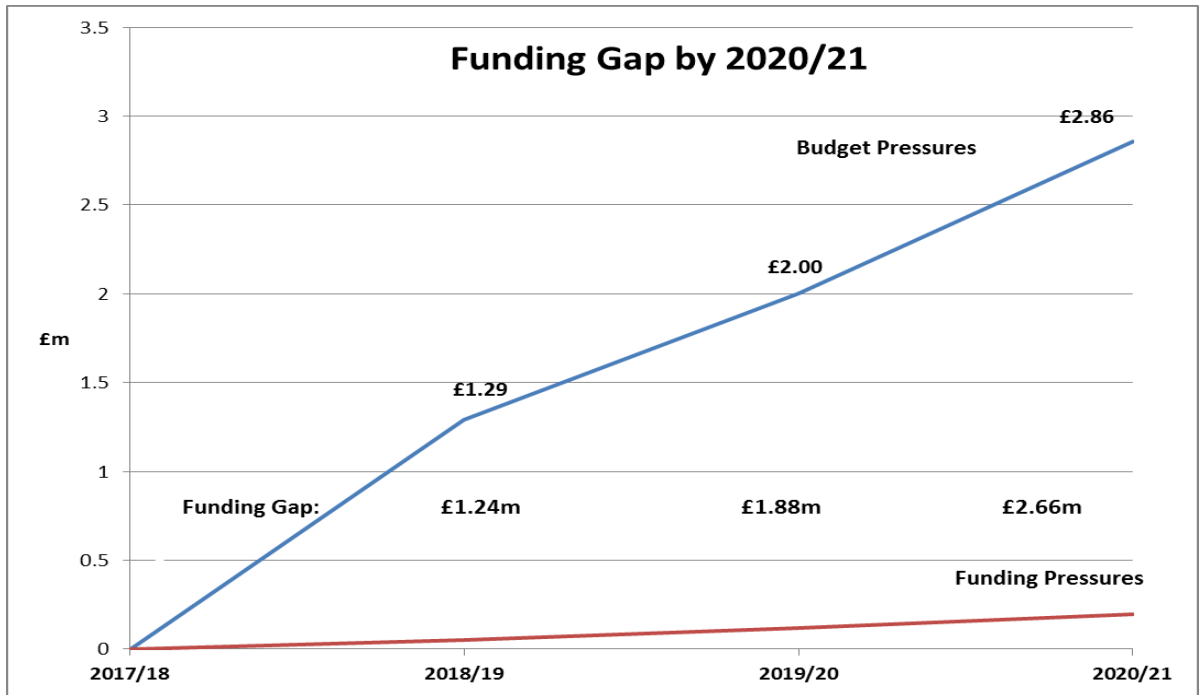
- The overall funding gap for 2018/19 and later years.
- How the funding gap has been closed for 2018/21.

1.11 There are a number of cost pressures being felt and it is generally recognised by local authorities that the HNB allocation is insufficient to meet local need. Cost pressures have occurred as a result of additional burdens introduced by the Children and Family Act 2014 remaining unfunded.

- There has been a significant increase in the number of pupils with SEND who require high needs support due to :
 - The extension of support to young people up to the age of 25. EHCPs previously ended at age 19 however under the reformed system, authorities are supporting a new cohort of young people aged 19-25 for which they have received no additional funding. This has resulted in the demand for both post 16 and 19 support rising considerably. In 2015, 162 young people, aged 16 to 19, had a Statement/EHCP; in 2018 this had risen to 306. In 2016, 9 young people, aged 20 to 25 had a Statement/EHCP; in 2018 this had risen to 49.
 - Early identification of additional needs, particularly in the early years, has also increased the size of the cohort of children who are receiving support. To date 72 requests for a new EHCP, Health and Care needs assessment have been received compared to 52 requests in 2017 and 27 in 2016.

- The number of referrals for new Education, Health and Care needs assessments is rising at an unprecedented rate. Between January and May 2017 the number of new referrals was 80; for the same period this year 177 requests have been received, an increase of 121%. This demand for assessment places additional pressure on schools, education, health and social care to undertake substantially more statutory assessments.
- The needs of pupils with SEN and/or SEND are becoming more complex and this is causing financial pressure across the HNB. There is a shortage of local specialised educational provision to meet need, particularly in relation to ASD and this is resulting in increased specialist placements with independent providers, some of which are located out of borough. (There has been an increased demand for top-up funding across all settings as illustrated in Table 4 above).
- Many schools are facing financial pressures and do not have the capacity to provide additional support to pupils so are therefore turning to statutory processes. The increasing complexity of needs is also driving up the demand for more specialist education services as pupils with low level SEND who were previously attending mainstream schools are being educated in more specialised provision.
- In addition to this, the number of students being excluded continues to increase which means there is a need to provide costly alternative provision.
- In 2017 a total of 51 parental requests were received, so far in 2018, 54 requests have been logged.

1.12 These factors are placing unprecedented pressure on the HNB for Trafford and an assessment has been undertaken of the cost, demand pressures and changes in grant over the next three years 2018/19 to 2020/21 and this has identified a budget gap of £2.66m.



1.13 The £2.66m budget gap is broadly made up as follows:-

- SEN delegation payments to schools £1.354m caused by the growth in EHCPs. In January 2016 the number of children and young people with statements/EHCPs was 1,378 and this has increased to 1,595 a growth of 15.75%, the 6th highest in the North West. The average growth for the region is 11%, our regional statistical neighbours growth is Cheshire East 0.75% and Stockport 6.08%. This has an impact on the number and value of delegation payments to mainstream schools and in additional top-up payments to special schools which have increased both in number and value over recent years as the complexity of need has increased.

Table 5: SEN Bandings	2015/16	2016/17	2017/18
A	3	3	1
B	12	9	7
C	95	64	45
D	220	225	216
E	135	149	183
F	88	107	143
G	60	66	79
H	27	30	42
Total	640	653	716

- Growth in Special School Places and top-up £1.255m (Table 4);
- Increasing out of borough placement costs £0.366m. Fee increases range from 1.6% to 10% resulting in the weekly cost of a place currently ranging from £645 to £7,436.

- There are 9 pupils attending 52 week residential placements that are funded from education (High Needs Block) and social care; a further 14 pupils are attending 38 week residential placements that is funded from education. The cost of a 52 week residential provision, education element only is between £36k and £149k with a similar range of placement costs for 38 residential week provision.
- 98 pupils/students (up to age 25) attend out of borough independent or non-maintained provision on a day placement.
- 114 pupils/students (up to age 25) attend out of borough maintained provision including academies and FE colleges.
- PRU budget increases £0.063m reflecting growth in pupil numbers.
- General inflation and contractual increases £0.115m.

1.14 Some of this has been offset by:-

- Changes to grant £0.198m; and transfer of Small Specialist Classes expenditure to the Schools Block £0.295m.

BUDGET PROCESS

1.15 The approach to balance the budget has been to ensure this is done in the fairest way possible across all schools and where possible to ensure individual proposals do not have a direct adverse impact on individual schools.

1.16 Regular meetings have taken place within all areas with Service Managers to discuss potential options. The 2018/19 budget has been balanced using less difficult options, however, in future years more widespread consultation will be required when considering future reductions in expenditure. These include a review of EHCP bandings, Special School funding, Alternative Provision and Out of Borough placements and these options will have a longer lead in time. It is therefore recommended that a top slice of 0.5% from the Schools Block is sought in 2019/20 to help balance the budget in order to allow time to adequately work up proposals for these measures.

1.17 A summary of the proposals to bridge the budget gap in 2018/19 is as follows:-

Table 6 : Savings Proposals	2018/19 £m
Budget Gap	1.241
Top-slice of schools block agreed by ESFA 18/19 & 19/20	(0.778)
Net Gap	0.463
Savings Proposed (*)	(0.248)
Use of Central DSG and other reserves	(0.215)
Remaining Gap	0.000

(*) Includes a number of measures:-

- Some elements of early years SEND provision are currently funded from the High Needs block and it is proposed to move these costs to the Early Years block.
- A removal of the subsidy funded from the high needs block for step-out provision.

1.18 There is a need to make recurrent savings estimated at £2.66m over the next three years in order to balance the high needs budget. This will involve difficult decisions and a consultation has already commenced with schools on potential options, particularly around the remaining elements of non-statutory support. The Council will continue to lobby the ESFA for additional funding and look to share in best practice with other local authorities who are all facing similar challenges with a view to reducing the remaining gap.

1.19 In the event further savings are required the following areas could be affected but this will be subject to further work to understand the implications on the quality and level of service provision and school budgets.

- Review of the SEN protection pot
- Level of SEN delegation funding
- Level of top-ups paid to special schools
- Review of alternative provision

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TRAFFORD COUNCIL

Report to: Executive
Date: 23 July 2018
Report for: Decision
Report of: Executive Member for Finance

Report Title

Council Tax Support (CTS) Scheme for 2019/20 – Proposed Changes to increase support to low income households

Summary

The Council is required to set its CTS scheme each year. The Council are proposing to consult with the public on changes to the scheme to increase support to low income families through:

- a) **removing the minimum award of £5 per week meaning all awards will be paid regardless of value**
- b) **removing the weekly non-dependant deduction where the adult is 18-24 years old and in receipt of benefits/out of work/on apprenticeships**
- c) **Treating a Universal Credit (UC) notification from the Department of Work and Pensions (DWP) as a claim for CTS**
- d) **Amend the wording in the scheme to make clear that those out of work and in receipt of UC shall qualify for full CTS**

Recommendation(s)

That the Executive agrees to the Council consulting with the public on amending the Council Tax Support scheme as detailed above

Contact person for access to background papers and further information:

Name: Louise Shaw
Extension: 3120

Background Papers: None

Relationship to Policy Framework/Corporate Priorities	Low Council Tax, Value for Money, Services focused on the most vulnerable people and ensuring that recovery action is not taken on small debts for those on Benefits
Financial	The existing Council Tax Support scheme is already funded by the Council. The proposed changes will increase the funding required by c£140k or 1.3%. The funding required will be expected to rise as cases migrate to UC, but it is anticipated that simultaneously the overall caseload will reduce. This change will have a small impact on the overall council taxbase and need to be considered when setting the budget in future years.
Legal Implications:	The Council has to formally set its local CTS scheme before 11 March 2019, in order for the scheme to be formally adopted for 2019/20. This is in accordance with the Local Government Act 2012.
Equality/Diversity Implications	None as at consultation stage
Sustainability Implications	None as at consultation stage
Resource Implications e.g. Staffing / ICT / Assets	Resources required to carry out the public consultation can be absorbed within current staffing levels
Risk Management Implications	None
Health & Wellbeing Implications	The public consultation will include stakeholder events to ensure a cross section of the Trafford population as well as key stakeholders and partners are represented.
Health and Safety Implications	None

1.0 Background

1.1 In April 2013, following the abolition of Council Tax Benefit (CTB) which was a national scheme funded by a central government grant, the Council implemented its new local Council Tax Support (CTS) Scheme for working age claimants. This scheme has been updated annually since this date.

1.2 There are 12,700 Trafford residents in receipt of CTS and spend is £10.7m per annum. 47% of CTS claimants are pensioners and therefore receive CTS based on the previous CTB scheme as in accordance with the legislation they are a protected group.

1.3 Many Authorities passed the reduction in funding directly onto working age claimants through a maximum award scheme whereby every claimant is required to pay

something towards their Council Tax. Trafford has retained its 100% maximum award scheme since 2013.

1.4 Each year, the Council has to formally approve its CTS scheme for the following financial year and any changes to the CTS scheme require public consultation.

2.0 Trafford's Current CTS Scheme

2.1 Trafford's current working age CTS scheme has the following main attributes:

- The maximum award payable is 100% of the charge up to a band D property, subject to any non-dependent deductions.
- The rate at which benefit is withdrawn (known as the income taper) is 30%.
- Deductions relating to adults in the property (non-dependents) are 20% higher than the national rates and a new deduction for those not working and under 25 was introduced.
- Child care disregard costs are higher than the national rates, meaning we allow more
- The minimum level of award is set at £5 per week.
- In line with Universal Credit a minimum income is assumed for those self-employed, including directors, who have been trading for more than 12 months
- Claimants and/or their partners who receive the middle or high rate of Disability Living Allowance for Care or Mobility are protected
- Households who have a dependent child under 5 years old do not have their Child Benefit income taken in to account.
- War Pensions and War Widows Pensions are disregarded as income.
- Eight week 'run on' of previous entitlement for the long term unemployed starting work

2.2 A discretionary fund is in place to help residents on a case by case basis. This supports and aligns to the discretionary fund in place for help towards housing costs.

3.0 Drivers for change

3.1 When the Council designed its scheme from April 2013 the key aims were that those least able to pay would receive full CTS support and that those unable to work due to disability would be protected from any reduction under the new scheme. The Council's scheme is now the only scheme in Greater Manchester and where those least able to pay receive full CTS with no Council Tax to pay. The Council remains committed to a scheme that is adaptable and ensures that those who can't pay don't pay.

3.2 As part of this on-going commitment, the Council have carried out analysis of the impacts of Welfare Reform changes as well as review Council Tax recovery for low income households and has identified that minimal changes to the scheme at low cost will continue the Council's original intention. Those changes are:

- **To remove the a minimum award of £5 per week** – as UC numbers have increased in Trafford since the roll-out to Live service in July 2017, cases have been identified whereby the combination of UC income and earned income is resulting in the calculation of CTS assistance being under the £5 minimum for more low paid families resulting in no award under the current system. Whilst the amount is low, even these small reductions make a difference in terms of the disposable income available in the household and it is therefore the Council’s intention to remove this floor to the current benefit. The cost to the Council is estimated at £60k annually but this could rise as more claimants move on to UC, however it is anticipated that the overall caseload of recovery of debts will simultaneously reduce which may enable a saving on staffing costs.

- **To removing the non-dependant deduction for young adults (18-24) in receipt of benefits/out of work/on apprenticeships** – through staff, customer and stakeholder feedback it has been recognised that this change is impacting on families as often out of work residents are having to attempt to collect a contribution to the Council Tax from an unemployed or low earner in the household which, if remains unpaid often results in recovery from the resident through a deduction of their benefit or earnings. The non-dependant deduction at aged 25 and above will remain in place as this aligns the scheme to national benefits. This change is estimated to cost the Council £80k annually.

- **Amend the wording in the scheme to make clear that a UC notification can be treated as a start date for UC and if out of work, maximum CTS shall be awarded** – since the introduction of UC the Council have worked hard to try and ensure that it applies its scheme fairly and as intended, but as this is a new combined benefit received by residents both in and out of work, it has been an impossible task to predict the implications in every case when the roll-out programme and levels of UC have been unknown (it is a DWP administered benefit), but we have adapted the scheme where unintended consequences have been identified. Following feedback from staff, customers, partners and stakeholders, it has been identified that there are gaps in CTS start dates for UC customers as they do not always realise that they need to make a separate CTS claim and income previously disregarded for out of work claimants is no longer. The Council intends to amend the wording of the scheme accordingly. There is no cost to this change as this is CTS that has been budgeted for out of work claimants. Discretionary CTS payments are currently being made in identified cases.

4.0 Public Consultation

- 4.1 Although all the proposed changes will increase CTS entitlement it is proposed that a consultation takes place immediately following the decision if approved not only to ensure transparency as there is a cost to the Council but to also gain vital feedback from the public, stakeholders and partners to ensure the changes are going to have the impact intended and to establish if there are other changes to consider.

Other Options

The Council could decide not to propose changes to the CTS scheme however this would mean it is not adapting to the practical consequence of the roll-out of UC and retaining the original intent of the scheme which was to ensure those that can't pay, don't pay.

Reasons for Recommendation

The Council must adopt a local CTS scheme before the start of the financial year to which the scheme applies in accordance with the Local Government Finance Act 2012. The proposed change is to keep at large the existing scheme but adopt changes that ensure the local scheme is fair and consistent.


Key Decision: No

If Key Decision, has 28-day notice been given? No

Finance Officer Clearance GB

Legal Officer Clearance DS

[CORPORATE] DIRECTOR'S SIGNATURE

(*electronic*)..........

To confirm that the Financial and Legal Implications have been considered and the Executive Member has cleared the report.

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TRAFFORD COUNCIL

Report to: Executive
Date: 23 July 2018
Report for: Information
Report of: The Executive Member for Finance and the Chief Finance Officer

Report Title:

Budget Monitoring 2018/19 – Period 2 (April to May 2018).

Summary:

The purpose of this report is to inform Members of the current 2018/19 forecast outturn figures relating to both Revenue and Capital budgets. It also summarises the latest forecast position for Council Tax and Business Rates within the Collection Fund.

Recommendation(s)

It is recommended that:

- a) the Executive note the report and the changes to the Capital Programme as detailed in paragraphs 17 and 24.

Contact person for access to background papers and further information:

David Muggeridge, Finance Manager, Financial Accounting Extension: 4534

Background Papers: None

Relationship to Policy Framework/Corporate Priorities	Value for Money
Financial	Revenue and Capital expenditure to be contained within available resources in 2018/19.
Legal Implications:	None arising out of this report
Equality/Diversity Implications	None arising out of this report
Sustainability Implications	None arising out of this report
Resource Implications e.g. Staffing / ICT / Assets	Not applicable
Risk Management Implications	Not applicable
Health & Wellbeing Implications	Not applicable
Health and Safety Implications	Not applicable

Other Options

Not Applicable

Consultation

Not Applicable

Reasons for Recommendation

Not Applicable

Finance Officer ClearanceGB.....

Legal Officer ClearanceDS.....

CORPORATE DIRECTOR'S SIGNATURE

REVENUE BUDGET

Budget Monitoring - Financial Results

1. The approved budget agreed at the 21 February 2018 Council meeting is £164.25m. In determining the budget an overall gap of £22.945m was addressed by a combination of additional resources of £12.972m, including projected growth in business rates, council tax and use of general reserve and £9.973m of service savings and additional income.
2. Based on the budget monitoring for the first 2 months the year end forecast outturn is an overspend of £1.100m, mainly attributable to increased costs in the children's placements budget. At this stage of the year a cautious approach is taken when projecting budgets and a prudent level of contingency budgets are included in the CFW service area to cover the risks associated with the demand led budgets in this area. Caution should be exercised as the projections are based on a number of assumptions including delivery of the significant savings programme in year (See Para 8), the ongoing risk to business rate income (See Para 14) and the stability of demographic pressures in social care. This is the first monitor of the financial year and it is expected that the overspend will be contained within the overall budget, given the level of contingency remaining.
3. Detailed below in Table 1 is a summary breakdown of the service and funding variances against budget, with Table 2 providing an explanation of the variances:

Table 1: Budget Monitoring results by Service	2018/19 Budget (£000's)	Forecast Outturn (£000's)	Forecast Variance (£000's)	Percentage
Children's Services	32,436	34,051	1,615	5.0%
Adult Services (Inc. Public Health)	59,999	59,916	(83)	(0.1)%
Economic Growth, Environment & Infrastructure	23,861	23,845	(16)	(0.1)%
Transformation & Resources	17,280	17,332	52	0.3%
Total Directorate Budgets	133,576	135,144	1,568	1.2%
Council-wide budgets	30,670	30,202	(468)	(1.5)%
Net Service Expenditure variance	164,246	165,346	1,100	0.7%
Funding				
Business Rates (see para. 14)	(67,619)	(67,619)	-	
Council Tax (see para. 11)	(94,497)	(94,497)	-	
Reserves	(1,630)	(1,630)	-	
Collection Fund surplus	(500)	(500)	-	
Funding variance	(164,246)	(164,246)	0	0.0%
Net Revenue Outturn variance	0	1,100	1,100	0.7%
Dedicated Schools Grant	126,952	127,415	463	0.4%

Public Health	12,178	12,178	0	0.0%
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Budget Adjustments and Virements

- A small number of budget adjustments have been made, under delegated powers, since the February 2018 Budget Report mainly attributable to the allocation of the pay award from the Council-wide budget to the relevant service areas.

Main variances, changes to budget assumptions and key risks

- The main variances contributing to the projected overspend of £1.100m, any changes to budget assumptions and associated key risks are highlighted below:

Table 2: Main variances	Forecast Variance (£000's)	Explanation/Risks
Children's Services	1,615	<p>The projected outturn position is £1.615m overspent.</p> <p><u>Breakdown of Overspend</u></p> <ul style="list-style-type: none"> • £1.266m Children's placements Budget (Note 1) • £0.349m Home to School Transport and staffing costs. (Note 2) <p><u>Note 1</u></p> <p>The projected outturn position is a gross overspend of £1.506m this is partially offset by a one off underspend of £240k on the Regional Adoption Agency. The variance is as a result of a continuing rise in demand and the increasing costs of Children's placements which is in contrast to the assumptions in the budget. During April and May there has been increased demand on the service that will cost in the region of £540k in this financial year.</p> <p>The service is working on strategies to recover the forecasted overspend and will attempt to make the most cost effective decisions for Children entering care without compromising on outcomes for Children and safety. Increased scrutiny will be required in this area in this financial year, finance will work in conjunction with the service to increase challenge on decisions made at the front door. The service is also adopting new working methods in the form of Restorative Practice aimed improving early help and reducing the need for the escalation of Children through the service.</p> <p>The position assumes that the £900k savings target will be achieved in full. As at 31/05/18 £438k of the</p>

		<p>savings target has been achieved via the planned de-escalation of Children's placements.</p> <p>Within the projected position there is a contingency for forecasted demand on the service of £1.7m. This will be released throughout the financial year if the service can prevent or decrease new activity then there will be a corresponding reduction in the overspend.</p> <p>The number of children in care as at the end of May was 386, a decrease of 1 from that last reported in the 2017/18 outturn report.</p> <p>Note 2 The Home to School Transport service continues to experience high demand and although the full extent of projected costs will not be known until demand is confirmed when the new school year commences in September current forecasts show that the service will be £200k overspent at the year end.</p> <p>The remainder of the overspend is due to staffing costs most notably in Special Educational Needs where the service requires additional resource to clear the backlog of Education Health and Care plans.</p> <p>Finance will work with the service to recover the projected overspend throughout the financial year.</p>
Adult Services / Public Health	(83)	<p>The projected outturn position at the end of May is an underspend of £83k.</p> <p>Breakdown of Overspend</p> <ul style="list-style-type: none"> • £(74)k variance Adults Client Budget (Note 1) • £0.152m Deprivation of Liberties (DOLS) (Note 2) • £(0.161)m Vacancies and one off savings (Note 3) <p>Note 1 The main area of volatility is in the adult client budget.</p> <p>The market continues to be complex and there is a significant challenge for the service to procure care at the council framework prices, however commissioners have had recent success in this area. As at the end of May the Council is forecasting to spend around £2m on care exceeding framework</p>

		<p>prices and despite an allowance being included in the budget for this, there is a projected pressure of £800k.</p> <p>The lack of affordable nursing care beds in the borough is increasing the number of top-up fees payable by the Council, as is the higher rate of home care packages. The accelerated work on delayed transfers of care is also increasing the financial pressure in this area as residents are brought out of hospital quickly to assess their needs in the community.</p> <p>However, this cost pressure has been offset by an increase in client contributions towards care costs. This is as a result of a detailed review of Client Financial Assessments undertaken by the Assessments and Clients Services team.</p> <p>Within the budget there is a savings target of £2.450m that is projected to be achieved in full, savings achieved to date are £1.235m</p> <p>Within the current forecast there is a contingency of £1.5m.</p> <p>What is the service doing to prevent an escalation in costs?</p> <ul style="list-style-type: none"> • The service is actively undertaking a programme of reassessments to ensure that care packages are in line with client needs. • Commissioners continue to increase the capacity of Homecare available to the council, and have brought another SAMS provider on board; this will ensure that some clients can increase/retain their independence in their own home therefore reducing demand for residential/nursing placements. • The service are exploring alternative contracting arrangements particularly in the form of block contracting in order to achieve value for money and to provide security for both the Council and providers. <p><u>Note 2</u> Included within the forecast is a £152k overspend on Deprivation of Liberty fees due to known demand on forecasted capacity.</p> <p><u>Note 3</u> The outturn position includes an underspend on staffing due to vacancies of (£161k).</p>
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		<p><u>Community Services Contract</u></p> <p>The Council and Trafford CCG are parties in the above contract with Pennine Care Nhs Foundation Trust. The contract is expected to overspend by around £2m in this financial year; a risk share agreement has been agreed that will see the Council responsible for 25% of any overspend at the end of the financial year.</p> <p>The expected overspend will be met by savings achieved across the CFW directorate during the financial year, regular updates will be provided in forthcoming budget monitoring reports.</p>
Economic Growth, Environment & Infrastructure	(16)	<p>The projected underspend includes:</p> <p>Staffing vacancies of £277k, which is approximately 4.5% of the overall staffing budget. Efforts are continuing to fill vacant posts and a number of services are in the process of restructuring. This is £77k in excess of the savings target.</p> <p>Net additional income of £116k in respect of car park income</p> <p>These savings have been offset by additional cost of waste management £106k and property maintenance of £54k and other minor variances of £17k</p> <p>Planning income is £318k above target and is ring fenced for re-investment in the service in line with government regulations</p>
Transformation & Resources	52	<p>The projected overspend is mainly attributable to a shortfall in income relating to the Waterside Arts Centre.</p> <p>The budget includes a saving of £1m from Directorate-wide efficiencies and income generation. Of this £200k is expected to be delivered from trading services based on current business trends, and £67k has already been achieved from general running costs across all services. The remaining £733k is projected to be achieved in full arising from natural staff turnover across the Directorate (£656k staff underspend is projected) plus further additional trading income in a number of areas (e.g. £108k from ICT).</p>
Council-wide budgets	(468)	<p>The projected underspend is mainly due to additional net income to be generated from the Investment</p>

		Strategy following recent decisions made by the Investment Management Board.
Dedicated Schools Grant	(463)	There is a projected deficit on the DSG attributable to additional pressures on the High Needs Block. This will be addressed in a separate report to the Executive.

Progress against Locality Plan

6. A key element of the Health and Social Care devolution agenda is the submission of a Locality Plan setting out the Council and CCG vision for the greatest and fastest possible improvement in the health and wellbeing of our residents by 2020. This improvement will be achieved by supporting people to be more in control of their lives by having a health and social care system that is geared towards wellbeing and the prevention of ill health; access to health services at home and in the community; and social care that works with health and voluntary services to support people to look after themselves and each other
7. Work is ongoing on the locality plan and it is anticipated that further work will be required in the coming months to understand how any budget gaps will be addressed. Financial performance against the locality plan is highlighted below in Table 3.

Table 3: Locality Plan Update	2018/19 Budget (£000's)	Outturn (£000's)	Variance (£000's)	Percentage
Public Health	12,178	12,178	0	0.0%
Adult Social Care	60,272	60,189	-83	0.14%
Children and Families	33,718	35,333	1,615	4.79%
Total	106,168	107,700	1,532	1.44%

MTFP Savings and increased income (Vision 2031 Portfolio)

8. The 2018/19 budget is based on the achievement of permanent base budget savings and increased income of £9.973m (see para. 1 above). At this stage the latest forecast indicates that total savings of £9.879m which is marginally under target and this has been included in monitoring position above.

RESERVES

9. The pre-audited General Reserve balance brought forward is £6.00m, the approved minimum level agreed by Council in February 2018.
10. Service balances brought forward from 2017/18 were a net £3.88m; a number of commitments exist on these but a full review will be undertaken during the course of the year.

Table 4: Service balances	b/f April 2018 (£000's)
Communities, Families & Wellbeing	(1,132)
Economic Growth, Environment & Infrastructure	(871)
Transformation & Resources	(1,876)
Total (Surplus)/Deficit	(3,879)

COLLECTION FUND

Council Tax

11. The 2018/19 surplus on the Council Tax element of the Collection Fund is shared between the Council (84%), the Police & Crime Commissioner for GM (12%) and GM Fire & Rescue Authority (4%). The total surplus brought forward as at 1 April 2018 was £2.18m.
12. As at May 2018 the end of year surplus balance is forecasted to be £1.54m, after the application of £0.59m of brought forward surplus and addition of an in-year surplus of £53k and £100k of backdated valuations. The Council's share of this is £1.28m, and is planned to support future budgets in the MTFP.
13. Council Tax collection rate as at 31 May 2018 was 21.1%, which is slightly ahead of the target of 20.91%.

Business Rates

14. The 2018/19 budget included anticipated growth in retained business rates and related S31 grants of £9.89m and at this stage it is still anticipated that this will be achieved in year. However, there still remains significant risk from an increase in business rate appeals.
15. Business Rates collection rate as at 31 May 2018 was 21.48% compared to a targeted collection rate of 19.50%.

CAPITAL PROGRAMME

16. The value of the indicative 2018/19 Capital Programme set in February 2018 was £59.42m and included £5.00m for the Capital Investment Programme phased to 2018/19 (see para.24). Taking into account re-phasing from 2017/18, changes to government grant allocations and new external contributions the budget is currently estimated at £333.10m. The changes to the budget are detailed below and are summarised as follows :

Table 5 - Capital Investment Programme 2018/19	Approved Programme £m	Changes £m	Current Programme £m
Service Analysis:			
Children, Families & Wellbeing	11.85	3.66	15.51
Economic Growth, Environment & Infrastructure	13.97	16.78	30.75
Transformation & Resources	28.60	3.01	31.61
General Programme Total	54.42	23.45	77.87
Capital Investment Fund	5.00	250.23	255.23
Total Programme	59.42	273.68	333.10

17. Amendments to General Capital Programme

➤ **Rephasing from 2017/18 - £16.49m**

As reported in the 2017/18 Outturn Report a number of schemes did not complete in 2017/18 as expected and the budgets have been re-phased into 2018/19 and later years.

➤ **Changes to government grant allocations - £(214)k**

These include a reduction in the Better Care Fund allocation for disabled facilities grants of £23k and reductions to the schools capital maintenance grant (£161k) and the Healthy Pupils grant (£30k).

➤ **New schemes and increases to existing budgets - £7.17m**

- Additional highways maintenance investment of £17.0m, over 3 years subject to resource availability in years 2 and 3, was approved by the Executive on 19 March 2018. £5.90m is to be undertaken in 2018/19 and is to be funded from borrowing of £5.50m supplemented by a one-off contribution of £0.4m from the One Trafford Partnership contract during 2018/19. The borrowing costs, estimated at £688k a year over the next 10 years, are to be paid for by reducing the annual highway maintenance revenue expenditure by £97k and £591k from contingency budgets.
- As agreed in the 2017/18 Outturn Report £500k of identified savings has been added to support major refurbishment works at Urmston Leisure Centre, taking the total budget to £6.95m.
- Adjustments of £108k relating to schools capital maintenance works in 2017/18 have been identified. This is to be reimbursed by the contractor

and increases the available resources to be invested in 2018/19. (see Education and Early Years Capital report to Executive on 25 June 2018)

- The Trio Bins “Recycling on the Go” initiative is to continue in 2018/19 with a second phase aimed at putting the bins in parks & open spaces across the borough. The investment of £152k is to be funded from One Trafford Partnership reserve.
- Highways England contribution towards cycling infrastructure works from Urmston to Sale Water Park of £153k.
- The Greenspace Capital Programme 2018-19 report to Executive on 19 March 2018 approved the addition of £111k of S.106 contributions to support Play Area and Parks Infrastructure work programmed for 2018/19.
- £95k of loan repayments received from the Town Centre Loan scheme is available to be recycled in 2018/19 to continue the initiative, which is now in its 6th year.
- The Youth Offending Service is currently renting space within Sale Police Station. In order to move the service into Sale Waterside with other similar services £82k is required to undertake changes to the Talkshop in Sale Waterside. The cost of borrowing to fund the works is estimated at £18k per annum. These can be met from the annual saving in rent of £32k by vacating Sale Police Station.
- The CRM Upgrade scheme is now expected to complete in August 2018 rather than June and as a result costs have increased. £74k of the Transformation & Resources reserve has been earmarked and added to the budget to cover these additional costs.

18. Resourcing of the capital investment programme is made up of both internal and external funding. Details of this are shown in the table below.

Table 6 - Capital Investment Resources 2018/19	Approved Programme £m	Changes £m	Current Programme £m
External:			
Grants	10.61	6.08	16.69
Contributions	9.40	1.81	11.21
Sub-total	20.01	7.89	27.90
Internal:			
Receipts	6.91	10.58	17.49
Borrowing	22.48	3.97	26.45
Reserves & revenue contributions	5.02	1.01	6.03
Sub-total	34.41	15.56	49.97
Total Resourcing	54.42	23.45	77.87

Status and progress of projects

19. On average outturn performance over the last 4 years has been £32.09m which shows that the delivery of the current Capital Programme quite ambitious. This

section aims to give certainty about delivery and the level of outturn performance that can be expected.

20. As part of the monitoring process a record of the “milestones” reached by each project is kept to show the progress of the scheme from inclusion in the Programme through to completion. The table below shows the value of the programme across the milestone categories.

Table 7 - Status on 2018/19 Projects	Current Budget £m	Percentage of Budget
Already complete	6.96	9%
On site	24.64	32%
Programmed to start later in year	29.59	38%
Not yet programmed	16.68	21%
Total	77.87	100%

21. The first three categories give a good indication as to the level of confirmed expenditure to be incurred during the year. As can be seen £61.19m (79%) of the budget has now been committed or is programmed to start in the year.
22. Since the budget was set in February 2018 reports detailing planned projects totalling £10.22m covering highways, and greenspace to be undertaken during the year have been agreed by the Executive and all schemes are programmed to be undertaken in 2018/19.
23. Schemes with a value of £16.68m are classed as “Not yet programmed” and relate to budgets where specific projects have not yet been agreed or budgets that have yet to have a start date, these include:
- Corporate Landlord Programmes - £1.36m : This includes Public Building Repairs and DDA schemes which are currently being finalised and will be brought to a future Executive for approval.
 - Leisure Services Assets – Improvement Programme - £12.99m : Budget of £19.72m, agreed in February 2018, is phased to 2018/19 and whilst work at Urmston Leisure Centre is agreed and planned to start later in the year, other projects are still to be approved and subject to individual business cases.
 - School Expansion Programme - £1.16m : An un-allocated balance remains following the approval by Executive of the 2018/19 schools capital investment works. This will be subject of a separate report to Executive.
 - City Cycle Ambition Grant Programme - £424k : Negotiations are still ongoing with TfGM to finalise the works to be undertaken.

CAPITAL INVESTMENT PROGRAMME

24. The Council’s Investment Strategy was approved by the Executive in July 2017 when approval was given to increase the Capital Investment Fund to £300m, supported by prudential borrowing, to support the approach. The original budget

for 2018/19 was £5.00m, however re-phasing from 2017/18 of £250.23m has resulted in a budget of £255.23m.

25. To date eight transactions have been agreed by the Investment Management Board at a total capital cost of £179.02m. This investment will provide a net benefit to support the revenue budget in 2018/19 and later years.

Table 8 : Capital Investment Strategy	2017/18 £m	2018/19 £m	Total £m
Total Investment Fund			300.00
Activity to date :			
Projected Cost			
K Site, Talbot Rd, Stretford	1.24	25.17	26.41
Sonova House, Warrington	12.17		12.17
DSG, Preston	17.39		17.39
Grafton Centre incl. Travelodge Hotel, Altrincham	10.84		10.84
No.1, Old Trafford : Debt financing for residential development	3.13	37.77	40.90
Brown Street, Hale		6.21	6.21
Trafford Magistrates Court, Sale		4.30	4.30
The Crescent, Salford : Debt financing for residential development		60.80	60.80
Total investments	44.77	134.25	179.02
Balance available			120.98

26. The purchase of Site K, Stretford was completed in April 2018 and the joint venture company with Bruntwood has been set up to progress the development of the site.
27. The proposed residential development of the Brown Street site in Hale is to be undertaken by Trafford at a cost of £6.21m. It is proposed that financing costs of £160 p.a. will be capitalised during the development period, after which the projected development value will be £7.97m, giving a net surplus of approximately £1.60m.

Issues / Risks

28. The main risk in the area of the capital programme is the timely delivery of the programme and this situation will continue to be closely monitored and any issues will be reported as and when they arise.

Executive Response to the Scrutiny Committee's Task and Finish Group Review of the Council's Scrutiny Function

Scrutiny Recommendation	Executive Response
<p>Recommendation 1 – That the Member Development Steering Group create a Scrutiny Member Induction, Training and Engagement Programme, and that Scrutiny Members are encouraged to take advantage of this.</p>	<p>Accept the recommendation.</p>
<p>Recommendation 2 – That the role of Statutory Scrutiny Officer be highlighted in the Council's Constitution along with the other main designated Council Officers (the Head of Paid Service, Monitoring Officer and the Statutory Chief Finance Officer).</p>	<p>Do not accept the recommendation. The role is included in the Constitution and it is clear who the Statutory Scrutiny Officer is. There are other statutory roles set out in the Constitution including the Director of Adults, Director of Children's and Director of Public Health. The three roles set out are the ones with statutory protections and it is not appropriate to include this role in this</p>
<p>Recommendation 3 – That the annual Scrutiny report includes a review of the Council's Scrutiny process, assessing how it has performed over the year and identifying any areas of weakness that require improvement and the work carried out by the Statutory Scrutiny Officer to rectify them.</p>	<p>Accept the recommendation. The Scrutiny Committees will be asked to consider this and this will be included in the Annual Scrutiny report.</p>
<p>Recommendation 4 – That a regular Scrutiny report replaces the verbal update on the full Council agenda, confirming the work of Scrutiny over the period, including any formal recommendations made by Scrutiny to the Executive (where applicable) and the Executive's formal response(s) to these recommendations.</p>	<p>Accept the recommendation</p>

<p>Recommendation 5 – That the Scrutiny Chairs and Vice Chairs work with Democratic Services to create a more clearly defined programme for Scrutiny’s expected activities over a municipal year.</p>	<p>Accept the recommendation.</p>
<p>Recommendation 6 – That the Executive acknowledges that Scrutiny has an automatic ‘need to know’ status, and supports its request that it be provided with the appropriate information in a timely fashion when this is requested.</p>	<p>Accept the recommendation</p>
<p>Recommendation 7 – That the Council support Scrutiny’s request that all items considered at Scrutiny Committee meetings be presented in the form of a written report and that the report contains performance data to show current performance and trends, unless stated otherwise.</p>	<p>Accept the recommendation. This will require a change in approach in some cases as presentations are used. Performance information will also need to be provided which is a significant change for some Officers.</p>
<p>Recommendation 8 – That Trafford’s representatives on the GMCA Scrutiny Committees provide periodic updates to Trafford’s Scrutiny Committee on any relevant information.</p>	<p>Accept the recommendation</p>
<p>Recommendation 9 – That the Scrutiny Chairs meet with the Leader at the beginning of the municipal year to discuss any emerging issues / topics that the Committees may want to consider.</p>	<p>Accept the recommendation</p>

Recommendation 10 – That an annual review of the resources required to support Scrutiny be conducted by the Statutory Scrutiny Officer, and included as part of the annual report to Council.	Accept the recommendation
Recommendation 11 – That a budget be made available to Scrutiny for the hiring of external experts when necessary.	This will need to be considered as part of the annual budget making process.
Recommendation 12 – That Trafford commits to webcasting its Scrutiny meetings to increase Scrutiny’s visibility to Trafford residents and boost public engagement.	Accept the recommendation
Recommendation 13 – That Trafford’s dedicated Scrutiny Twitter profile be better utilised, providing followers of the account with information regarding Scrutiny Committee meetings and reviews.	Accept the recommendation

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REGISTER OF KEY DECISIONS: 1 July 2018 – 31 July 2018

Published on 28 June 2018

What is a Register of Key Decisions?

The Register is a published list of the key decisions which are due to be taken by the:

- Greater Manchester Combined Authority (GMCA)
- Greater Manchester Elected Mayor
- Joint GMCA & AGMA Executive Board
- Transport for Greater Manchester Committee; and any
- Key decisions delegated to officers

These decisions need to be published on the Register at least **28 clear days before the decision is to be taken**, whether in public or private. The Register is updated at least once a month.

This Register of Key Decisions has been prepared in accordance with [Combined Authorities \(Overview and Scrutiny Committees, Access to Information and Audit Committees\) Order 2017](#) ('the Order').

The Register is published on the GMCA's website www.greatermanchester-ca.gov.uk and hard copies are available at the offices of:

The Greater Manchester Combined Authority
& Greater Manchester Mayor
Churchgate House
Oxford Street
Manchester M1 6EU

What is a Key Decision?

A key decision defined by 'the Order' is a decision which, in the view of the Greater Manchester Combined Authority's Overview and Scrutiny Committee, would result in any of the decision makers listed:

- (i) incurring expenditure over £500,000, or making significant savings of £500,000 or more relating to the budget for the service area to which the decision relates; or
- (ii) be significant in terms of its effects on persons living or working in an area of more two or more wards or electoral divisions of Greater Manchester.

The GMCA's has three thematic Scrutiny Committees:

- Corporate Issues and Reform
- Economy, Business Growth and Skills
- Housing, Planning and Environment

These Committees' role is to contribute to the development of GMCA's strategies and policies, to scrutinise decisions of the decision-makers listed above and to consider any matter affecting those who live, work, study or run businesses in Greater Manchester.

How to find out more on these proposed decisions

The report (other than those which contain confidential or exempt information) relating to these decisions will be published on the GMCA's website five working days before the decision is to be made see www.greatermanchester-ca.gov.uk.

For general information about the decision-making process please contact:

GMCA Head of Governance and Scrutiny
Julie Connor
julie.connor@greatermanchester-ca.gov.uk

Decision title & Reference No.	Decision Maker	Planned Decision Dates	What is the decision?	Documents to be considered	Officer Contact
Littleborough Fire Station Refurbishment GMFRS00083	Chief Fire Officer & GMCA Treasurer	July – December 2018	Approval to award the contract for works comprising of refurbishment work Littleborough Fire Station following open tender	Contract Award Recommendation Report (internal)	Anthony Hilton hiltona@manchesterfire.gov.uk
Refurbishment Works: Fire Training Facility GMFRS00087	Chief Fire Officer & GMCA Treasurer	July – December 2018	Approval to award the contract for works comprising of Refurbishment work to provide training accommodation at Greater Manchester Fire & Rescue Operational Training & Community Safety Centre following open tender	Contract Award Recommendation Report (internal)	Anthony Hilton hiltona@manchesterfire.gov.uk
GMFRS 017A Maintenance Services for Station End Mobilisation Equipment	GMCA Treasurer	July - September 2018	Award of Framework for the Maintenance Services for Station End Mobilisation Equipment	Report with recommendations	Tina Tyas tyast@manchesterfire.gov.uk
Washroom Facility Provision at Fire Stations GMFRS00086	Chief Fire Officer & Treasurer	July - September 2018	Approval to award the contract for works comprising of Remodelling of Washrooms Facilities at 12 Fire Stations following open tender.	Report with recommendations	Anthony Hilton Head of Finance, Planning & Procurement hiltona@manchesterfire.gov.uk

Decision title & Reference No.	Decision Maker	Planned Decision Dates	What is the decision?	Documents to be considered	Officer Contact
Interim duty system	Mayor	July-August 2018	Adopt a new duty system Use of combination of reserves and in year underspends to support a new duty system	Report with recommendations	Dawn Docx docxd@manchesterfire.gov.uk
Waithlands, Rochdale Planning Application	Chief Executive	July - December 2018	To submit planning permission to modify current waste facility	Report with recommendations	David Taylor david.taylor@greatermanchester-ca.gov.uk
Modification of waste contract facilities	Chief Executive	July - September 2018	To approve modification to waste facilities through the operating contract	Report with recommendations	David Taylor david.taylor@greatermanchester-ca.gov.uk
Resource and Waste Strategy – Outline Proposals	GMCA	July - September 2018	To agree outline proposals and to commence public consultation	Report with recommendations	David Taylor david.taylor@greatermanchester-ca.gov.uk
Reliance Street Planning Application	Chief Executive	July - September 2018	To submit planning permission to modify current waste facility	Report and draft planning permission form	David Taylor david.taylor@greatermanchester-ca.gov.uk

Decision title & Reference No.	Decision Maker	Planned Decision Dates	What is the decision?	Documents to be considered	Officer Contact
Additional capital expenditure on fire suppression and detection	GMCA	July - September 2018	To approve additional expenditure to install fire suppression and detection systems in some waste facilities	Report with recommendations	David Taylor david.taylor@greatermanchester-ca.gov.uk
Business Funds	GMCA	27 July 2018	Conditionally approve business investments to proceed to due diligence and/or note commercial changes to existing investments, including where relevant negotiated settlements.	Report with recommendations	Kirsteen Armitage Kirsteen.Armitage@greatermanchester-ca.gov.uk
Property Funds	GMCA	27 July 2018	The GMCA will be asked to: Conditionally approve a property investments to proceed to due diligence and/or note commercial changes to existing investments	Report with recommendations	Kirsteen Armitage Kirsteen.Armitage@greatermanchester-ca.gov.uk
Housing Funds	GMCA	27 July 2018	The GMCA will be asked to: Conditionally approve a housing investments to proceed to due diligence and/or note commercial changes to existing investments	Report with recommendations	Michael Walmsley michael.walmsley@greatermanchester-ca.gov.uk
Capital Programme Approval and Funding	GMCA	27 July 2018	The GMCA will be asked to approve amendments to the 208/19 capital budget.	Report with recommendations	Jon Lamonte Jon.lamonte@tfgm.com

Decision title & Reference No.	Decision Maker	Planned Decision Dates	What is the decision?	Documents to be considered	Officer Contact
			The GMCA will be asked to grant Full or Conditional Approval and release funding for schemes within the Growth Deal 1,2,3; the Transforming Cities Fund; and/or the Capital NOx – Early Measures Grant		
Revenue Budget Approval and Funding Page 131	GMCA	27 July 2018	The GMCA will be asked to approve amendment to the 2018/19 revenue budget, including the use of grants and reserves brought forward. The GMCA will be asked to approve grant approval and release funding of the Clean Air Feasibility Study Grant	Report with recommendations	Jon Lamonte Jon.lamonte@tfgm.com
Metrolink Zonal Fares Structure	GMCA	27 July 2018	Approve the proposed adoption of the revised fares structure for Metrolink.	Report with recommendations	Jon Lamonte Jon.lamonte@tfgm.com
Transforming Cities Challenge Fund	GMCA	27 July 2018	To approve programme entry for the first tranche of schemes to be funded from the Transforming Cities Challenge Fund and to approve the	Report with recommendations	Jon Lamonte Jon.lamonte@tfgm.com

Decision title & Reference No.	Decision Maker	Planned Decision Dates	What is the decision?	Documents to be considered	Officer Contact
			associated programme management and other associated costs		
Business Growth Hub Grant Agreement 2018/19	GMCA	July – September 2018	To approve the Business Hub to deliver business support services on behalf of the GM LEP as part of the 2018/19 BEIS growth hub finding to LEPs	Report with recommendations	David Rogerson David.Rogerson@gretermanchester-ca.gov.uk
GMCA 111 – Prince's Trust Team Building and Residential Activity Programmes – Approved Provider Dynamic Purchasing System (DPS)	GMCA	July - September 2018	Following an OJEU compliant procurement process - To approve acceptance of successful Applicants onto the Dynamic Purchasing System (DPS)	Report and recommendations	Debbie Partington partinde@manchesterrfire.gov.uk ;
Award of Skills Capital	GMCA	July -September 2018	Following full application stage: GMCA will need to approve final award to applicants	Appraisal submission	Gemma Marsh Gemma.Marsh@gretermanchester-ca.gov.uk

Decision title & Reference No.	Decision Maker	Planned Decision Dates	What is the decision?	Documents to be considered	Officer Contact
Agreement to start procurement of an element of Adult Education Budget	GMCA	July - September 2018	GMCA are asked to agree to the procurement of a small element (up to £20m) Of the Adult Education Budget to comply with public procurement rules.	Report with recommendations	Gemma Marsh Gemma.Marsh@greatermanchester-ca.gov.uk
Homelessness Prevention Trailblazer programme, to refresh the agreed actions and request delegated decision-making for the contract award for a GM-wide ICT system within the programme.	GMCA & GMCA Treasurer	July -September 2018	To award a contract to provide a GM-wide ICT system to meet the demands of the Homelessness Reduction Act and to meet the objective of the Homelessness Prevention Trailblazer, following detailed specification work. To agree actions and allocation of spend under the trailblazer programme	Report with recommendations	Mike Wright GMCA, Churchgate House, 56 Oxford St, Manchester, M1 6EU Mike.wright@greatermanchester-ca.gov.uk
Housing Package Delivery Plan	GMCA	July - September 2018	Approve the submission of a delivery plan for the implementation of the GM Housing Package to Government	Report with recommendations	Steve Fyfe steve.fyfe@greatermanchester-ca.gov.uk
GM Housing Investment Strategy	GMCA	July – October 2018	Approve the new Investment Strategy	Report and Recommendations	Andrew McIntosh Andrew.McIntosh@greatermanchester-ca.gov.uk

NOTICE OF DECISIONS TAKEN BY THE GMCA ON 29 JUNE 2018

PRESENT:

Greater Manchester Mayor	Andy Burnham
Bolton	Councillor Linda Thomas
Bury	Councillor Rishi Shori
Manchester	Councillor Richard Leese
Oldham	Councillor Sean Fielding
Rochdale	Councillor Allen Brett
Salford	City Mayor Paul Dennett
Stockport	Councillor Alex Ganotis
Tameside	Councillor Brenda Warrington
Trafford	Councillor Andrew Western
Wigan	Councillor Keith Cunliffe

OTHER MEMBERS IN ATTENDANCE:

TfGMC	Councillor Mark Aldred
Salford	Councillor Paula Boshell
Stockport	Councillor Wendy Wild
Wigan	Councillor Jenny Bullen

OFFICERS IN ATTENDANCE:

GMCA Chief Executive	Eamonn Boylan
GMCA –Deputy Chief Executive	Andrew Lightfoot
GMCA – Monitoring Officer	Liz Treacy
GMCA – Treasurer	Richard Paver
Office of the GM Mayor	Kevin Lee

Bolton	Gerry Brough
Bury	Paul Patterson
Oldham	Carolyn Wilkins
Manchester	Geoff Little
Rochdale	Steve Rumbelow
Salford	Jim Taylor
Stockport	Caroline Simpson
Tameside	Steven Pleasant
Trafford	Gill Colbert
Wigan	Donna Hall
Manchester Growth Company	Mark Hughes
TfGM	Jon Lamonte
GMP	Ian Piling
GMFRS	Dawn Docx
GMCA	Julie Connor

GMCA
GMCA
GMCA

Sylvia Welsh
Lindsay Dunn
Nicola Ward

APOLOGIES:

Bolton
Bury
Manchester
Stockport
Trafford
Wigan
GMHSC Partnership
GMP

Tony Oakman
Pat Jones-Greenhalgh
Joanne Roney
Pam Smith
Theresa Grant
Cllr David Molyneux
Jon Rouse
Ian Hopkins

Agenda Item No.

1. CHAIRS ANNOUNCEMENTS

RESOLVED /-

1. That the thanks and appreciation, on behalf of the GMCA be recorded to the Interim Fire Officer, Dawn Docx and all staff at the Greater Manchester Fire and Rescue Service, particularly those working at the scene. The support of Fire and Rescue Services from Derbyshire, Lancashire, West Yorkshire and Gloucestershire and armed forces from the Royal Regiment of Scotland was recognised in helping continuously to control the fires on Saddleworth Moor, Winter Hill and in Rochdale.
2. That thanks are given to the community of Carbrook and neighbouring communities of Tameside and Oldham for their support and generosity to frontline responders.
3. That Brenda Warrington and Steven Pleasant and all the staff at Tameside be thanked for the support provided to residents.
4. That the recent death of Councillor Cath Piddington (Tameside) and funeral arrangements be noted, recognising her record of services of 28 years as a local councillor and as a former Chair of the GM Waste Disposal Authority and that the sympathies of the GMCA be passed on to the family.

2. ELECTION OF CHAIR 2018/19

RESOLVED /-

That the appointment of Andy Burnham, as the GM Mayor, under Part 5a, section 4 of the Constitution, as Chair of the GMCA (ex-officio) be noted.

3. APPOINTMENT OF VICE CHAIRS 2018/19

RESOLVED /-

That Richard Leese and Brenda Warrington be appointed as Vice Chairs of the GMCA for 2018/19.

4. GMCA GOVERNANCE AND CONSTITUTION

RESOLVED /-

Transport

1. That the size of TFGMC as 23 members be confirmed.
2. That it be agreed to amend the Operating Agreement to reflect these changes.
3. That it be noted that the Terms of Reference of TfGMC will be reviewed to ensure that they reflect the Mayor's current transport powers with a further review to be undertaken in 2019/20 to reflect proposed powers.
4. That each GM Local Authority be requested to:
 - Agree the size of TfGMC as 23 members
 - Appoint 1 member to TfGMC, save for Manchester City Council to appoint 2 members, and nominate 1 member to be appointed by GMCA to ensure political balance
 - Note that the remaining 2 appointments are 1 member appointed by GMCA and 1 member appointed by the Mayor
 - Agree to amend the Operating Agreement to reflect these changes
 - Note that the Terms of Reference will be reviewed to ensure that they reflect the Mayor's current transport powers with a further review in 2019/20 to reflect proposed powers.

Waste

4. That the name of the committee as the Waste and Recycling Committee be confirmed.
5. That it be agreed that the committee will comprise of 15 members.
6. That the purpose, role and function of the committee as set out in paragraph 3.1 of the report, be agreed.
7. That the delegations the Head of Paid Service, as set out in paragraph 3.7 of the report, be confirmed.

Delegations to GMCA Resources Committee/ Head of Paid Service

8. That the amendments to the GMCA Resources Committee and Head of Paid Service delegations in respect of severance payments be approved.

Delegations on Investment Fund decisions

9. That the delegations to the Head of Paid Service in consultation with the relevant Portfolio Leader in respect of Investment Fund decisions be approved.

Delegations – Land and Property

10. That the delegations to the Head of Paid Service in consultation with the relevant Portfolio Leader in respect of Land and Property matters be approved.

Corporate Issues and Reform Overview & Scrutiny Committee

11. That the decisions of the Corporate Issues and Reform Overview & Scrutiny Committee in relation to the operation of the 'Key Decision' process be noted.
12. That the proposed amendment to the committee's call-in arrangements in relation to its budget scrutiny function be approved.

Audit Committee

13. That the amendment to the composition of the Audit Committee to provide for the appointment of two substitute co-opted elected members who may be invited to attend as full members of the Audit Committee when apologies have been received be approved. Furthermore, that it be approved that substitute members to be appointed from the nominations received from constituent councils following their annual meetings ensuring politically inclusivity.

General

14. That the amendments to Parts 1 to 5 of the Constitution to give effect the above decisions, the Mayor's decision in relation to the Fire Committee and the Monitoring Officer's general review of the Constitution be approved.
15. That the Monitoring Officer be authorised to make any changes of a typographical nature to the Constitution.

5. GREATER MANCHESTER APPOINTMENTS AND NOMINATIONS 2018/19

RESOLVED /-

1. That the appointment of Eamonn Boylan, GMCA Head of Paid Service as the Secretary of the GMCA be noted.
2. That the portfolio leads for 2018/19 as allocated by the GM Mayor and GMCA Head of Paid Service be noted.
3. That the following appointments by GM Local Authorities to the Greater Manchester Combined Authority for 2018/19 be noted:

District	Member	Substitute Member
Bolton	Linda Thomas (Lab)	Ebrahim Adia (Lab)
Bury	Rishi Shori (Lab)	Andrea Simpson (Lab)
Manchester	Richard Leese (Lab)	Sue Murphy (Lab)
Oldham	Sean Fielding (Lab)	Arooj Shah (Lab)
Rochdale	Allen Brett (Lab)	Sara Rowbotham (Lab)
Salford	Paul Dennett (Lab)	John Merry (Lab)
Stockport	Alex Ganotis (Lab)	Wendy Wild (Lab)
Tameside	Brenda Warrington (Lab)	Bill FairFoull (Lab)
Trafford	Andrew Western (Lab)	Cath Hynes (Lab)
Wigan	David Molyneux (Lab)	Keith Cuncliffe (Lab)

4. That the appointment of the following 5 GMCA members to the GMCA Standards Committee for 2018/19 be approved agreed:

Paul Dennett, Alex Ganotis, Andrew Western, Linda Thomas and Brenda Warrington.

5. That it be noted the GMCA, in December 2015 appointed 1 Co-opted Independent Member, Geoff Linnell, to act as the Chair of the Standards Committee and 1 Independent Person, Nicole Jackson, to assist the Monitoring Officer and Hearing Panel in dealing with allegations that members of the GMCA have acted in breach of the GMCA's Code of Conduct. The term of office of these appointment is for 4 years with effect from 18 December 2015.
6. That the appointment of the following 5 GMCA members to the GMCA Resources Committee for 2018/19 be approved agreed:

GM Mayor Andy Burnham, Richard Leese, Paul Dennett, Allen Brett and David Molyneux.

7. That the following members from the nominations received from the GM Local Authorities be appointed to the Greater Manchester Waste & Recycling Committee (11 Labour, 3 Conservative and 1 Liberal Democrat) for 2018/19:

District	Member
Bolton	Mohammed Iqbal (Lab)
	Stuart Haslam (Con)
Bury	Allan Quinn (Lab)
	Tony Cummings (Lab)
Manchester	Rabnawaz Akbar (lab)
	Shaukat Ali (Lab)
Oldham	Stephen Hewitt (Lab)
Rochdale	Neil Emmott (Lab)
Salford	David Lancaster (Lab)
	Vacancy (Con)
Stockport	Roy Driver (Lab)
	Helen Foster-Grime (Lib Dem)
Tameside	Alison Gwynne (Lab)
Trafford	Judith Lloyd (Lab)
	Sean Anstee (Con)

8. That the GM Waste & Recycling Committee be requested to nominate a Chair of the Committee at the first meeting for consideration by the GMCA in July 2018.
9. That the following members from the nominations received from the GM Local Authorities be appointed to the Audit Committee for 2018/19:

District	Member
Manchester	Sarah Russell (Lab)
Oldham	Colin McLaren (Lab)
Trafford	Chris Boyes (Con)
Wigan	Richard Marshall (Lab)

A further 2 substitute members to be confirmed from the pool of nominations received from the GM Local Authorities at the next meeting of the GMCA.

10. That the following appointments by the GM Local Authorities to the Health and Care Board be noted:

District	Member	Substitute Member
Bolton	Linda Thomas (Lab)	Debbie Newall (Lab)
Bury	Andrea Simpson (Lab)	Rishi Shori (Lab)
Manchester	Bev Craig (Lab)	Joanna Midgley (Lab)

Oldham	Sean Fielding (Lab)	Zahid Chauhan (Lab)
Rochdale	Sara Rowbotham (Lab)	Wendy Cocks (Lab)
Salford	Paul Dennett (Lab)	John Merry (Lab)
Stockport	Wendy Wild (Lab)	Alex Ganotis (Lab)
Tameside	Brenda Warrington (Lab)	Bill Fairfoull (Lab)
Trafford	Andrew Western (Lab)	Judith Lloyd(Lab)
Wigan	Peter Smith (Lab)	Keith Cunliffe (Lab)

11. That the appointment of the following four GMCA members to the GM Local Enterprise Partnership for 2018/19 be agreed:

GM Mayor Andy Burnham, Richard Leese, Sean Fielding and Councillor Linda Thomas be appointed to the Greater Manchester Local Enterprise Partnership for 2018/19.

12. That the appointment of the following 5 members to the Manchester Growth Company Board for 2018/19 be agreed:

Richard Leese, Paul Dennett, Ebrahim Adia, Paula Boshell and Cath Hynes.

13. That the appointment of the Portfolio Lead for Skills, Employment and Work, Sean Fielding, plus two Portfolio Assistants be appointed to the Skills and Employment Partnership for 2018/19.

14. That Portfolio Lead for Green City Region, Alex Ganotis, be appointed to the GM Low Carbon Hub for 2018/19.

15. That the appointment of the GM Mayor to the Greater Manchester Land Commission for 2018/19 be noted.

16. That the appointment of the following 3 GMCA members to the GM land Commission for 2018/19 be agreed:

Richard Leese, Paul Dennett and David Molyneux.

17. That the appointment of the GM Mayor to the Transport for the North Board be noted.

18. That the appointment of the Portfolio Assistant for Transport as the GMCA substitute member on the TfN Board be agreed.

19. That nominations be sought from the GM Local Authorities for 1 member and a substitute member act as the GMCA's representative on the TfN Scrutiny Committee.

20. That the following final appointments to the 3 Overview & Scrutiny Committees be agreed:

**ECONOMY, BUSINESS GROWTH & SKILLS
OVERVIEW & SCRUTINY**

1	Bolton	Susan Haworth	LAB
2	Bury	Mary Whitby	LAB
3	Manchester	Luke Raikes	LAB
4	Oldham	*Valerie Leach	LAB
5	Rochdale	*Daniel Meredith	LAB
6	Salford	Kate Lewis	LAB
7	Stockport	Jude Wells	LAB
8	Tameside	Yvonne Cartey	LAB
9	Trafford	Barry Brotherton	LAB
10	Wigan	Charles Rigby	LAB
11	Stockport	Mark Hunter	LIB DEM
12	Rochdale	Mike Holly	CON
13	Salford	Karen Garrido	CON
14	Bury	Robert Caserta	CON
15	Oldham	Chris Goodwin	LAB

**HOUSING, PLANNING & ENVIRONMENT
OVERVIEW & SCRUTINY**

1	Bolton	Shamim Abdullah	LAB
2	Bury	Catherine Preston	LAB
3	Manchester	James Wilson	LAB
4	Oldham	James Larkin	LAB
5	Rochdale	Linda Robinson	LAB
6	Salford	Stuart Dickman	LAB
7	Stockport	Laura Booth	LAB
8	Tameside	Mike Glover	LAB
9	Trafford	Graham Whitham	LAB
10	Wigan	Lynne Holland	LAB
11	Stockport	Lisa Smart	LIB DEM
12	Bolton	Andrew Morgan	CON
13	Wigan	Michael Winstanley	CON

14	Bury	Dorothy Gunther	CON
15	Manchester	Paula Sadler	LAB

CORPORATE ISSUES & REFORM OVERVIEW & SCRUTINY			
1	Bolton	Hamid Khurram	LAB
2	Bury	Stella Smith	LAB
3	Manchester	Mary Watson	LAB
4	Oldham	Colin McLaren	LAB
5	Rochdale	Peter Malcom	LAB
6	Salford	David Jolley	LAB
7	Stockport	Yvonne Guariento	LAB
8	Tameside	Gill Peet	LAB
9	Trafford	Ann Duffield	LAB
10	Wigan	Joanne Marshall	LAB
11	Bury	Tim Pickstone	LIB DEM
12	Trafford	Nathan Evans	CON
13	Stockport	Linda Holt	CON
14	Tameside	John Bell	CON
15	Manchester	Annette Wright	LAB

21. That the following final appointment of members to the GMCA Overview and Scrutiny Committee substitute's pool, be agreed:

	LABOUR	CONSERVATIVE	LIBERAL DEMOCRAT
Bolton	Kevin McKeon	David Greenhalgh	
Bury	Waiting for 1 further nomination to be confirmed		
Manchester			John Leech (Sub)
Oldham	To be confirmed		Hazel Gloster, (Sub)

Rochdale	Ray Dutton	Ann Stott	
Salford	Tanya Burch	To be confirmed	
Stockport			
Tameside	Adrian Pearce	Ruth Welsh	
Trafford	Amy Whyte	Bernard Sharp	
Wigan	Fred Walker	James Grundy	

22. That the appointment of Susan Ford as the GMCA Designated Scrutiny Officer be noted.
23. That the following appointment to the Regional Leaders Board for 2018/19 be agreed:
GM Mayor Andy Burnham, Deputy Mayor Beverley Hughes and Andrew Western
24. That the appointment of Paul Dennett to the Atlantic Gateway Board for 2018/19 be agreed.
25. That the following appointments to the NW European Programmes Local Management Committee for 2018/19 be agreed:
Paul Dennett as the Member and Sue Murphy as the substitute member.
26. That the appointment of the following GMCA members to the Greater Manchester European Structural Fund (European Programmes) Local Management Committee for 2018/19 be agreed:
GM Mayor Andy Burnham, Sue Murphy, Alex Ganotis, David Molyneux and Keith Cunliffe.
27. That the following members from the nominations received GM Local Authorities to the North West Flood and Coastal Committee for 2018/19 be agreed:

District	Member
Bolton	Nicholas Peel (Lab)
Bury	Alan Quinn (Lab)
Rochdale	Neil Emmott (Lab)

Those members appointed to be requested to appoint their own substitute.

6. SCHEDULE OF MEETINGS 2018/19

RESOLVED /-

That the schedule of meetings for 2018/19 be agreed:

Friday 27 July 2018	-	Rochdale
Friday 28 September 2018	-	Oldham
Friday 26 October 2018	-	Salford
Friday 30 November 2018	-	Bury
Friday 14 December 2018	-	Bolton
Friday 25 January 2019	-	Tameside
*Friday 15 February 2019	-	Wigan - Budget meeting
Friday 29 March 2019	-	Stockport
Friday 26 April 2019	-	Manchester
Friday 31 May 2019	-	Trafford
Friday 28 June 2019	-	Rochdale

9. MINUTES OF THE GMCA MEETING HELD ON 25 MAY 2018

RESOLVED/-

1. That the minutes of the GMCA meeting held on 25 May 2018 be approved as a correct record.
2. That consultation on the next version of the Greater Manchester Spatial Framework (GMSF), commence following approval at the GMCA meeting in October, in order to enable consideration of the implications of the Office for National Statistics' (ONSs) 2016 Sub National Population Projections (SNPP) which were published on 24 May 2018.
3. That a briefing note be prepared on the current status of the Greater Manchester Spatial Framework and rationale for the decision to delay the consultation until October 2018 for GM Leaders to disseminate to their respective Local Authority elected members.

10. MINUTES OF THE TRANSPORT FOR GREATER MANCHESTER COMMITTEE HELD ON 15 JUNE 2018

RESOLVED/-

That the minutes of the Transport for Greater Manchester Committee held on the 15 June 2018 be noted.

11. MINUTES OF THE GMCA AUDIT COMMITTEE HELD ON 12 JUNE 2018

RESOLVED /-

That the minutes of the GMCA Audit Committee held 12 June be noted.

12. GMCA OVERVIEW AND SCRUTINY COMMITTEE MINUTES – JUNE 2018

RESOLVED /-

1. That the minutes of the Housing, Planning and Environment Overview and Scrutiny Committee held 5 June 2018 be noted.
2. That the minutes of the Economy, Business Growth and Skills Overview and Scrutiny Committee held 8 June 2018 be noted.
3. That the minutes of the Corporate Issues and Reform Overview and Scrutiny Committee held 19 June 2018 be noted.

13. RAIL PERFORMANCE UPDATE

RESOLVED/-

1. That the contents of the report be noted.
2. That the GMCA received monthly updates on the performance of rail services for the next few months.

14. ROUGH SLEEPERS UPDATE

RESOLVED/-

1. That the latest information on the work underway to address rough sleepers be noted and circulated to members of the GMCA and GM Local Authority Chief Executives.
2. That a report on the impact of the roll out of Universal Credits be submitted to the GMCA in July 2018.
3. That the GM Mayor convene a meeting of Local Authority Cabinet Lead Members on Homelessness to discuss and agree the most effective method of data collections and reporting going forward.

15. STOCKPORT INTERCHANGE MIXED USE APPROVAL (KEY DECISION)

RESOLVED/-

1. That the current position in relation to the Mixed Use Development proposition that was being progressed for potential delivery in conjunction with the Stockport Interchange and Stockport Town Centre Access Plan (STCAP) Local Growth Deal schemes be noted.
2. That approval, in principle, be given for the Stockport Interchange / Town Centre Mixed Use scheme to proceed, subject to a further request for the granting of Full Approval and the associated release of Growth Deal funding being submitted to the Combined Authority in due course, in line with Growth Deal governance.
3. That it be noted that there was a requirement for the GMCA to underwrite up to £5m of the patient equity required for the residential element of the scheme, in the event that other options were not viable and a further report will be submitted to the GMCA once the appropriate due diligence and analysis has been completed.

16. GREATER MANCHESTER GROWTH DEAL – MANCHESTER SALFORD INNER RELIEF ROUTE: REGENT ROAD/WATER STREET (KEY DECISION)

RESOLVED / -

1. That full approval for the Manchester Salford Inner Relief Route - Regent Road/Water Street scheme be granted.
2. That the associated release to Manchester City Council of the remaining £13.840 million of the total £15 million of funding from the Local Growth Deal budget be agreed.

17. DISPOSAL OF FORMER ROCHDALE FIRE STATION

RESOLVED /-

That the disposal of the former Rochdale Fire Station be approved.

18. BREXIT MONTHLY MONITOR

RESOLVED /-

That the contents of the June Brexit Monitor be noted.

19. AMENDMENT TO SKILLS FUNDING: YOUTH CONTRACT EXPANSION AND GREATER MANCHESTER AGE CONTINUATION FUNDING (KEY DECISION)

RESOLVED /-

1. That the funding associated with previous projects and proposals for future spend to be developed in partnership with stakeholders including the GM Local Authorities be agreed and noted.

2. That the oversight and sign off of the final projects be delegated to the Portfolio Lead Chief Executive with responsibility for Employment & Skills in consultation with the Portfolio Leaders for Employment and Skills.

20. DEVOLUTION OF ADULT EDUCATION BUDGET (KEY DECISION)

RESOLVED /-

1. That the resolutions to the issues previously raised be noted.
2. That confirmation be sought that consent has been received within each LA to secure consent to the Order.

21. GREATER MANCHESTER INVESTMENT FRAMEWORK PROJECTS UPDATE (KEY DECISION)

RESOLVED /-

1. That it be agreed that the funding applications by Ursa Finance Ltd (investment of up to £3m) and a newly created HII (loan of £3m) be given conditional approval and progress subject to due diligence.
2. That delegated authority be given to the Combined Authority Treasurer and Combined Authority Monitoring Officer to review the due diligence information and, subject to their satisfactory review and agreement of the due diligence information and the overall detailed commercial terms of the transactions, to sign off any outstanding conditions, issue final approvals and complete any necessary related documentation in respect of the loans/investments.
3. That the changes to the terms of the EON Reality Limited agreement in line with the update provided in the confidential part of the agenda be agreed.
4. That it be noted that the Chair of Corporate Issues and Reform Scrutiny Committee has agreed that the decision in relation to the HII must be made urgently and cannot reasonably be deferred in accordance with Rule 17 of the Access to Information Procedure Rules.

22. GREATER MANCHESTER HOUSING INVESTMENT LOANS FUND (KEY DECISION)

RESOLVED /-

1. That the GM Housing Investment Loans Fund loans in the table below, as detailed further in the accompanying Part B report be approved.

BORROWER	SCHEME	DISTRICT	LOAN
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J Walker Homes Ltd	Royley, Royton	Oldham	£1.543m	
The Northern Powerhouse Residential REIT Ltd	Former Mail Office	Royal Sorting	Stockport	£5.400m

2. That authority be delegated to the GMCA Treasurer acting in conjunction with the GMCA Monitoring Officer to prepare and effect the necessary legal agreements.

23. TRANSFORMING CITIES CHALLENGE FUND (KEY DECISION)

RESOLVED /-

1. That the notice to rescind the following resolution from the GMCA meeting held on 29 March 2018:

GMCA 69/18 TRANSFORMING CITIES CHALLENGE FUND

That the proposal to place an initial order for 24 vehicles prior to 30 June 2018, with an additional 3 trams (i.e. up to 27 trams) to be ordered pending approval of the Business Case and associated funding for the Metrolink (Airport line) T2 extension, and authorise TfGM to enter into contractual arrangements for the procurement thereof be approved.

2. That the report be noted.
3. That the Cycling and Walking Commissioner's Cycling and Walking Infrastructure Proposal be approved.
4. That the release of the £1.542 million DfT Cycle Safety Grant, currently held by GMCA, to Manchester City Council to deliver a cycle safety scheme at the junction of Alan Turing Way / Ashton New Road; and the addition of the scheme to the capital programme be approved.
5. That the proposal to procure 27 trams and associated infrastructure; including the additional 3 trams that were previously to be procured upon confirmation of the Metrolink (Airport Line) T2 extension funding decision by DfT and that are to form part of the local match funding for that scheme be approved.
6. That the offer of further engagement regarding the Beeline proposals be extended to all local authorities should it be requested.
7. That Leaders be requested to encourage their respective officers to be as bold as possible with their design and ideas for cycling and walking opportunities in their respective Local Authority areas.

24. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED/-

That, under section 100 (A) (4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following items on business on the grounds that this involves the likely disclosure of exempt information, as set out in paragraph 3, Part 1, Schedule 12A of the Local Government Act 1972 and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

25. GREATER MANCHESTER INVESTMENT FRAMEWORK PROJECT UPDATES

RESOLVED /-

That the report be noted.

26. GREATER MANCHESTER HOUSING INVESTMENT LOANS APPLICATIONS)

RESOLVED /-

That the report be noted.

A link to the full agenda and papers can be found here:

https://www.greatermanchester-ca.gov.uk/meetings/meeting/514/greater_manchester_combined_authority

This decision notice was issued on 2 July 2018 on behalf of Eamonn Boylan, Secretary to the Greater Manchester Combined Authority, Churchgate House, 56 Oxford Street, Manchester M1 6EU. The deadline for call in of the attached decisions is 4.00pm on Wednesday 11 July 2018.

Call-In Process

In accordance with the scrutiny procedure rules, these decisions will come into effect five days after the publication of this notice unless before that time any three members of the relevant Overview and Scrutiny Committee decides to call-in a decision.

Members must give notice in writing to the Chief Executive that they wish to call-in a decision, stating their reason(s) why the decision should be scrutinised. The period between the publication of this decision notice and the time a decision may be implemented is the 'call-in' period.

Decisions which have already been considered by an Overview and Scrutiny Committee, and where the GMCA's decision agrees with the views of the Overview and Scrutiny Committee may not be called in.

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NOTICE OF DECISIONS TAKEN BY THE AGMA EXECUTIVE BOARD ON 29 JUNE 2018

PRESENT:

Greater Manchester Mayor	Andy Burnham
Bolton	Councillor Linda Thomas
Bury	Councillor Rishi Shori
Manchester	Councillor Richard Leese
Oldham	Councillor Sean Fielding
Rochdale	Councillor Allen Brett
Salford	City Mayor Paul Dennett
Stockport	Councillor Alex Ganotis
Tameside	Councillor Brenda Warrington
Trafford	Councillor Andrew Western
Wigan	Councillor Keith Cunliffe

OTHER MEMBERS IN ATTENDANCE:

TfGMC	Councillor Mark Aldred
Salford	Councillor Paula Boshell
Stockport	Councillor Wendy Wild
Wigan	Councillor Jenny Bullen

OFFICERS IN ATTENDANCE:

GMCA Chief Executive	Eamonn Boylan
GMCA –Deputy Chief Executive	Andrew Lightfoot
GMCA – Monitoring Officer	Liz Treacy
GMCA – Treasurer	Richard Paver
Office of the GM Mayor	Kevin Lee

Bolton	Gerry Brough
Bury	Paul Patterson
Oldham	Carolyn Wilkins
Manchester	Geoff Little
Rochdale	Steve Rumbelow
Salford	Jim Taylor
Stockport	Caroline Simpson
Tameside	Steven Pleasant
Trafford	Gill Colbert
Wigan	Donna Hall
Manchester Growth Company	Mark Hughes
TfGM	Jon Lamonte
GMP	Ian Piling
GMFRS	Dawn Docx
GMCA	Julie Connor

GMCA
GMCA
GMCA

Sylvia Welsh
Lindsay Dunn
Nicola Ward

APOLOGIES:

Bolton
Bury
Manchester
Stockport
Trafford
Wigan
GMHSC Partnership
GMP

Tony Oakman
Pat Jones-Greenhalgh
Joanne Roney
Pam Smith
Theresa Grant
Cllr David Molyneux
Jon Rouse
Ian Hopkins

Agenda Item No.

2. APPOINTMENT OF THE CHAIR OF THE AGMA EXECUTIVE BOARD - 2018/19

RESOLVED /-

That the GM Mayor, Andy Burnham be appointed as Chair of the AGMA Executive Board for 2018/19.

3. APPOINTMENT OF VICE CHAIRS OF THE AGMA EXECUTIVE BOARD - 2018/19

RESOLVED /-

That Councillors Richard Leese and Brenda Warrington be appointed as Vice Chairs of the AGMA Executive Board for 2018/19.

4. AGMA CONSTITUTION

RESOLVED /-

That the AGMA Constitution, as agreed by the AGMA Executive Board in November 2015, be noted.

5. GREATER MANCHESTER APPOINTMENTS AND NOMINATIONS 2018/19

RESOLVED /-

1. That the following appointments from GM Local Authorities to the AGMA Executive Board for 2018/19, be noted:

District	Member	Substitute Member
GMCA	Andy Burnham GM Mayor	
Bolton	Mrs Linda Thomas (Lab)	Ebrahim Adia (Lab) Nicholas Peel (Lab)
Bury	Rishi Shori (Lab)	Andrea Simpson (Lab) Sharon Briggs (Lab)
Manchester	Richard Leese (Lab)	Sue Murphy (Lab) Nigel Murphy (Lab)
Oldham	Sean Fielding (Lab)	Arooj Shah (Lab) Abdul Jabbar (Lab)
Rochdale	Allen Brett (Lab)	Daalat Ali (Lab) Sara Rowbotham (Lab)
Salford	Paul Dennett (Lab)	John Merry (Lab) Paula Boshell (Lab)
Stockport	Alex Ganotis (Lab)	Wendy Wild (Lab) Kate Butler (Lab)
Tameside	Brenda Warrington (Lab)	Bill Fairfoull (Lab) Leanne Feeley (Lab)
Trafford	Andrew Western (Lab)	Mike Freeman (Lab) Cath Hynes (Lab)
Wigan	David Molyneux (Lab)	Keith Cuncliffe (Lab) Christopher Ready (Lab)

2. That the following appointments from GM Local Authorities to the Police and Crime Panel for 2018/19, be noted:

District	Member
Bolton	Mohammed Ayub (Lab)
Bury	Tamoor Tariq (Lab)
Manchester	Nigel Murphy (Lab)
Oldham	Steve Williams (Lab)
Rochdale	Janet Emsley (Lab)
Salford	David Lancaster (Lab)
Stockport	Sheila Bailey (Lab)
Tameside	Alison Gwynne (Lab)
Trafford	Mike Freeman (Lab)
Wigan	Kevin Anderson (Lab)
Co-opted member	Diane Curry
Co-opted member	Maqsood Ahmad

3. That it be noted that the appointment of the current 2 co-opted members to the Police and Crime Panel will expire in October 2018, following two three year appointment periods and that a recruitment process will undertaken during July with a view appointing 2 new co-opted members for a three year period ending October 2020/21.
4. That the following appointments from GM Local Authorities to the GM Health Scrutiny Committee for 2018/19, be noted and that the substitute vacancies would be confirmed by GM Local Authorities:

District	Member	Substitute Member
Bolton	Stephen Pickup (Lab)	David Evans (Lab)
Bury	Stella Smith (Lab)	Vacancy
Manchester	Eve Holt (Lab)	Vacancy
Oldham	Colin McLaren (Lab)	Cath Ball (Lab)
Rochdale	Ray Dutton (Lab)	Patricia Sullivan (Cons)
Salford	Margaret Morris (Lab)	Vacancy
Stockport	Keith Holloway (Lib Dem)	John Taylor (Lab)
Tameside	Gill Peet (Lab)	Teresa Smith (Lab)
Trafford	Sophie Taylor (Lab)	Anne Duffield (Lab)
Wigan	John O'Brien (Lab)	Ron Conway (Lab)

5. That the appointment of the following 10 members, nominated by the GM Local Authorities and the Housing, Planning and Homelessness portfolio lead to the Planning and Housing Commission for 2018/19, be approved:

District	Member
GMCA Portfolio Lead	Paul Dennett
Bolton	Nicholas Peel (Lab)
Bury	Eamonn O'Brien (Lab)
Manchester	Susan Richards (Lab)
Oldham	Hannah Roberts (Lab)
Rochdale	Linda Robinson (Lab)
Salford	Derek Antrobus (Lab)
Stockport	Kate Butler (Lab)
Tameside	Ged Cooney (Lab)
Trafford	James Wright (Lab)
Wigan	Carl Sweeney (Lab)

6. That the appointment of the following 10 Members, nominated by the GM Local Authorities to the GM Reform Committee for 2017/19, be agreed:

District	Member
Bolton	Mrs Linda Thomas (Lab)
Bury	Eamonn O'Brien (Lab)
Manchester	Sue Murphy (Lab)
Oldham	Arooj Shah (Lab)
Rochdale	Liam O'Rourke (Lab)
Salford	John Merry (Lab)
Stockport	Elise Wilson (Lab)
Tameside	Bill Fairfoull (Lab)
Trafford	Cath Hynes (Lab)
Wigan	Nazia Rehman (Lab)

7. That the following nominations by GM Local Authorities to the Statutory Functions Committee for 2018/19, be agreed and that GM Local Authorities will provide nominations to the vacant substitute positions:

District	Member	Substitute Member
Bolton	Akhtar Zaman (Lab)	Anne-Marie Watters (Lab)
Bury	TBA	TBA
Manchester	Bernard Stone (Lab)	Vacancy
Oldham	Norman Briggs (Lab)	Adrian Alexander (Lab)
Rochdale	Janet Emsley (Lab)	Daniel Meredith (Lab)
Salford	TBA	Jane Hamilton (Lab)
Stockport	Tom McGee (Lab)	Wendy Wild (Lab)
Tameside	Leanne Feeley (Lab)	TBA
Trafford	Laurence Walsh (Lab)	Mike Freeman (Lab)
Wigan	Nazia Rehman (Lab)	Bill Clarke (Lab)

8. That it be noted that the Terms of Reference of the Statutory Functions Committee are under review and will be submitted to AGMA for consideration at a later date.
9. That the appointment of the following 10 members, nominated by the GM Local Authorities to the GM Pensions Fund Management Panel for 2018/19:

District	Member
Bolton	Champak Mistry (Lab)
Bury	Joan Grimshaw (Lab)
Manchester	Paul Andrews (Lab)
Oldham	Cath Ball (Lab)
Rochdale	Shaun O'Neill (Lab)
Salford	Michele Barnes (Lab)
Stockport	John Pantall (Lib Dem)
Tameside	Brenda Warrington (Lab)
Trafford	Alan Mitchell (Con)
Wigan	Terry Halliwell (Lab)

10. That the following member and Chief Executive, as Portfolio Lead and Chief Executive for Culture be appointed to the Halle Board:

		Member
AGMA Executive Member	Portfolio Lead for Culture	Linda Thomas
Chief Executive		Donna Hall

11. That the appointment of Derek Antrobus to the People's History Museum Board be approved.
12. That it be noted that Eddie Moores (Oldham) was appointed to the Council of Governors for the Christie Hospital NHS Foundation Trust for a three year term of appointment, to be reviewed in June 2019.

6. SCHEDULE OF MEETINGS

RESOLVED /-

That it be agreed that meetings of the AGMA Executive Board will take place on the same day as the GMCA, when required.

A link to the full agenda and papers can be found here:

https://www.greatermanchester-ca.gov.uk/meetings/meeting/531/agma_executive_board

This decision notice was issued on 2 July 2018 on behalf of Eamonn Boylan, Secretary to the Greater Manchester Combined Authority, Churchgate House, 56 Oxford Street, Manchester M1 6EU. The deadline for call in of the attached decisions is 4.00pm on Wednesday 11 July 2018.

Call-In Process

In accordance with the scrutiny procedure rules, these decisions will come into effect five days after the publication of this notice unless before that time any three members of the relevant Overview and Scrutiny Committee decides to call-in a decision.

Members must give notice in writing to the Chief Executive that they wish to call-in a decision, stating their reason(s) why the decision should be scrutinised. The period between the publication of this decision notice and the time a decision may be implemented is the 'call-in' period.

Decisions which have already been considered by an Overview and Scrutiny Committee, and where the GMCA's decision agrees with the views of the Overview and Scrutiny Committee may not be called in.

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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